

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	9/19/19
Meeting called to order:	12:04 PM
Meeting adjourned:	12:47 PM

Quorum:	Yes - 5
Approve meeting minutes from:	9/5/19
Motion to approve made by:	Betsy
Second made by:	Roy
All in favor:	Yes
Opposed:	none
Approved:	Yes

Attendees: Present?

Matt Ambrusch, 2019-2021 President No
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2018-19 Treasurer Yes
 Lynn Tucker, 2018-19 at-large Trustee No
 Roy Thun, 2019-20 at-large Trustee Yes
 Tom Potter, 2019-20 at-large Trustee No
 Emerald Erickson, 2019 at-large Trustee Yes
 Kyle Waldron, 2019-20 at-large Trustee Yes
 Kathy Adams No
 Gerlinde Wolf - past President No - maternity leave

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
ITRC - GSR team	Tom/ Barbara/ Kathy	Status update	Cathy, Roy, Jason, Tom, Betsy, Kathy in this board/ group plus many other SuRF members in attendance. Approx. 40 people in total in attendance. Well run meeting by Tom O and Tom P with Barbara and Kathy. Uniformly messaging GSR with resiliency out more was focus. Great collaboration - looking at other ways to get the message out - interactive web platform, videos. Rick Wice has Battelle abstract window open for GSR/Resiliency topics.
SustRem	Roy	CLAIRE	SuRF International continued conversation - what's most important to them. All looking to tweaking their messaging to focus on their areas of interest - social, footprint, etc. SustREM - no issues with SuRF international with US in 2022 if we want to host it. Looking to collaborate with AEHS. SuRF UK video - over 1000 hits on youtube and translated in a number of different languages. Roy would like to get this linked on our website. Roy to reach out to Maile to get this posted on SuRF (US) website.
Webinars	Kyle/ Betsy		Next webinar scheduled on October 8 from 1-2 pm EST. Presentation by Paul Favara on the 10 year white paper. To do: email link to previous webinar and promote next one - Betsy to reach out to Maile and Matt to add to website and Matt to send email. Looking for ideas for next webinar. Ideally have topic by October 8 webinar to promote next one. Practice/ test run to be scheduled by Betsy. Cathy to reach out to Maile to see if she's available next board call to give us a website tutorial.
AEHS Conference	Matt	Status of Fall 2019 and Spring 2020	Member dinner and meeting set up in Club Express. Note that if you are not logged in, then the system considers you as a non-member and will charge a \$2 service fee. Amherst - agenda drafted for meeting, panel and sessions all set San Diego 2020 - proposed sessions and panel discussion sent to AEHS
Case Study	Kyle/ Roy/ Emerald	Case Study	Case study initiative lead is open at this time. Gerlinde interested when she returns from maternity leave but as a backup - still send out email to members asking for support and discuss at SURF meeting in October. no update at this time.
Updated Flyer	Emerald	preparation for upcoming conference/ meeting	discussed comments on Emerald's update to tri-fold flyer. Roy suggesting to add more on global participation - he will draft some language highlighting # of organizations world-wide. Discussed adding logos for sponsors on it, as well considering adding some of the SuRF international logos.
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason	Y	Treasurer Update	Waiting on payment from ITRC for September invoice, paid last EcoAdapt invoice and Kathy/Barbara invoices
Jason	Y	Sponsorship	Planning to start getting sponsorship letters out next month for 2020, pulled in \$47k in sponsorship last year and hoping for another good year. Cathy suggested attaching the new flyer Emerald is working on to email/letter request with the added logos.