

BOARD CALL

Attendees:

Betsy Collins, 2021-23 President Yes
 Kyle Waldron, 2021-23 Vice President Yes
 Stacey Hellekson, 2021-23 Secretary No
 Nikki Peck (2022-24) Treasurer No
 Roy Thun, 2019-23 at-large Trustee No
 Nicole Tucker, 2022-2024 at-large Trustee Yes
 Scott Anderson, 2022-2024 at-large Trustee No
 Rob Rebel, 2021-23 at-large Trustee Yes
 Chris Schultz, 2021-23 at-large Trustee No
 Kathy Adams Yes

Date:	8/25/22
Meeting called to order:	12:03
Meeting adjourned:	1:00
Quorum:	no
Approve meeting minutes	08.11.2022
Motion to approve made by:	N/A
Second made by:	N/A
All in favor:	N/A
Opposed:	N/A
Approved:	N/A

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJs5mVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1lW1m3JyXCvVDxj1GtnKtBR1blqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTxfWPwZsg1ZL2UoaDRwjFLeynYdIP3LuPlpjcqMU/edit#gid=0>

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy	Y	Review Website Inquiries	Betsy responded to individual from TerraStryke and discussed advantages of sponsorship. Rob is familiar with company and company president.
Tucker	Y	Social Media/Marketing	Still waiting on DBG contract. Tucker to invite Betsy and Kyle to one of the bi-weekly meetings with DBG so they can discuss next steps.
Betsy/Kathy	Y	Administrative BOT call	Scheduled for September 22, 2022 from 11am - 1pm Eastern. Betsy updated draft based on discussion on 8/11 and redistributed to Board via email. Betsy will send BOT email w/reminder to send her comments on agenda and due date of 9/8 for deliverables.
Roy	N	SURF International	
Stacey	N	Membership	Action from 7/28. Stacey to respond to Bill Butler to see if he needs anything in particular to get plugged in.
Rob	N	Outreach	
Kathy / Matt	Y	AEHS	Monthly planning call occurred on 8/23. Session planning and abstract selection for AEHS West Coast conference was main agenda item. For upcoming East Coast conference, Gerlinde will present on Ramboll tool during membership meeting. Draft announcement for SURF sessions and membership meeting to be completed by end of week. KOA to plug AEHS East Coast in September SURF Break -- all articles. KOA to provide all presenters from a sponsor organization with Proud Sponsor logo for their slides. If all use it, Proud Sponsor logo will be on about 30 presentations during the conference. KOA also providing SURF members presenting at AEHS East Coast with a slide plugging upcoming SURF technical sessions and organization info. If all use it, nine presentations will include SURF plug. Don't force it. KOA to send email invite to Nikki and Betsy to finalize current sponsor list for materials at AEHS and elsewhere. Website says: GOLD - Ecospears, Langan, Woodard & Curran; SILVER - AECOM, BP, Burns & McDonnell, Cascade, Corteva, EA, GHD, Jacobs, Terra Systems, Trihydro; BRONZE - BSI, Foth, Gregg Drilling, Marathon, Provectus, Ramboll
Chris	Y	Webinar	Beeede Oil Case Study webinar is scheduled for Wednesday, 10/5 from 2pm-3pm Eastern.
Kyle	Y	Technical Initiatives	Rich Evans (GES), Nicole Tucker, and Melvin Stroble (EA) are meeting Tuesday, 8/30 to discuss next steps. Discussed importance of keeping all SURFers interested in EJ TI informed (not just those who were able to attend kick-off call). Tucker plans on sending out email to larger group in coming days. KOA to send Tucker distribution list. Jason added Melvin as a SURF member using one of EA's complementary individual memberships. Rob reported that tools videos have over 400 views on YouTube. Include in end-of-year summary
Roy	N	SustRem Planning 2023	
Nikki	Y	Treasurer Update	Actions from 7/28 . Kyle - Any update on these and issue with Shell logo? o Stacey in touch with BP (Luke). o Send list of sponsor members to Nikki (Stacey). Nikki's "ask": someone to help with standard emails. Nikki is going to set up shared area with administrative info for treasurer that could be reviewed each BOT call. Suggestion for Administrative BOT call to resolve ongoing issues such as Kyle's connection with online payment
Responsible Person	Update (Y/N)	Topic	Current Status/ Update/ Notes
Betsy/Kathy	Y	Sponsorship Process	Betsy to send Kathy invite to start working on this in next couple of weeks.
Opportunities from March 2022 AEHS			
Name	Update (Y/N)	Topic	Status
Roy	Y	SAME Strategic Partnership	Documents still need to be signed; Rick on vacation. Hold off on <i>SURF Break</i> article.
Stacey	N	GRA and SURF	Action: Stacey to bring some of the questions to GRA that were discussed on this call. If it works out, need to talk to Brenna about coordination and/or conflict of interest. Would need to get Matt involved in this discussion if it occurs.

