

BOARD CALL

Date:	2/10/2022
Meeting called to order:	10:03
Meeting adjourned:	
Quorum:	Yes
Approve meeting minutes	1/27
Motion to approve made by:	Betsy
Second made by:	Stacey
All in favor:	Yes
Opposed:	No
Approved:	Yes

Attendees:

Betsy Collins, 2021-23 President Yes
 Kyle Waldron, 2021-23 Vice President yes
 Stacey Hellekson, 2021-23 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-23 at-large Trustee Yes
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Rob Rebel, 2021-23 at-large Trustee Yes
 Chris Schultz, 2021-23 at-large Trustee
 Kathy Adams No
 Matt Ambrusch, 2019-21 President (past Yes President)

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1IW1m3JyXCVDxj1GtnKTBR1bllqWI3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking
<https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwjFLeynYdiP3LuPlpicqMU/edit#gid=0>

Recurring Updates: First Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	DGB to join tent. 3/10 board meeting to give update and discussion. Getting close with T-shirts for SustRem. Plenty of content for posts. Transition plan w/ Emerald not on board. Emerald to continue to work with DGB, new board member to become more involved to keep the board up to date. Maybe Tucker to be this person - need to discuss to see her interest.
Betsy		Website Management	
Roy		SURF International	
Stacey		Membership	new members to board invited to next SURF meeting, 2/17th to certify the election, 18 votes so far. Talk with DGB on sending welcome emails.
Rob		Outreach	
Kathy / Matt		AEHS West	No significant updates. General AEHS conference, SustRem shout out. Do we want to do a social? Time zone battle with international attendees.
Chris		Webinar	

Recurring Updates: Second Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		Academic event	try to get another one together after AEHS
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Agenda is drafted (preliminary).
Rob			
Jason		Treasurer Update	Nicki as new member can take over the meetings for board as access through their company. Sponsors coming in. FI&E new sponsor. Couple of blanks on sponsors to reach out. ClubExpress can manage sponsors through it now. Can link sponsor logos/links. Can receive payment, can have sponsors apply through that. Shell - hasn't paid us, has stringent logo requirements and approval of logo use for everything. Our lawyer has concerns on the use of the logo. May be a barrier for us to allow Shell as a sponsor. Can we talk with the contact more to get them to understand our predicament.
Kathy		The Law	Topic 1) 2019 Amendments were approved by members but never documented. (change to the 2 year term). Completed - no action needed Topic 2) Right now the bylaws say we have an annual meeting in January (in person). In general its not reflective of our current process. Action - We could include a question in the election. Could add a revised bylaw attachment. Betsy, Kyle and Roy to work on updating.

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Membership Meeting	Kathy	Notes and Action Items	
SURF Sponsorship and member cost changes	Kyle	Sponsorship costs vs revenue	
SURF Elections	Betsy	Upcoming possible elections	
Battelle Conference in March	Roy	Possible SURF Booth	

Action Items from 10/2021 AEHS

Task	Task Lead	Status	Status
FlowDesk vs Mail Chimp discussion with Gerlinde	Emerald		
SURF Elections	Betsy		
Battelle Conference in March	Roy		