

Board Call

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	10/5/18
Meeting called to order:	1:04 PM EST
Meeting adjourned:	2:06 PM EST
Quorum:	Yes
Approve meeting minutes from:	9/7/18 and 9/21/18
Motion to approve made by:	Gerlinde
Second made by:	Jason
All in favor:	Yes
Opposed:	none
Approved:	Yes

Attendees: Present?
Gerlinde Wolf, 2018 President Yes
 Matt Ambrusch, 2018 Vice-President No
Cathy Rockwell, 2018 Secretary Yes
Jason McNew, 2018 Treasurer Yes
 Buddy Bealer, 2018 at-large Trustee No
Paul Hadley, 2018 at-large Trustee Yes
 Erin Healey, 2018 at-large Trustee No
Mike Smilley, 2018 at-large Trustee Yes
Lynn Tucker, 2018 at-large Trustee Yes
 John Simon, 2017 Past President No
 Kathy Adams No

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
AEHS/ SURF meeting - upcoming	Matt/Gerlinde/Paul	Encouraging attendance/ membership, Review and Finalize Agenda for SURF Meeting	Session chairs to mention meeting that afternoon (Tuesday) to gain some interest/people attending Went through agenda and identified who would lead, all to develop powerpoint slides, Gerlinde to send powerpoint template out to team to develop for meeting TO DO - discuss after this meeting - for future membership meetings, should only members be there? can we add working groups, but need to have people in at meetings to engage them and gain membership Post meeting thank you for attending - include discussion from meeting, Cathy to bring sign-in sheet to meeting to get contact info for all, especially those walking in to check it out
Membership Committee	Cathy/ Paul		Club Express set up for upcoming events (SURF mtg and Dinner - payment required upon signup), email today going out to remind folks to sign-up, considering sending another next week. Need minimum # to give to Johnny's. Currently at 10 people. Club express open to anyone to register - don't have to be a member. Last year around 15-16 people. Solicit folks to join the membership committee during upcoming SURF mtg at AEHS.
White Paper Update	Gerlinde		Working groups pushing forward, deadline to Remediation Journal is end of Feb 2019, making slow but steady progress. Kathy Adams will review full document for consistency/ cohesiveness.
Next Steps with Club Express	Gerlinde		Ties in with membership drive and committee - updating members who are not in club express, send update info to members in club express introducing them to the program/ login info, etc. Then tying in with the website to make both seamless. Access member documents through Club express login.
SURF 2018 Fall/Winter Newsletter	Gerlinde		Take pictures at the meeting to include in the newsletter. Kathy to give summary of the SURF Meeting, (Jake, Paul?) to do a summary on the panel.

Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
SURF Mtg Summary		Summary of recent SURF meeting - review of Kathy's notes	
John		Independent Contractor update	
Paul/Gerlinde/Matt		Conference alignment	
Barbara	Y	Climate Change and Resiliency (Tech Initiative)	Cathy and Erin spoke with Barbara on 9/24 - Eco Adapt contract signed in September, will evaluate/identify a couple sites in MA with input from Tom Potter (MassDEP), looking forward to next step in evaluation, need to procure funding from other sources - to fundraise in states, need to register. Will be looking for board to determine if we move forward with registering with MA to pay the \$600 fee to register (plus annual amount) - noted that we'd like to have Barbara get on a future call to discuss with the full group. Other Q posed was whether we wanted to meet up with Tom Potter at the AEHS meeting to discuss funding options; decided still early in the process to proceed at this time.
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	
Cathy/ Jason		Membership	
Jason	Y	Sponsorship	Communicated with Shell, they are still looking into getting paid for 2018. Gerlinde will follow up with Buddy on status of payment and whether or not to include shell on the poster.
Gerlinde	Y	SURF Website update	Gerlinde to consolidate feedback from board and send to Maile - to do still in future
Barbara		Potential Partners	
		International	
Matt		National Summit on Coastal and Estuarine Restoration and Management	

Add budget here (not pdf'd)