

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

BOARD CALL

Attendees:

Date:	1/7/2021
Meeting called to order:	12:03 PM EST
Meeting adjourned:	1:05 PM

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-21 at-large Trustee Yes
 Kyle Waldron, 2019-21 at-large Trustee Yes
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Gerlinde Wolf, 2020-2021 at-large Trustee Yes
 Kathy Adams Yes

Quorum:	YES
Approve meeting minutes from:	12/10/20
Motion to approve made by:	Matt
Second made by:	Kyle
All in favor:	Yes
Opposed:	none
Approved:	Yes

REMINDER - SURF SECRETARY TO CHECK:

- newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFaEbtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing>
- form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: <https://docs.google.com/spreadsheets/d/1LW1m3JyXCVVDxj1GtnKTB1bllqWl3YBQW62t1sKCGQ/edit?usp=sharing>
- New member tracking <https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwjFLeyYdiP3LuPljcgMU/edit#gid=0>

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
New SURF TI Update	Gerlinde	SR Tools Evaluation Sustainability tools working group	Couple calls so far, looking at path forward for showing the tools, discussing short instructional videos, checklist/ table. Also doing some background research on other documentation comparing the tools. Next call on Monday. Kathy to include note in newsletter if someone wants to join to reach out to Gerlinde.
AEHS and SURF Membership meeting	Matt and everyone	Thoughts and follow up	
Board Nominations/ Elections	Cathy/ Kathy		Nominations for election includes: Betsy- President, Stacey Hellekson - Secretary, Rob Rebel - at large, Roy - at large, Kyle - VP, Chris (Trihydro) - At Large Discussed timing for membership, sponsorship and voting. Currently voting is during January at the end of the membership year so people may vote but not renew membership. Cleaner if all in same year. Discussed changing voting dates from Feb 1 through 14 - plan for it for 2022. Kathy Adams to note this change in her schedule of election steps.
Newsletter	Kathy		
SRR - future visioning	Roy/ Emerald		Roy presented update on EcoSpears draft SURF brand guidelines to review, case study template, etc. Roy will post on to Teams board channel.
Case Study	Kyle/ Roy/ Emerald		
Webinars	Kyle/ Betsy		
Update email system	Gerlinde		
Monthly Email	Betsy/Matt		
Quarterly open board call	Matt / Kathy		Kathy suggested meet the board, introduce the new board, thank you to the outgoing board - mid-February Call it an Open House - March 4 noon EST Gerlinde and Matt to update email from last open discussion. Betsy and Matt to work on agenda for the open house. Jason to schedule meeting/ link.
SURF International	Kyle		co-operative in Canada, SIRCA (Sustainable In Situ Remediation Cooperative). A group of academia and industry that conduct research activities. http://www.sirca.coop/
SURF International	Roy		Two groups (east/west hemisphere) evaluating ISRA charter this year.
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason	Y	Treasurer Update	Jason received invoice from AEHS for spring, discussed continuing at same level as the fall.
Mike Smiley/ Kathy Adams		Newsletter	
SURF Meeting Planning - Matt		Meeting Planning	
Barbara/ Tom/ Cathy		Climate Change and Resiliency (Tech Initiative)	
TBD		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Cathy/ Jason		Membership	
Jason	Y	Sponsorship	EA (silver), W&C, AECOM, Langan, TerraSystems, Cascade, Trihydro committing this year. Jason to send Roy and Kyle a sponsor letter.
Barbara/ Roy		International	
Roy		CLAIRE/ SustREM	