

Board of Trustees Call

Date:	2/6/18
Meeting called to order:	10:04 CST
Meeting adjourned:	10:40 CST

Quorum:	Yes
Approve meeting minutes from:	Lindsay
Motion to approve made by:	John
Second made by:	Gerlinde
All in favor:	ALL
Opposed:	None
Approved:	Yes

Attendees:	
John Simon, 2017 President	X
Barbara Maco, 2017 Vice President	X
Lindsay Burton, 2017 Secretary	X
Keith Aragona, 2017 Treasurer	
Mike Smiley, 2017 at-large Trustee	X
Colleen Liddell, 2017 at-large Trustee	
Gerlinde Wolf, 2017 at-large Trustee	X
Erin Healy, 2017 at-large Trustee	
Paul Hadley, 2017 at-large Trustee	X

New Items to the Agenda:	Name	Topic	Follow Up?
outreach to ITRC	Paul	Chance to make presentation in Anaheim 4/18	Opportunity to present to LA regional board. Barbara can go. If it is in the afternoon on Wednesday. Paul and Barbara verbally committed to attending. Need boards go ahead? Yes. John- this is exactly how the funds were intended to be used. Are both .gov and .mil free for 2018? We need to decide before April. Motion to vote on Paul and Barbara trip to the ITRC board meeting. May be able to have more outreach meetings as well. Will present on the efforts of SURF. Estimated \$250 pp per day. John motioned a vote. Lindsay seconds. All in favor. None opposed. Approved. Barbara wants to add that the presentations build on each other. John said we should try to get ITRC to send a message on behalf of their members that they can join SURF for free for 2018. Paul- when should that happen? John- as soon as we are ready to offer the membership.
harassment policy	Paul	review what I sent - ITRC policy	We need to all look it over, add in what to do if potentially the policy is violated- contact president or VP? Do we need to show to our insurance company? Paul will draft a sentence or two. Vote on it next meeting.
ASCE committee	Paul	may have a SURF volunteer	Heard back from Paul Favara and put him in touch with the ASCE chair. SURF should have a rep on the planning committee. Paul H hopes there is a section on the environment, hopefully SURF can have a speaker or two or chair the session. Should be a huge structure.
Elections Update	Gerlinde	Need to get this process moving	We do have a candidate for every slot. Gerlinde emailed to Maile and Kathy that we are ready to roll. Need to follow up with them. What is the timeline? We are already pretty behind, we should already be transferring the board. Typically have a two week election period. Make sure that the bylaws are not violated if the election period escalated. Next year make most every position except President a two year term? Shift the election period to March 1, because that is when we meet. Motion to move forward with opening the election tomorrow and keep it open for two weeks? This would be a permanent change in schedule. John- I do not think we need to vote on opening it up, but proposes we move the board period from February 1st to March 1st moving forward. Motion to vote on John's proposal- Paul. We need to confirm with the lawyers, if they agree we move forward. All in favor. None opposed. Barbara- managing the election process should be a task that the new contractor performs. Need to capture Maile's knowledge in case she is not able in the future. All agreed.

Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
John		Independent Contractor update	
Paul/Lindsay	Y	SURF/AEHS Conference Alignment	Deadline for submitting abstracts closed. Matt and Paul are contacting the sponsors, and who is attending complimentary. Who from the board is attending? Paul.
Keith		Finances	
Barbara	Y	Climate Change and Resiliency (Tech Initiative)	No updates, they are moving forward. If anyone would like to peer review, please reach out. Barbara will send the update d overview.
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	
Lindsay		Membership	
Keith		Sponsorship	
Barbara		Potential Partners	
		International	
Paul/Mike/Keith/Lindsay		Survey of former SURF members	