

BOARD CALL

Attendees:

Date:	9/8/22
Meeting called to order:	12:05
Meeting adjourned:	12:51
Quorum:	Yes
Approve meeting minutes from:	08.11 and 08.25
Motion to approve made by:	Stacey
Second made by:	Roy
All in favor:	Yes
Opposed:	No
Approved:	Yes

Betsy Collins, 2021-23 President Yes
 Kyle Waldron, 2021-23 Vice President Yes
 Stacey Hellekson, 2021-23 Secretary Yes
 Nikki Peck (2022-24) Treasurer No
 Roy Thun, 2019-23 at-large Trustee Yes
 Nicole Tucker, 2022-2024 at-large Trustee No
 Scott Anderson, 2022-2024 at-large Trustee Yes
 Rob Rebel, 2021-23 at-large Trustee Yes
 Chris Schultz, 2021-23 at-large Trustee No
 Kathy Adams Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1IW1m3JyXCVDxj1GtnKtBR1blqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxfWPwZsg1ZL2UoaDRwjFLeynYdiP3LuPlpjcqMU/edit#gid=0>

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy	N	Review Website Inquiries	One inquiry; Betsy will follow up.
Tucker	Y	Social Media/Marketing	Still waiting on DBG contract. Tucker to invite Betsy and Kyle to one of the bi-weekly meetings with DBG so they can discuss next steps.
Betsy/Kathy	Y	Administrative BOT call	Scheduled for September 22, 2022 from 11am - 1pm Eastern. On 8/25, Betsy sent BOT email w/reminder to send her comments on agenda and due date of 9/8 (TODAY!) for deliverables. 1. By-Law Amendments (Betsy/Kyle): Betsy has call with Amanda (K&L Gates) today to finalize. 2. Individual Rolling Memberships (Stacey): Stacey has provided her pre-work to team. 3. Rolling Sponsorship (Nikki/Roy): Betsy will ask Nikki when/if she thinks she'll be able to get anything out to group. Roy is on vacation next week. 4. Online Sponsorship Payments (Kyle/Scott):
Roy	N	SURF International	After one year, the group has agreed to the few, but significant changes, to the ISRA charter. The most significant changes are as follows: • Opening statement that highlighting climate change impacts • Addition of resilient remediation • Expanded collaboration to work with large global bodies like the UN and their Sustainable Development Goals. KOA to write article to include in September <i>SURF Break</i> .
Stacey	N	Membership	Action from 7/28. Stacey to respond to Bill Butler to see if he needs anything in particular to get plugged in. Received a general question from a new member; Stacey will follow up.
Rob	N	Outreach	
Kathy / Matt	Y	AEHS	Draft announcement for SURF sessions and membership meeting completed. KOA to coordinate with Jason to get booth prior to conference. Scott volunteered to store booth at Haley & Aldrich's San Diego office after AEHS East. KOA to coordinate with Scott. Sufficient SURF "flair tags" indicating Board Member, Past Board Member, etc. If attending, be sure to get one for your nametag. Betsy to develop flyer with QR codes; KOA to laminate. KOA looking into paper leis; working with Nikki and Matt to obtain and review pricing is sufficient.
Chris	N	Webinar	Beede Oil Case Study webinar is confirmed for Wednesday, 10/5 from 2pm-3pm Eastern. Announcement (w/o registration link) went out in August <i>SURF Break</i> . Dry run is set for 12pm Mountain time on 10/4. Chris contacted Cathy Rockwell for remaining items needed so that formal invitation can be sent: photos (optional) and bios for Keri Lauer and Katie Elich, abstract/summary (Cathy R. working on), and title confirmation (Cathy R. changing title).
Kyle	Y	Technical Initiatives	Rich Evans (GES), Nicole Tucker, Melvin Stroble (EA), and ____ (EA) met on 8/30 to discuss next steps. Tucker plans on sending out email to larger group in coming days. KOA to send Tucker distribution list. Need clarification of EA members with addition of ____. EA is motivated! Rob reported that tools videos have over 400 views on YouTube. Include in end-of-year summary (Betsy).
Roy	N	SustRem Planning 2023	
	Y	Sponsorship	BP has officially committed to being a sponsor (bronze). KOA and Betsy having meeting with Nikki on 9/9 to discuss current sponsors for poster at AEHS booth.
Nikki	Y	Treasurer Update	Actions from 7/28 • Kyle - Any update on these and issue with Shell logo? • Send list of sponsor members to Nikki (Stacey). Nikki's "ask": someone to help with standard emails. Nikki is going to set up shared area with administrative info for treasurer that could be reviewed each BOT call.
Responsible Person	Update (Y/N)	Topic	Current Status/ Update/ Notes
Betsy/Kathy	Y	Sponsorship Process	Betsy and KOA met on 8/30 to discuss. Meeting again on 9/14.
Opportunities from March 2022 AEHS			
Name	Update (Y/N)	Topic	Status
Roy	N	SAME Strategic Partnership	Documents still need to be signed; Rick on vacation. Hold off on <i>SURF Break</i> article.
Stacey	Y	GRA and SURF	Action: Stacey to bring some of the questions to GRA that were discussed on this call. If it works out, need to talk to Brenna about coordination and/or conflict of interest. Would need to get Matt involved in this discussion if it occurs.