

BOARD CALL

Attendees:

This call was a transition call for the Board.
Members of the 2022 Board and 2023 Board participated.
No notes were taken.

Date:	2/23/23
Meeting called to order:	
Meeting adjourned:	

Quorum:	
Approve meeting minutes from:	
Motion to approve made by:	
Second made by:	
All in favor:	
Opposed:	
Approved:	

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1lW1m3JyXCvVDxj1GtnKTBR1blqW13YBQW621sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sq1ZL2UoaDRwjFLeynYdiP3LuPjpcqMU/edit#gid=0>

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy/Kyle	N	Review Website Inquiries Website Update	
Tucker	Y	Social Media/Marketing	
Roy	N	SURF International	N/A
Stacey	Y	Membership - Kathy updated	<p>Alex Jernigan's membership expired 1/31/23 and he can't renew because of employment change (different email). Kathy sent email to Stacey to follow up with him about renewal. Gerlinde Wolf's membership expired as well. She may be in the same boat as Alex because of employment change. She was a member last year because of Ramboll sponsorship (this isn't reflected in ClubExpress). She's emailing Ramboll regarding sponsorship. If Ramboll is not interested in being a sponsor again, Gerlinde will renew individually. If they are interested, she will call Betsy to determine timing of payment.</p> <p>Member Engagement: Rob said that Joe Ricker (WSP) wants to get more involved in SURF -- maybe someone should reach out to him with specific opportunities? </p>
Stacey and/or Scott	Y	GRA Conference	Great event! SURF was well received. Booth is a good tool to enhance membership. Generated a lot of interest. Much of the audience was not familiar with SURF.
Kathy	Y	Election - Kathy updated	<p>Voting results certified on 02.08.2023 (Kathy and Amanda - K&L Gates). Bylaws passed. When Amanda offered to help finalize, I said yes. Results below. Kathy called all nominees and, at a minimum, left voicemails with results (spoke to some.)</p> <p>President: Gerlinde Wolf (Ramboll) VP: Katie Elich (Woodard & Curran) Secretary: Paige Molzahn (Jacobs) At Large: Jay Smith (Philips) At Large: Evan Starr (Volpe/DOT) At Large: Ira May (Maryland Department of the Environment)</p> <p>Left Ally Kenney (nominee for Secretary; Brown and Caldwell) voicemail encouraging her to contribute in another way - told her to call me back if interested. Regardless, recommend someone follow up with her to see if interested (come with list of specific opportunities) and thank her again for volunteering to be Secretary (akenney@brwncald.com).</p> <p>Spoke to Alex Jernigan (Redox Tech), who is currently on leave w/second child. He starts at Redox next week (was formerly at Gregg Drilling, a sponsor) and is interested in becoming more involved. He would like someone to call him to discuss. He mentioned he has tried to be more involved, but with little success (not sure what that means). Contact info - 443.935.0549, jernigan@redox-tech.com.</p> <p>Kathy sent email to Nikki asking her to forward invitation to Board call on 2/27 to newly elected 2023 Board members. I've described this as a transition call.</p>
Rob	N	Outreach	
Kathy / Matt	Y	AEHS	<p>Session 01 Co-Chair Replacement: Melvin Stroble cannot attend. Should know early this week if Kat Blair can attend. Kathy sent Melvin email on 2/8 requesting update.</p> <p>Matt will not be at AEHS West. SURFers are invited to dinner on Wednesday, March 22nd at 6:00pm on-site at the DoubleTree in the "Courtyard" room, off the Hotel Lobby...join us for live acoustic music, drinks, student award announcements, achievement award announcements, and dinner. Contact Matt if you want to attend.</p> <p>Membership Meeting - Draft agenda sent to Matt.</p> <p>Four 2022 BOT members definitely attending. Breakdown: Scott (yes), Roy (yes), Kyle (yes), Betsy (yes), Nikki (no), Rob (no), Chris (no), Stacey (no), Tucker (yes). Kathy sent email to new Board members to see if they were attending AEHS. Answers rec'd to date are filled in: Gerlinde (no), Katie (?), Ira (yes), Paige (yes - she's presenting), Jay (yes), Evan (no).</p> <p>Per Planning call, Kathy bought 60 paper leis to be worn by SURFers to create buzz. Need definitive list of sponsors to make sponsor poster for AEHS and updated slide for webinar.</p>
Chris	N	Webinar	Next webinar next week. Webinar is on Wednesday. Chris will be able to attend.

Kyle	Y	Technical Initiatives - Kathy updated based on Tucker's email (Thanks Tucker!)	EJ Tech Initiative: The next group meeting is scheduled for March 9th. The subgroups have all met in the last couple weeks. Our subgroups are the comprised of the following so far: a. Regulations (kblair@eaest.com) - Members: Barbara Maco and Marissa Woolsey b. Federal and State EJ Tools (mstroble@eaest.com) - Members: Breanna Moak and Marissa Woolsey c. EJ Considerations for Remediation Projects (revans@gesonline.com) - Members: Kristen Thornton, James Smith, Rick Wice, Haruko Wainwright, Breanna Moak, Marissa Woolsey d. Community Engagement Best Practices (ntucker@dudek.com) - Meeting once/month with next one on 2/20. Members: Kristen Thornton, Slagle Nicolette Marie, Hannah Tompkins, and Haruko Wainwright In the past, we've had a SURF calendar for folks to post these meetings so that members could see and attend if desired. Notes from December call have been posted on ClubExpress under Resources.
Roy	N	SustRem Planning 2023	
	Y	Sponsorship	Tracking here: https://docs.google.com/spreadsheets/d/1ITs7RwvrrqjynzJwNmieqol355Kj2egeh/edit?usp=sharing&oid=112874886078673086318&rtopof=true&sd=true Haley & Aldrich wants to be Gold Sponsor. Betsy will send Scott information for complementary registrations. No credit card payment possible now; Nikki to generate an invoice via PayPal. Kyle to follow up with Jay Francisco (AECOM). Gerlinde to ask Ramboll about renewing sponsorship.
Nikki	Y	Treasurer Update	W&C check, EA, and Marathon have come in.
Name	Update (Y/N)	Topic	Status
		Board Elections	
		By-Laws	