

Board Call

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	11/30/18
Meeting called to order:	1:05 PM
Meeting adjourned:	2:12 PM

Quorum:	Yes
Approve meeting minutes from:	11/16
Motion to approve made by:	
Second made by:	
All in favor:	
Opposed:	
Approved:	

Attendees: Present?
Gerlinde Wolf, 2018 President Yes
Matt Ambrusch, 2018 Vice-President joined later in call
Cathy Rockwell, 2018 Secretary Yes
Jason McNew, 2018 Treasurer Yes
Buddy Bealer, 2018 at-large Trustee
Paul Hadley, 2018 at-large Trustee Yes
Erin Healey, 2018 at-large Trustee
Mike Smiley, 2018 at-large Trustee Yes
Lynn Tucker, 2018 at-large Trustee
John Simon, 2017 Past President
Kathy Adams Yes
Barbara Maco Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
TI Update: International and Climate Change and Resiliency	Barbara	TI Update	Barbara joined the meeting to provide an update on: SURF's Climate Change and Resiliency Technical Initiative including Research Report Inaugural pilot project with the State of Massachusetts and EcoAdapt Other collaboration opportunities including ITRC, ASTM Fundraising Authority in the key States of NY, NJ, MA and CA International SuRF Network including December 5th conference call Proposed session at 2019 Aqua con Soil conference, Progress in Sustainable Land Management Worldwide ----- Update from Barbara: Working with John Simon and Remediation Journal - should be published in next week or 2. Great milestone in the climate change and resiliency TI. 11 authors plus others that have reviewed. Cost of TI - tech members were pro bono, board approved approx. \$4k for intern to research, draft and do graphic designs on the report, Barbara did bulk of consolidation, \$2440 redirected to pilot for graphic support Marketing of report? once published post on website, remediation journal article, appendices - state programs - hoping to put on SURF website, will update flyer (made by Kathy A), couple national council on Science and Env - poster, International SURF - session at EU on sustainable land management includes SURF work, possibility at National adaptation forum, plus at our upcoming SURF meeting but welcome to other suggestions. Amherst 2019 another outreach opportunity, Paul - outreach via email 'as a follow-up'...include those who expressed interest on cc list, focused outreach ITRC - present in spring in board, submit pilot for update but didn't get selected Other collaborations - ASTM on their climate resiliency plan Spring members meeting - could include this topic
Membership Committee/ Club Express	Cathy/ Paul		Action items from last call: Membership Committee call - Dec 6th 2 to 3 pm EST - let Cathy know if you want to be included in invite When bulk upload occurred and/or we manually entered into club express, automatic email should have gone out welcoming them and providing a temporary password - Matt and Paul don't recall seeing that. Gerlinde to reach out to a few additional folks (i.e. Scott Hittenger, etc.) who were manually entered and see if they have the email/ login. To do: advertise that regulatory membership rate is \$0, was included in recent email sent out, include in next newsletter (with all the categories) with link to join, as well as LinkedIn post - Cathy to do - send to Mike (for newsletter) to update current section
Board member terms	Jason	Options for board member terms moving forward	Action item from last call: Discussion on increasing term timeframe to 2 years for President, VP, and Secretary. Secretary and treasurer to be offset a year. Jason developed description for ballot question (for January 2019) and emailed to group 11/30, couple edits discussed, all to provide Jason with any edits/ comments in a week, Jason to update after soliciting any further input
Elections	Gerlinde	Updated ballot question	Look into Club Express to see if there's a survey option to use for voting on the ballot, consider use of this for voting but not for ballot nominations - discuss in future Kathy developed draft schedule for election process, Kathy to reach out to Maile to update website to get nominations in Next board call - discuss open positions, suggestions for people to run - President, VP, Secretary, 3 At Large - Betsy Collins - Jacobs (Matt A suggested, possibly consider VP, At-Large), Cathy R considering secretary again, Kyle Waldron (Jason M suggested, said potentially interested), Matt considering President role.
SURF Meeting at Battelle	Matt	Yes or No? / Formal or Informal?	Yes, should do but have time to figure logistics/ plans
TI Table	Mike	Status of historical TIs?	Evaluate historical TIs with the hopes of providing a revised TI status table in the upcoming newsletter. Mike provided previous list - planning to reach out on status, do they need assistance, how can others get involved?
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
SURF Mtg Summary		Summary of recent SURF meeting - review of Kathy's notes	
John		Independent Contractor update	
Paul/Gerlinde/Matt		Conference alignment	
Barbara		Climate Change and Resiliency (Tech Initiative)	
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	
Cathy/ Jason		Membership	
Jason		Sponsorship	
Gerlinde	y	SURF Website update	Kathy to consolidate website comments and send to Maile - Gerlinde to follow-up
Barbara		Potential Partners	
		International	
Second Half of Meeting - Tackle			
Keeping Momentum from AEHS Meeting	Gerlinde	lets pick a few of these and assign people to take on actions.	Address one or more of these at future meeting - address routine board discussion during first half of call and tackle one of these during the second half of call. Ranking of order to address noted as 1 - immediate, 3 - later on THIS CALL: _____ 1 - current board to assess Jake's strategic SURF proposal - next steps 1 - organize what is the benefit to our members, how do we encourage members vs. walk-ins at the member, SURF members have access to more 2 - evaluate list of TIs and assess if still supporting Surfs goals/ vision, make list of needs, list of TI, info blurb, contact info - reach out to leader of TI and what they need help with to put out to membership so people can get more involved 3 - case studies - Gerlinde to follow-up with current leader of TI and determine if still interested or need a new lead, re-engage this TI, good resource for members, case study is ongoing so perhaps more a committee (not a TI)? ongoing activity that a new SURF member could jump in and provide a lot of value - so may want to maintain TI status so stays promoted 3 - organize list of regulatory agencies that have GSR policies/guidance - find it and make more prominent as a resource 3 - article in newsletter - year in review (do annually already) - discuss on board call the list we want to document Previous Calls have covered: 1 - define success in our AEHS partnership (more members? more sponsors?) - what metrics? - see notes 11/16/18

