

Board Call

Date:	9/23/2021
Meeting called to order:	12:15
Meeting adjourned:	

Quorum:	Yes
Approve meeting minutes from:	9/9/2021
Motion to approve made by:	Betsy
Second made by:	Jason
All in favor:	Yes
Opposed:	No
Approved:	Yes

Attendees:

Betsy Collins, 2021-23 President	Yes
Kyle Waldron, 2021-23 Vice President	Yes
Stacey Hellekson, 2021-23 Secretary	No
Jason McNew, 2020-22 Treasurer	Yes
Roy Thun, 2019-23 at-large Trustee	No
Emerald Erickson, 2020-22 at-large Trustee	No
Kristen Thornton, 2020-22 at-large Trustee	Yes
Rob Rebel, 2021-23 at-large Trustee	No
Chris Shultz, 2021-23 at-large Trustee	Yes
	Kathy Adams
Matt Ambrusch, 2019-21 President (past President)	Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1p79BdUxaMcJ5mVWFgeBtwEsnJNSGwL9eqYqVLSVwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1tW1m3JyXCVDxj1GmKTBRTblqWj3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking
<https://docs.google.com/spreadsheets/d/1LqTFxWPw2sg1ZL2UoaDRwjFLeynYdiP3LuPjccqMU/edit#gid=0>

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	
Betsy		Website Management	
Roy		SURF International	
Stacey		Membership	
Rob		Outreach	
Chris		Webinar	Burns and Mac - September; Cortevea - November; Wayne Jones - Chris to work with Gerlinde/Kyle for connection and see if Wayne has interest.

Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	Jason/Kathy to set up registration link Betsy to ask Sabine Aptz about leading a discussion or short presentation during membership meeting Betsy to set up an East Coast Sign-Up sheet for booth/follow-ups/etc.
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Next steps are connecting with Brenna after AEHS East
Rob		Case Studies	
Jason		Treasurer Update	Do we want to update student cost based on Dr Reddy's comment? Betsy to set up call with Kyle to discuss updating sponsor levels/costs

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
	Kristen		Possible to request money through the project of special merit. May be considering something similar to what Massachusetts's resilience initiative. Will be looking to bring in the social pillar.
	Betsy	Updating Sponsor cost/levels	
Betsy	Betsy	Remediation	Confirm open source, get it posted, ask him for deadline for the next one.

Action Items from 3/2021 AEHS				
Task	Task Lead	Status	Status	Notes
Newsletter	Kathy Adams		Include resources shared and SETAC special issue in upcoming SURF Break Issues.	
Outreach	Rob Rebel, Bret Bergstrom (WYDEQ), Keith Thomsen		Kick off Outreach Team and determine next steps. Establish SURF website as the one-stop clearinghouse for sustainable remediation resources.	What is value of getting in front of an agency? Tabulate state resources. ITRC working on something similar, supposed to be an interactive map. Create a slide deck for SURF benefit to use for agencies, potential sponsors.
Sustainable Remediation Panel	Betsy Collins		Explore option of reinitiating the Sustainable Remediation Panel as part of Remediation.	
Case Studies	Kathy Adams		Forward draft case study created during Hassan Amini's presentation to Rob Rebel for follow-up.	
Webinar Series	Chris Schultz		Hold a webinar on ISRA and other international efforts to help knowledge sharing (Roy Thun, Eric Mielbrecht). Hold a webinar on how to initiate sustainable remediation efforts at your own company (Nick Garson, Jason McNew, Rob Rebel).	maybe a workshop/panel on this.
Big Data Technical Initiative	Kyle Waldron		Determine interest and potential scope; follow up with Stacey Hellekson (she is interested in working on this).	Katie Elich also very interested
Demographics	Kathy Adams	Complete 4/1.	Per a request, determine SURF membership composition. Based on the membership as of March 22nd, the composition is as follows: 3% academia, 25% government, 68% regular (includes consultants, industry, and vendors), 3% retired, and 1% student.	
Email Distribution	Stacey Hellekson Gerlinde Wolf and Kristen Thornton	Complete 5/1	Follow up with Lara Quetin with above results. Cross check AEHS conference registration list against SURF email distribution list and add individuals not already included.	
Meetings and Programs	Matt Ambrusch		Plan a student outreach event. Contact Cathy Rockwell and Jessica Gattenby for support; both are interested but do not have time to lead.	Humanitarian Engineering @ CO School of Mines
Membership Engagement	Betsy Collins Nicole Tucker and Stacey Hellekson	Complete 4/7	Meet with Nicole and Stacey to discuss ideas and next steps. Create a formal introduction to SURF for new members. (It may be possible to create a customized email within ClubExpress for new members.) Ray Smith may be interested in getting involved. Reach out to new member Maryam Azad (Cascade Drilling). Follow up with Chelsea Shepsko (Sanborn Head); she is interested in getting more involved.	
	Betsy Collins	Sent 4/8	Follow up with Bill Butler (ERM); he chatted "Plug me in where you need support. Just need to renew my membership for this year." Follow up with Priscila Vargas de Oliveira (Ramboll), who visited the booth.	
Sponsorship	Jason McNew	Sent sponsor check on 5/5!	Follow up with Alex Jernigan (Gregg Drilling) in a month or so if we do not hear from him.	