

## BOARD CALL

### Attendees:

Betsy Collins, 2021-23 President yes  
 Kyle Waldron, 2021-23 Vice President yes  
 Stacey Hellekson, 2021-23 Secretary yes  
 Jason McNew, 2020-22 Treasurer yes  
 Roy Thun, 2019-23 at-large Trustee yes  
 Emerald Erickson, 2020-22 at-large Trustee yes  
 Kristen Thornton, 2020-22 at-large Trustee yes  
 Rob Rebel, 2021-23 at-large Trustee yes  
 Chris Shultz, 2021-23 at-large Trustee yes  
 Kathy Adams yes  
 Matt Ambrusch, 2019-21 President (past yes  
 President)

Date:	10/7/2021
Meeting called to order:	10:02
Meeting adjourned:	
Quorum:	yes
Approve meeting minutes from:	9/23
Motion to approve made by:	Betsy
Second made by:	Chris
All in favor:	all
Opposed:	none
Approved:	yes

### REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxamCJs5mVWFgeBtwEsnJNSGwL9eqYqVLSVwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1tW1m3JyXCVYDxj1GtnKTR1blqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxWPw2sg1ZL2UoaDRwJfLeynYdIP3LuPlpJcqMU/edit#gid=0>

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	DGB Contract - formal vote to sign contract - All in favor, none opposed. Have an initial to do list to put in place in October. Big intent to get backlog of material for posting. Need to confirm if Hootsuite and other costs are a one-time fee or monthly
Betsy		Website Management	
Roy		SURF International	Add additional tidbits to the SustREM page, countdown timer potential options to update and add to the page. Paul Bardo (sp?) relationship w/ Chinese gov't. pulling together SRR, would SURF US contribute to GSR case study to the Journal. ASTM - E50-07 Climate Change and Community Committee - continuing to evolve with stds being developed.
Stacey		Membership	
Rob		Outreach	
Kathy / Matt		AEHS East	Volunteer sign up for virtual booth (M-R), discuss how to follow up on Lead requests. Presentation drafts hope to have by 15th. Next board meeting cancelled due to AEHS conference.
Chris		Webinar	Burns and Mac - September; Corteva - November; Wayne Jones - Chris to work with Gerlinde/Kyle for connection and see if Wayne has interest.

Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	Jason/Kathy to set up registration link Betsy to ask Sabine Aptz about leading a discussion or short presentation during membership meeting Betsy to set up an East Coast Sign-Up sheet for booth/follow-ups/etc.
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Next steps are connecting with Brenna after AEHS East
Rob		Case Studies	
Jason		Treasurer Update	Do we want to update student cost based on Dr Reddy's comment? Betsy to set up call with Kyle to discuss updating sponsor levels/costs
<b>New Items to the Agenda:</b>		<b>Name</b>	<b>Topic</b>
		Kristen	Current Status/ Update/ Notes Possible to request money through the project of special merit. May be considering something similar to what Massachusetts's resilience initiative. Will be looking to bring in the social pillar.
		Betsy	Updating Sponsor cost/levels
Betsy		Betsy	Remediation Confirm open source, get it posted, ask him for deadline for the next one.

Action Items from 3/2021 AEHS				
Task	Task Lead	Status	Status	Notes
Newsletter	Kathy Adams		Include resources shared and SETAC special issue in upcoming SURF Break Issues.	
Outreach	Rob Rebel, Bret Bergstrom (WYDEQ), Keith Thomsen		Kick off Outreach Team and determine next steps. Establish SURF website as the one-stop clearinghouse for sustainable remediation resources.	What is value of getting in front of an agency? Tabulate state resources. ITRC working on something similar, supposed to be an interactive map. Create a slide deck for SURF benefit to use for agencies, potential sponsors.
Sustainable Remediation Panel	Betsy Collins		Explore option of reinitiating the Sustainable Remediation Panel as part of Remediation.	
Case Studies	Kathy Adams		Forward draft case study created during Hassan Amini's presentation to Rob Rebel for follow-up.	
Webinar Series	Chris Schultz		Hold a webinar on ISRA and other international efforts to help knowledge sharing (Roy Thun, Eric Mielbrecht). Hold a webinar on how to initiate sustainable remediation efforts at your own company (Nick Garson, Jason McNew, Rob Rebel).	maybe a workshop/panel on this.
Big Data Technical Initiative	Kyle Waldron		Determine interest and potential scope; follow up with Stacey Hellekson (she is interested in working on this).	Katie Elich also very interested
Demographics	Kathy Adams	Complete 4/1.	Per a request, determine SURF membership composition. Based on the membership as of March 22nd, the composition is as follows: 3% academia, 25% government, 68% regular (includes consultants, industry, and vendors), 3% retired, and 1% student.	
Email Distribution	Stacey Hellekson Gerlinde Wolf and Kristen Thornton	Complete 5/1	Follow up with Lara Quetin with above results. Cross check AEHS conference registration list against SURF email distribution list and add individuals not already included.	
Meetings and Programs	Matt Ambrusch		Plan a student outreach event. Contact Cathy Rockwell and Jessica Gattenby for support; both are interested but do not have time to lead. Meet with Nicole and Stacey to discuss ideas and next steps.	Humanitarian Engineering @ CO School of Mines
Membership Engagement	Betsy Collins Nicole Tucker and Stacey Hellekson	Complete 4/7	Create a formal introduction to SURF for new members. (It may be possible to create a customized email within ClubExpress for new members.) Ray Smith may be interested in getting involved. Reach out to new member Maryam Azad (Cascade Drilling). Follow up with Chelsey Shepsko (Sanborn Head); she is interested in getting more involved. Follow up with Bill Butler (ERM); he chatted "Plug me in where you need support. Just need to renew my membership for this year."	
Sponsorship	Betsy Collins Jason McNew	Sent 4/8	Follow up with Priscila Vargas de Oliveira (Ramboll), who visited the booth. Follow up with Alex Jernigan (Gregg Drilling) in a month or so if we do not hear from him.	