

## BOARD CALL

### Attendees:

Date:	1/27/2022
Meeting called to order:	10:09
Meeting adjourned:	
Quorum:	yes
Approve meeting minutes from:	1/13
Motion to approve made by:	Betsy
Second made by:	Chris
All in favor:	all
Opposed:	none
Approved:	Yes

Betsy Collins, 2021-23 President Yes  
 Kyle Waldron, 2021-23 Vice President Yes  
 Stacey Hellekson, 2021-23 Secretary Yes  
 Jason McNew, 2020-22 Treasurer No  
 Roy Thun, 2019-23 at-large Trustee Yes  
 Emerald Erickson, 2020-22 at-large Trustee Yes  
 Kristen Thornton, 2020-22 at-large Trustee No  
 Rob Rebel, 2021-23 at-large Trustee No  
 Chris Schultz, 2021-23 at-large Trustee Yes  
 Kathy Adams Yes  
 Matt Ambrusch, 2019-21 President (past President) Yes

### REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet:  
<https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet:  
<https://docs.google.com/spreadsheets/d/1IW1m3JyXCVVDxj1GtnKTBRTblqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking  
<https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwjFLeyYdiP3LuPlpjcqMU/edit#gid=0>

### Recurring Updates: First Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	SURF break send out Monday; weekly social posts, meet the board every couple of weeks, new board after elections, SustRem posting. March is end of 6-month contract with DGB.
Betsy		Website Management	
Roy		SURF International	T-shirts with SURF logo and DGB looking for shirt design
Stacey		Membership	4 new members from November 2021 through Jan 15 2022
Rob		Outreach	
Kathy / Matt		AEHS West	Comp Code available. Coordination moving along well.
Chris		Webinar	reach out to Langan

### Recurring Updates: Second Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Agenda is drafted (preliminary).
Rob		Case Studies	
Jason		Treasurer Update	Sponsor - You are the POC for your own company if applicable. Feel free to sign up to other companies or send letters on the perspective sponsors. Use the spreadsheet Jason sent as a tracker. Roy requested an invoice for GHD. Chris requested for TriHydro.
Kathy		The Law	Topic 1) 2019 Amendments were approved by members but never documented. (change to the 2 year term). Completed - no action needed Topic 2) Right now the bylaws say we have an annual meeting in January (in person). In general its not reflective of our current process. Action - We could include a question in the election. Could add a revised bylaw attachment. Betsy, Kyle and Roy to work on updating.
New Items to the Agenda:		Name	Topic
Membership Meeting		Kathy	Notes and Action Items
SURF Sponsorship and member cost changes		Kyle	Sponsorship costs vs revenue
SURF Elections		Betsy	Upcoming possible elections
Battelle Conference in March		Roy	Possible SURF Booth

### Action Items from 10/2021 AEHS

Task	Task Lead	Status	Status
FlowDesk vs Mail Chimp discussion with Gertinde	Emerald		
SURF Elections	Betsy	Reach out to Stacy/Kathy/others regarding possible elections.	
Battelle Conference in March	Roy	Research costs to revisit during next meeting.	