

## Board Call

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	8/10/18
Meeting called to order:	1:03 pm EST
Meeting adjourned:	
Quorum (need 5):	Yes (7)
Approve meeting minutes from:	7/13/18
Motion to approve made by:	Gerlinde
Second made by:	Cathy
All in favor:	yes
Opposed:	none
Approved:	Yes

**Attendees: Present?**

Gerlinde Wolf, 2018 President Yes  
 Matt Ambrusch, 2018 Vice-President Yes  
 Cathy Rockwell, 2018 Secretary Yes  
 Jason McNew, 2018 Treasurer Yes  
 Buddy Bealer, 2018 at-large Trustee Yes  
 Paul Hadley, 2018 at-large Trustee Yes  
 Erin Healey, 2018 at-large Trustee Yes  
 Mike Smilley, 2018 at-large Trustee Yes  
 Lynn Tucker, 2018 at-large Trustee No  
 John Simon, 2017 Past President No  
 Kathy Adams No

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Fall 2018 AEHS Conference  and  Club Express Membership Discussion	Gerlinde/Paul	Meeting Notifications/Communication.	Communication update? Information on how sponsors should register. Gerlinde reported out that communications have started going out of late to SURF distribution list, confirmed room for SURF mtg - where lunch is with round tables, Paul - registration is open, free registration for sponsors, Matt to coordinate complimentary registrations, if we go over the 10 complimentary ones SURF will pay remainder at reduced rate. Register direct on website with promo code - do not contact Brenna directly as Matt will coordinate.  SURF meeting registration not live yet, waiting on Club Express set up, plan is to have link to registration on the AEHS registration page to our registration page. Waiting on SURF website roll out to link the two and make the club express platform consistent with website; Maile working on updates.  Matt - consider rolling out for meeting now without the visual consistency complete; others in agreement  Club express set up all set but waiting for website rollout, ideally want to go live before end of 3-month trial period. Gerlinde to set up call with team including Maile.  also want it live so we can live register at the conference

Spring 2019 AEHS Conference	Matt	Sponsor and booth?	Deadline before the fall conference/ meeting; Paul to confirm deadlines; Jason - should consider waiting to pay till after fall conference - regroup in Nov after Fall conference and financial assessment/ value of continuing with sponsorship/ partnership with AEHS, Jason - can we just sponsor a technical session vs. sponsor? Paul - sponsor gets more involvement in control of sessions and presenters but not as much for the technical session (have to pull from general pool of abstracts) - Paul to check on pricing of difference and amount of input we can have at different sponsorship levels, Gerlinde - difference appears to be organization of technical sessions based on website review, Jason - sponsor plus support (K. Adams) is looking at \$16k per meeting/ event, Paul believes AEHS will want topics for session in September - Paul to check in on this.  More focused evaluation of membership after this meeting to assess value of conference on membership increase, also assess if one conference is better than the other (Amherst vs. San Diego); consider full sponsor for one and reduced for another.
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Code of conduct	Paul	Vote?	Vote to finalize code of conduct, Paul motioned to adopt to the personal conduct code, verifying that the information that Matt provided, Buddy seconded, all approved, no opposed. Gerlinde to send finalized version to Cathy R to pdf and post to website under member section.
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Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
Gerlinde/Buddy		10 year white paper	
Buddy		SR promotion/advocacy	Consider refresh of advocacy role - Buddy developing list of possible ideas/options to discuss on call
Gerlinde		Communications	Newsletter draft in review, close to final
John		Independent Contractor update	
Paul/Gerlinde/Matt	Y	Conference alignment	See above
Barbara	Y	Climate Change and Resiliency (Tech Initiative)	Received draft document - white paper version of proposal (Erin, Cathy, Gerlinde), <b>Erin to reach out to Barbara and Tom Potter on status and our role in the work</b> ; include on agenda for next call status update and what role this board will have in work (or not)
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Cathy/ Jason		Membership	
Gerlinde	Y	Use of Club Express membership management	probably nearing the end of our 3 month trial. Maile still working on website. How can we step in to help? - see above
Jason		Sponsorship	
Gerlinde		SURF Website update	
Barbara		Potential Partners	
Paul/ Jason	Y	Regulatory outreach	Jason to reach out for presentation to Maryland similar to the one done in Alabama - anyone have contacts in Maryland?, Buddy/ Paul put through proposal to ITRC to updated GSR document, we'll know in October if it's accepted, Tom Potter from MassDEP with Buddy and Paul on team.  Buddy - Site remediation network - brought up to get into legislation to support sustainable remediation
Paul	Y	Draft Personal Conduct Policy	See above

Add account balance here (not pdf)