

## Board Call

### Attendees:

Date:	5/20/2021
Meeting called to order:	12:04
Meeting adjourned:	

Betsy Collins, 2021-23 President	Yes
Kyle Waldron, 2021-23 Vice President	Yes
Stacey Hellekson, 2021-23 Secretary	No
Jason McNew, 2020-22 Treasurer	Yes
Roy Thun, 2019-23 at-large Trustee	No
Emerald Erickson, 2020-22 at-large Trustee	Yes
Kristen Thornton, 2020-22 at-large Trustee	Yes
Rob Rebel, 2021-23 at-large Trustee	Yes
Chris Shultz, 2021-23 at-large Trustee	Yes
Kathy Adams	No
Matt Ambrusch, 2019-21 President (past President)	Yes

Quorum:	Yes
Approve meeting minutes from 5/6/2021	
Motion to approve made by:	Betsy
Second made by:	Kyle
All in favor:	All
Opposed:	None
Approved:	Yes

### REMINDER - SURF SECRETARY TO CHECK:

1. newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet:

<https://docs.google.com/spreadsheets/d/1p79BdUxamCJsSmVWFaeBtwEsnUNSGwL9eqYqVl5VwaE/edit?usp=sharing>

2. form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet:

<https://docs.google.com/spreadsheets/d/1lW1m3jXCVDX11GtnKTB1blqWl3YBQW62t1sKCGO/edit?usp=sharing>

3. New member tracking

<https://docs.google.com/spreadsheets/d/1LqTfXfWPw2sg1ZL2UoaDRwjFLeynYdIP3LuPljcaMU/edit#gid=0>

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	one new inquiry (Kalule) Kyle to reach out, Kalule currently not a member
Emerald		Social Media	RT and EEM had meeting with DBG last week and discussed edits to proposal. DBG is preparing a contract
Betsy		Website Management	
Roy		SURF International	ISRA - SURF International call. Effort underway to consider revising ISRA charter to extend beyond remediation of contaminated sites. AIST Tokyo, Japan has published: Status of sustainable remediation in the China, the United Kingdom, the United States of America, authored by Paul Bardos (SURF UK) with review and assistance from Roy on behalf of SURF USA. Roy sent AIST
Stacey		Membership	
Rob		Outreach	
Chris		Webinar	RT webinar on 5/26 - over 100 people registered. CS to add SustRem to slide deck. Plug at end that we are always seeking presentation topics. Create form on website that we can point folks to for inputting potential presentation topics. Still planning topic for next webinar. Burns and McDonnell might have a presentation idea. Ask other sponsors if they have presentation topics. BC to reach out to James at Corteva.

Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	No new inquiries
Matt		SURF Meeting Planning	One SURF session comprised of four sessions and one panel discussion. Virtual booth setup, everyone agrees to have one so Matt will start coordinating. Matt discussed setting up a University student focused meeting. Considering September timeframe to catch students as they are coming back to school. We could aim to create more informal student chapters.  Next "Open board call" - 2nd meeting in July. Maybe call it "SURF 2021-2022 Vision Meeting" - with tagline "Help Shape the Boards Vision in 2021-2022" Could discuss initiatives we are working on and keep this meeting name and content similar to a board meeting. Then have a happy hour or more informal meeting at a different time.
Kathy		Newsletter	Focus to be on AEHS conference, call out to a sponsor's activity/ highlight. Reach out to James at Corteva
Kyle		Technical Initiatives	What will be our next new TI? A paper in the remediation journal? Kyle to follow up with Barbara on Climate Change TI. Currently they are going to be focusing on wildfires as part of the Climate Change TI.
Roy		SustRem Planning	Logo created for SustRem, flier for AEHS to include as call for abstracts. Call for abstracts went out via AEHS. BC created an SustRem landing page on the SURF website too. Next step is to review abstracts and start to prepare sessions. A SURF sponsored workshop was discussed. Potential topics include how to implement GSR in your own company, or SITEWISE/SEFA/SR tools, or GSR basics workshop, or how to apply multiple guidances on your site with
Rob		Case Studies	Kyle to follow up with Rob on case studies. Still struggling to get people to submit studies. Kathy can help put the information into the template. Need to advertise this better.
Jason		Treasurer Update	Gregg Drilling check received for bronze sponsorship. Call with JM and Shell went well to discuss continuing sponsorship. JM to follow up with them.
New Items to the Agenda:		Name	Topic
			Current Status/ Update/ Notes

Action Items from 3/2021 AEHS				
Task	Task Lead	Status	Status	Notes
Newsletter	Kathy Adams		Include resources shared and SETAC special issue in upcoming SURF Break issues.	
Outreach	Rob Rebel, Bret Bergstrom (WYDEQ), Keith Thomsen		Kick off Outreach Team and determine next steps.  Establish SURF website as the one-stop clearinghouse for sustainable remediation resources.	What is value of getting in front of an agency? Tabulate state resources. ITRC working on something similar, supposed to be an interactive map. Create a slide deck for SURF benefit to use for agencies, potential sponsors.
Sustainable Remediation Panel	Betsy Collins		Explore option of reinitiating the Sustainable Remediation Panel as part of Remediation.	
Case Studies	Kathy Adams		Forward draft case study created during Hassan Amini's presentation to Rob Rebel for follow-up.	
Webinar Series	Chris Schultz		Hold a webinar on ISRA and other international efforts to help knowledge sharing (Roy Thun, Eric Mielbrecht).  Hold a webinar on how to initiate sustainable remediation efforts at your own company (Nick Garson, Jason McNew, Rob Rebel).	maybe a workshop/panel on this.
Big Data Technical Initiative	Kyle Waldron		Determine interest and potential scope; follow up with Stacey Hellekson (she is interested in working on this).	Katie Elich also very interested
Email Distribution	Gerlinde Wolf and Kristen Thornton		Cross check AEHS conference registration list against SURF email distribution list and add individuals not already included.	
Meetings and Programs	Matt Ambrusch		Plan a student outreach event. Contact Cathy Rockwell and Jessica Gattenby for support; both are interested but do not have time to lead.	Humanitarian Engineering @ CO School of Mines
Membership Engagement	Nicole Tucker and Stacey Hellekson		Create a formal introduction to SURF for new members. (It may be possible to create a customized email within ClubExpress for new members.) Ray Smith may be interested in getting involved.  Follow up with Chelsey Shepsko (Sanborn Head); she is interested in getting more involved.  Follow up with Bill Butler (ERM); he chatted "Plug me in where you need support. Just need to renew my membership for this year."	