Climate Change TI

1. Working closely with John Simon and Remediation Journal. Will be published in the next week or two. Effort began at SURF 31 and continues. 11 authors in addition to reviewers. Include in report protocol that builds on EPA approach...case studies. Input from UK, EU, Japan and China. Principles and protocols can assist site owners in building resiliency plans. Recommendations and examples are timely. Cost of TI = in kind costs that all TI members provided pro bono. Board approved intern for this TI and GSR database. (\$4,442). Student researched, drafted, and finalized report. And did some graphic design. And KOA. Unused funds of about \$2,400 to

What's the rollout plan for the paper? Once it's published, it is posted on SURF website as Remediation Journal article. Appendices as well that aren't in journal that will be on website. Update flyer. We've done presentations at different forums – National Council on Science and the Environment, International SURF proposed a session at EU – Sustainable Land Management (really?), National Adaptation Forum, SURF meeting. SUGGEST TO MATT/GERLINDE THAT BARBARA PRESENT AT MEMBERSHIP MEETING. ALSO THAT COMMUNICATIONS COMMITTEE DO EMAIL OR SOMETHING. BARBARA MENTIONED Going to some of the sponsors in MA and talking about report and pilot. Paul and Barbara met with DTSC and Water Board. Focused outreach as timing allows. ITRC – support of Executive Director...could she be part of press release? Want to partner with national and international organizations – ASTM Site Resiliency Plan.

Pilot project with MA. Looking at MA leadership. Inaugural pilot project. BOT approved \$19K. Have the right people talking, but an ambitious plan for that amount of money. Supplement for how you deal with climate and extreme weather events. In process of doing statewide assessment, then supplementing with our recommendation. Building on what Tom Potter has done as well as people from BU. Reach out to SURF sponsors, two parties working with Bloomberg Foundation and Rockefeller Foundation to get more \$\$ to make

CL:AIRE – part of open session on sustainable land management at AquaSoil. SURF members put together abstract. Conference at end of May.

Principles and practices.