

BOARD CALL

Attendees:

Date:	
Meeting called to order:	
Meeting adjourned:	

Betsy Collins, 2021-23 President	Yes
Kyle Waldron, 2021-23 Vice President	Yes
Stacey Hellekson, 2021-23 Secretary	No
Jason McNew, 2020-22 Treasurer	No
Roy Thun, 2019-23 at-large Trustee	No
Emerald Erickson, 2020-22 at-large Trustee	Yes
Kristen Thornton, 2020-22 at-large Trustee	Yes
Rob Rebel, 2021-23 at-large Trustee	Yes
Chris Shultz, 2021-23 at-large Trustee	Yes
	Kathy Adams
Matt Ambrusch, 2019-21 President (past President)	Yes

Quorum:	Yes
Approve meeting minutes from:	7.01.21
Motion to approve made by:	Betsy
Second made by:	Kyle
All in favor:	Yes
Opposed:	No
Approved:	Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxamcJ5mVWFgeBtwEsnJNSGwL9eqYqVLSVwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1tW1m3JyXCVDxj1GtnKTBRIblqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxWPw2sg1ZL2UoaDRwjFLeynYdIP3LuPlpJcqMU/edit#gid=0>

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	Emerald received a draft contract from DBG and is reviewing it and will provide edits.
Betsy		Website Management	
Roy		SURF International	
Stacey		Membership	
Rob		Outreach	
Chris		Webinar	James Henderson has committed, but no date yet. Betsy to contact James for date within the next week. Kyle to ask Jonathon Smith (Shell in UK).

Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	No new members; two folks from Entact. Kyle sent them email.
Matt		SURF Meeting Planning	Academic outreach event; meeting with interested folks on Monday, 7/19. AEHS: in good shape for everything we need to provide AEHS with - everything in draft program online. AEHS thanked SURF for \$500 donation to Mike Miller scholarship. SustREM2022 - abstracts can be submitted to Matt or Roy. Once received and reviewed, work as a group to coordinate sessions.
Kathy		Newsletter	July issue almost final. August issue to include video tutorial plug. Next issue will feature silver or bronze sponsor.
Kyle		Technical Initiatives	Government Outreach: Betsy to email East Coast government folks to gauge interest for presentation. Climate Change: Emerald to forward email from Barbara.
Roy		SustRem Planning	
Rob		Case Studies	Kyle to email Gerlinde to request Ramboll case study. Kathy to email Mel Harclerode about updating previous case study.
Jason		Treasurer Update	

New Items to the Agenda:			
Name	Topic	Current Status/ Update/ Notes	
Betsy	Enviro Summit	Rick Wice gave them Betsy's name to present on sustainable remediation. Betsy can't go; anyone else interested? Betsy to let contact know there's nobody obvious; let Betsy know if interested.	
Betsy	Remediation	Remediation journal - First column will be state of the practice. Contributors: Maile Smith, Betsy Collins, and Stewart Abrams. Matt to ask Stew. Due 8/1. Quarterly. Kyle to help find people, and Kristin and Emerald to help brainstorm questions.	

Action Items from 3/2021 AEHS				
Task	Task Lead	Status	Status	Notes
Newsletter	Kathy Adams		Include resources shared and SETAC special issue in upcoming SURF Break Issues.	
Outreach	Rob Rebel, Bret Bergstrom (WYDEQ), Keith Thomsen		Kick off Outreach Team and determine next steps. Establish SURF website as the one-stop clearinghouse for sustainable remediation resources.	What is value of getting in front of an agency? Tabulate state resources. ITRC working on something similar, supposed to be an interactive map. Create a slide deck for SURF benefit to use for
Sustainable Remediation Panel	Betsy Collins		Explore option of reinitiating the Sustainable Remediation Panel as part of Remediation.	
Case Studies	Kathy Adams		Forward draft case study created during Hassan Amini's presentation to Rob Rebel for follow-up.	
Webinar Series	Chris Schultz		Hold a webinar on ISRA and other international efforts to help knowledge sharing (Roy Thun, Eric Mielbrecht). Hold a webinar on how to initiate sustainable remediation efforts at your own company (Nick Garson, Jason McNew, Rob Rebel).	maybe a workshop/panel on this.
Big Data Technical Initiative	Kyle Waldron		Determine interest and potential scope; follow up with Stacey Hellekson (she is interested in working on this).	Katie Elich also very interested
Demographics	Kathy Adams	Complete 4/1.	Per a request, determine SURF membership composition. Based on the membership as of March 22nd, the composition is as follows: 3% academia, 25% government, 68% regular (includes consultants, industry, and vendors), 3% retired, and 1% student.	
	Stacey Hellekson	Complete 5/1	Follow up with Lara Quetin with above results.	
Email Distribution	Gerlinde Wolf and Kristen Thornton		Cross check AEHS conference registration list against SURF email distribution list and add individuals not already included.	
Meetings and Programs	Matt Ambrusch		Plan a student outreach event. Contact Cathy Rockwell and Jessica Gattenby for support; both are interested but do not have time to lead.	Humanitarian Engineering @ CO School of Mines
Membership Engagement	Betsy Collins	Complete 4/7	Meet with Nicole and Stacey to discuss ideas and next steps.	
	Nicole Tucker and Stacey Hellekson		Create a formal introduction to SURF for new members. (It may be possible to create a customized email within ClubExpress for new members.) Ray Smith may be interested in getting involved.	
		Complete	Reach out to new member Maryam Azad (Cascade Drilling). Follow up with Chelsey Shepsko (Sanborn Head); she is interested in getting more involved.	
			Follow up with Bill Butler (ERM); he chatted "Plug me in where you need support. Just need to renew my membership for this year."	
	Betsy Collins	Sent 4/8	Follow up with Priscila Vargas de Oliveira (Ramboll), who visited the booth.	
Sponsorship	Jason McNew	Sent sponsor check on 5/5!	Follow up with Alex Jernigan (Gregg Drilling) in a month or so if we do not hear from him.	