

BOARD CALL

Attendees:

Betsy Collins, 2021-23 President yes
 Kyle Waldron, 2021-23 Vice President yes
 Stacey Hellekson, 2021-23 Secretary yes
 Jason McNew, 2020-22 Treasurer yes
 Roy Thun, 2019-23 at-large Trustee yes
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee
 Rob Rebel, 2021-23 at-large Trustee Yes
 Chris Schultz, 2021-23 at-large Trustee Yes
 Kathy Adams Yes
 Matt Ambrusch, 2019-21 President (past President) Yes

Date:	12/2/2021
Meeting called to order:	1206
Meeting adjourned:	

Quorum:	Yes
Approve meeting minutes from	11/18
Motion to approve made by:	Betsy
Second made by:	Stacey
All in favor:	Yes
Opposed:	No
Approved:	Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJs5mVWFgEbtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1lW1m3JyXCvVDxj1GtnKTBR1blqW13YBQW62t1skCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwIFLevYdiP3LuPlpjcqMU/edit#gid=0>

Recurring Updates: First Meeting of Month				
Responsible Person	Update (Y/N)	Topic	Current Status	
Betsy		Review Website Inquiries		
Emerald		Social Media	review posts once a week (Hootsuite), email list from scratch, content - putting together a template for this. Facebook page - check to see if this is updated yet.	
Betsy		Website Management		
Roy		SURF International		
Stacey		Membership	New sponsorship letters have been drafted. Send out this week.	
Rob		Outreach		
Kathy / Matt		AEHS West	100% virtual conference, main reason - cost risk of room block if attendees don't come. What are we getting as value from a virtual conference with the \$10k that we provide as a partner?	
Chris		Webinar		
Recurring Updates: Second Meeting of Month				
Responsible Person	Update (Y/N)	Topic	Current Status	
Betsy		Review Website Inquiries		
Matt		SURF Meeting Planning		
Kathy		Newsletter		
Kyle		Technical Initiatives		
Roy		SustRem Planning		
Rob		Case Studies		
Jason		Treasurer Update		
New Items to the Agenda:		Name	Topic	Current Status/ Update/ Notes
Membership Meeting	Kathy	Notes and Action Items	Membership meeting notes are complete and will be posted on ClubExpress by tomorrow. Includes list of participants in meeting - do we want to reach out to these folks? Action items from meeting are as follows: <ul style="list-style-type: none"> • Contact Rick Wice about potential guest lecture opportunities at Carnegie Mellon University (Matt Ambrusch?). • Consider organizing a virtual SURF Social in between meetings (or a SURF Holiday Party) (TBD). • Conduct follow-up activities about interest in new SURF TI associated with ESG practices and sustainable remediation (Kyle Waldron). • Send Nicole Tucker name and contact information of SURFer who could participate in Suds and Science, a public outreach event held March 2022 in San Diego, California (Betsy Collins). 	
SURF Sponsorship and member cost changes	Kyle	Sponsorship costs vs revenue		
SURF Elections	Betsy	Upcoming possible elections	Getting documentation for change in bylaws for 2-yr term. Move timing of elections to sync with membership year (Feb.1). Typically nominations start Nov. 30 through end of year. End of Jan. announce. Stacey to reach out to Cathy Rockwell to get the process from last year, including what "at-large" description is.	
Battelle Conference in March	Roy	Possible SURF Booth		
Action Items from 10/2021 AEHS				
Task	Task Lead	Status	Status	
FlowDesk vs Mail Chimp discussion with Gerlinda	Emerald			
SURF Elections	Betsy	Reach out to Stacy/Kathy/others regarding possible elections.		
Battelle Conference in March	Roy	Research costs to revisit during next meeting.	Not accepting any additional sponsorships.	