

Board of Trustees Call

Date:	7/24/17
Meeting called to order:	2:04
Meeting adjourned:	2:58

Quorum:	yes
Approve meeting minutes from:	Lindsay
Motion to approve made by:	Gerlinde
Second made by:	Barbara
All in favor:	ALL
Opposed:	None
Approved:	Yes

Attendees:	
John Simon, 2017 President	X
Barbara Maco, 2017 Vice President	X
Lindsay Burton, 2017 Secretary	X
Keith Aragona, 2017 Treasurer	
Mike Smitley, 2017 at-large Trustee	X
Rick Wice	
Colleen Liddell, 2017 at-large Trustee	X
Gerlinde Wolf, 2017 at-large Trustee	X
Erin Healy, 2017 at-large Trustee	X
Paul Hadley, 2017 at-large Trustee	X
Kristin Manchini	
Kathy Adams	

New Items to the Agenda:	Name	Topic	Follow Up?
Summer Webinar?	Gerlinde	Are we planning to host a summer webinar? How will we 'name' surf meetings in the future.	AEHS planning meeting. We weren't sure, have not heard any discussion. In the past we counted the webinar as a meeting. What do we name the fall meeting? Should we say Fall 2017 Meeting? Others number their meetings. Usually from the meeting planning committee. We never backfilled Kristin. AEHS planning is not the meeting planning committee. About 2 to 2.5 hours with general board update. Seems like we are not going to be hosting one. We hosted one in the spring with another group. Paul counts that as SURF 35. SURF 36 would be Amherst (it is on the AEHS website). Barbara did a SURF sponsored working session at the National Adaptation forum. John- webinar was warmly received in the past, it is more the organization of it. We need to replace Kristen asap. We could still do a SURF webinar in late August. Suggest we look outside the board, unless anyone has a recommendation. Maybe Matt? Gerlinde email Matt. Ask Kristen if their is a position description, she would facilitate the handover.
	Paul	Regulatory outreach Paul will update on CaDTSC	They had 1 response from the 5 or six people Paul contacted. 2 people in 2 offices. Next steps will be webinar style presentation from SURF. Mail in the slides and talk over the phone. Call tomorrow at 9 AM. Paul send Barbara tomorrow at 8:30/ 8:45 AM
	John	The Horinko Group	Having "Superfund Initiative Roundtable". John invited to participate. It is August 10th. In person meeting. Bringing in EPA, DOT, Army Core, Navy, industry, NGO's. Is anyone interested in attending on SURF's behalf? Barbara will be on the East coast until August 9th, she will see if she can stay later. Will SURF pay for her hotel? John will get back to Barbara. We need to ask Keith about hotel. Paul motions we cover Barbara's expenses to attend meeting (flight/ train, lodging, meals). All in favor.
	Mike	Regulatory	Reached out to several, they said it will be several months until the coordinator gets back to him
	Gerlinde	NYDEC outreach	Letter is ready to send. John asked if we are sending it to Kevin Carpenter? Yes. He spearheaded the DER 31 policy. Gerlinde thinks he may have moved to a different position.
	Mike	Technical Group	Maile already has a group. Mike will send Lindsay and Gerlinde a note to pass along.
	John	Brownfields Training	EPA is going to be providing Green Remediation training at the Brownfields Conference in December. John might help out with it.

Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
John		Independent Contractor update	Compensation off for now. John reviewed what he did, there were open items. He will fix. John need to do the core elements and technology portion. Then we will distribute it.
Paul		AEHS Conference Alignment	Paul and Gerlinde will update- Gina McCarthy will be speaking. This will probably book up soon so book asap if interested. AEHS is late in getting out their advertising. They had a computer glitch. SURF members have been notified. The way a SURF member is verified by hand. Lindsay needs to provide Paul with the list of current members. Gerlinde and Paul looking at menu options for the SURF dinner. Will post the registration for that on our website. Paul will get the registration from AEHS who register. The only thing we won't have is who comes to our sessions. Thursday lunch has a drawing, SURF members should stick around. Keith has the final letter, needs to go out to our sponsors ASAP. SURF will potentially have to pay out of pocket for 6 people. Vote to send the letter and approve its content: all in favor. Next steps- SURF letterhead-John and Barb sign- Keith sends. Spring 2018 meeting put out a request for topics. Did not commit to going to San Diego in post. Will start to put together topics, Paul has access to all the abstracts submitted to AEHS for their conference. Alignment committee can see if any fit for a SURF session. Want something rough / drafted so it can be a placeholder. Will know by October 1st about enthusiasm, topics.
Keith		Finances	
Barbara		Climate Change and Resiliency (Tech Initiative)	Negotiating draft consultant agreement with USC doctoral student. draft issue paper for investors being edited by Kathy. working with Eco Adapt on potential projects in Mass and CA. Is anyone familiar with crowdfunding? We would need to show what the value of the funding would be. Compartmentalizing makes sense. List of sustainable products table. Example advocacy in participating in different groups. Consider climate change as one of the metrics, providing consulting services. DEP? Tom Potter? Is that the kind of thing we are thinking about. Barb- exactly. But we cannot get any donations from MassDEP. Communicating technical guidance. Pilot projects. Barb think we may need to develop more guidance on resiliency. Maybe post to LinkedIn?
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	Drafting email. Will be distributed soon. Home stretch! They are presenting results from the survey at AEHS meeting and maybe the SURF business meeting.
Gerlinde		Communications	
Lindsay		Membership	
Keith		Sponsorship	Paul/Keith will forward letter to sponsors for Board review and approval on 7/24 regarding Amherst Conference and 2018 sponsorship program
Barbara		Potential Partners	SURF lawyer researching requirements for fundraising. Board input requested on potential SURF investors/donors.