

BOARD CALL

Attendees:

Betsy Collins, 2021-23 President	Yes
Kyle Waldron, 2021-23 Vice President	Yes
Stacey Hellekson, 2021-23 Secretary	Yes
Jason McNew, 2020-22 Treasurer	Yes
Roy Thun, 2019-23 at-large Trustee	Yes
Emerald Erickson, 2020-22 at-large Trustee	Yes
Kristen Thornton, 2020-22 at-large Trustee	Yes
Rob Rebel, 2021-23 at-large Trustee	Yes
Chris Shultz, 2021-23 at-large Trustee	
	Kathy Adams Yes
Matt Ambrusch, 2019-21 President (past President)	Yes

Date:	5/6/2021
Meeting called to order:	10:02
Meeting adjourned:	

Quorum:	Yes
Approve meeting minutes from:	4/22/2021
Motion to approve made by:	Betsy
Second made by:	Roy
All in favor:	All
Opposed:	None
Approved:	Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFeeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet:
<https://docs.google.com/spreadsheets/d/1W1m3JyXCVdX11GtnKTR1b1lqW3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking
<https://docs.google.com/spreadsheets/d/1LqTFxWPw2s1ZL2UoaDRwiFLvynYdIP3LuPlqjcaMU/edit#gid=0>

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	one new inquiry (Kalule) Kyle to reach out, Kalule currently not a member
Emerald		Social Media	Vote to move forward with DBG. Need to draft a contract, legal will need to review. Need to be clear on language for Sponsorship and any other items that are not definitive. Roy motion to move forward with social media support with DBG, subject to final approval of formal contract. Emerald second the motion. In favor: all. against: none
Betsy		Website Management	
Roy		SURF International	Flier out today for AEHS for International SustREM in March 2022.
Stacey		Membership	2 new members, new member questionnaire for engagement, working on current member questions
Rob		Outreach	Colorado Water Board mtg., need to make a list of contacts
Chris		Webinar	Summer open BOT call - pick a June date to get in May newsletter; topics - wildfires, open for discussion

Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	
Kathy		Newsletter	Focus to be on AEHS conference, call out to a sponsor's activity/ highlight. Reach out to James at Corveva
Kyle		Technical Initiatives	
Roy		SustRem Planning	Logo created for SustRem, flier for AEHS to include as call for abstracts
Rob		Case Studies	
Jason		Treasurer Update	Gregg Drilling joining as sponsor (bronze). JM to have a call with Shell next week to discuss continuing sponsorship.
New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes

Action Items from 3/2021 AEHS				
Task	Task Lead	Status	Status	Notes
Newsletter	Kathy Adams		Include resources shared and SETAC special issue in upcoming SURF Break issues.	
Outreach	Rob Rebel, Bret Bergstrom (WYDEQ), Keith Thomsen		Kick off Outreach Team and determine next steps. Establish SURF website as the one-stop clearinghouse for sustainable remediation resources.	What is value of getting in front of an agency? Tabulate state resources. ITRC working on something similar, supposed to be an interactive map. Create a slide deck for SURF benefit to use for
Sustainable Remediation Panel	Betsy Collins		Explore option of reinitiating the Sustainable Remediation Panel as part of Remediation.	
Case Studies	Kathy Adams		Forward draft case study created during Hassan Amini's presentation to Rob Rebel for follow-up.	
Webinar Series	Chris Schultz		Hold a webinar on ISRA and other international efforts to help knowledge sharing (Roy Thun, Eric Mielbrecht). Hold a webinar on how to initiate sustainable remediation efforts at your own company (Nick Garson, Jason McNew, Rob Rebel).	maybe a workshop/panel on this.
Big Data Technical Initiative	Kyle Waldron		Determine interest and potential scope; follow up with Stacey Hellekson (she is interested in working on this).	Katie Elich also very interested
Email Distribution	Gerlinde Wolf and Kristen Thornton		Cross check AEHS conference registration list against SURF email distribution list and add individuals not already included.	
Meetings and Programs	Matt Ambrusch		Plan a student outreach event. Contact Cathy Rockwell and Jessica Gattenby for support; both are interested but do not have time to lead.	Humanitarian Engineering @ CO School of Mines
Membership Engagement	Nicole Tucker and Stacey Hellekson		Create a formal introduction to SURF for new members. (It may be possible to create a customized email within ClubExpress for new members.) Ray Smith may be interested in getting involved. Reach out to new member Maryam Azad (Cascade Drilling). Follow up with Chelsey Shepsko (Sanborn Head); she is interested in getting more involved. Follow up with Bill Butler (ERM); he chatted "Plug me in where you need support. Just need to renew my membership for this year."	Send link to pay, Betsy/Stacey to reach out
Sponsorship	Jason McNew	Sent sponsor check on 5/5!	Follow up with Alex Jernigan (Gregg Drilling) in a month or so if we do not hear from him.	