

## BOARD CALL

Attendees: yes/no

Date:	3/30/23
Meeting called to order (time):	11:03EST
Meeting adjourned (time):	
Quorum? (Y/N; need 5 BOT members):	
Approve meeting minutes from (date):	3/9/23
Motion to approve made by (name):	Gerlinde
Second made by (name):	
All in favor? (Y/N or number):	Y
Opposed? (Y/N or number):	
Approved? (Y/N or number):	

Gerlinde Wolf, 2023-25 President yes  
 Katie Elich, 2023-25 Vice President yes  
 Paige Molzahn, 2023-25 Secretary yes  
 Nikki Peck (2022-24) Treasurer no  
 Scott Anderson, 2022-2024 At-Large Trustee yes  
 Ira May, 2023-25 At-Large Trustee yes  
 Jay Smith, 2023-25 At-Large Trustee yes  
 Evan Starr, 2023-25 At-Large Trustee yes  
 Nicole Tucker, 2022-2024 At-Large Trustee yes  
 Betsy Collins, Past SURF President 2021-23 no  
 Kathy Adams no

### REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1lW1m3JyXCVDXj1GtnKTBR1blqWI3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking - UPDATE LINK <https://docs.google.com/spreadsheets/d/1LqTFxfWPwZsg1ZL2UoaDRwjfLEynYdiP3LuPlpjcqMU/edit#gid=0>

Responsible Person	Update (Y/N)	Topic	Current Status
Gerlinde/Katie		Review Website Inquiries (see links in Column E, top rows)	Gerlinde/Katie checking sites  Gerlinde compare newsletter list to membership list. Gerlinde to resume new member email (Paige to send new members list)  New link for the membership list to be added
Nikki		Website Redesign	Gerlinde To ask Nikki  -DBG to post about AEHS East
Tucker		Social Media/Marketing	Tucker to ask for the photos from the conference
Jay		SURF International/Outreach	Involve Roy as needed  industry outreach (Jay) vs. academic outreach Jay to talk to Breanna about this initiative / Tucker to talk to Laurel might also have some interest, keep outreach as separate initiative for future meetings
Paige		Membership	Alex Jernigan is a member now; Paige to email Redox email and confirm  Paige to send the new member list to both Gerlinde and Tucker (pull the list from 2023).  Paige/Gerlinde/Tucker review full membership list.  Paige to update agenda tab and send 24 hour reminder for team to update.
Kathy/Tucker/Katie/Paige/Ira/Jay		AEHS	Discuss AEHS conference: -good attendance, more than 60 people in the room during the sustainable remediation session -SURF meeting had lower attendance than the SURF sessions -good traffic at the SURF booth, interest from a few people about joining -would be helpful to get attendance lists from the conference - potentially attendance list for each session Gerlinde to ask Brenna about the potential for this (add a hardcopy sign in sheet in each session) -AEHS feedback - people asking what do we do at SURF, consider a webinar/full membership virtual meeting  Tucker to follow up with Kathy about booth - get contact info from those interested  AEHS East Coast planning and abstract review starting up now - Scott attended meeting about East Coast planning meeting, no new meeting information yet. SURF Meeting Planning Committee - coordinates conference specifics (Gerlinde, Scott, Matt, Betsy, Kyle) Spreadsheet summary of who on the board is working on what committees/tasks, pull the slide from the membership meeting about current initiatives (Katie to add a summary tab to this spreadsheet)  Gerlinde will download abstracts and send to membership committee. Still time to submit abstracts (or solicit abstracts) and to invite speakers.
Scott		Conferences	Scott to give update about the other two conferences? Georgia/Tennessee -is SURF going to attend? can anyone attend? We have a booth space -Betsy could go if funded by SURF
Chris?		Webinar	Confirm if Chris would like to stay involved in this capacity
Katie and TI Leads		Technical Initiatives / Meetings	Board to think of topics and ideas for future initiatives: -climate resiliency -webinar on new regulations -what do we do at SURF (full membership meetings/virtual) - two virtual membership meetings on the off-season of AEHS -outreach initiative - industry member pulse on sustainable remediation (Jay), from results plan engagement on industry side -re-present some of the AEHS talks during off-season (maybe July) meetings for those that could not attend (virtual) - Katie will think about this  start discussing these at the next meeting
Betsy / Nikki		Sponsorship	Exxon Mobil name was not on sponsorship poster - get the contact information, Katie to continue this conversation
Nikki		Treasurer Update	