

BOARD CALL

Attendees:

Betsy Collins, 2021-23 President yes
 Kyle Waldron, 2021-23 Vice President yes
 Stacey Hellekson, 2021-23 Secretary no
 Jason McNew, 2020-22 Treasurer yes
 Roy Thun, 2019-23 at-large Trustee yes
 Emerald Erickson, 2020-22 at-large Trustee yes
 Kristen Thornton, 2020-22 at-large Trustee yes
 Rob Rebel, 2021-23 at-large Trustee no
 Chris Schultz, 2021-23 at-large Trustee yes
 Kathy Adams yes
 Matt Ambrusch, 2019-21 President (past President) yes

Date:	1/13/2021
Meeting called to order:	12:05
Meeting adjourned:	
Quorum:	yes
Approve meeting minutes from:	2/16
Motion to approve made by:	Betsy
Second made by:	Emerald
All in favor:	yes
Opposed:	no
Approved:	yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJs5mVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1lW1m3JyXCvVdxj1GtnKTBR1blqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwjFLeynYdiP3LuPlpjcqMU/edit#gid=0>

Recurring Updates: First Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	Emerald will be sending a Facebook link. Every please "Like" it.
Betsy		Website Management	
Roy		SURF International	
Stacey		Membership	
Rob		Outreach	
Kathy / Matt		AEHS West	
Chris		Webinar	

Recurring Updates: Second Meeting of Month

Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Agenda is drafted (preliminary).
Rob		Case Studies	
Jason		Treasurer Update	Sponsor - You are the POC for your own company if applicable. Feel free to sign up to other companies or send letters on the perspective sponsors. Use the spreadsheet Jason sent as a tracker. Roy requested an invoice for GHD. Chris requested for TriHydro.
Kathy		The Law	Topic 1) 2019 Amendments were approved by members but never documented. (change to the 2 year term). Completed - no action needed Topic 2) Right now the bylaws saw we have an annual meeting in January (in person). In general its not reflective of our current process. Action - We could include a question in the election. Could add a revised bylaw attachment. Betsy, Kyle and Roy to work on updating.

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Membership Meeting	Kathy	Notes and Action Items	
SURF Sponsorship and member cost changes	Kyle	Sponsorship costs vs revenue	
SURF Elections	Betsy	Upcoming possible elections	
Battelle Conference in March	Roy	Possible SURF Booth	

Action Items from 10/2021 AEHS

Task	Task Lead	Status	Status
FlowDesk vs MailChimp discussion with Gerlinde	Emerald		
SURF Elections	Betsy	Reach out to Stacy/Kathy/others regarding possible elections.	
Battelle Conference in March	Roy	Research costs to revisit during next meeting.	