

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Attendees: Present?

Date:	5/2/19
Meeting called to order:	12:04 PM EST
Meeting adjourned:	12:40:00 PM EST

Matt Ambrusch, 2019-20 President Yes
Betsy Collins, 2019-20 Vice-President Yes
Cathy Rockwell, 2019-20 Secretary Yes
Jason McNew, 2018-19 Treasurer Yes
 Lynn Tucker, 2018-19 at-large Trustee No
 Roy Thun, 2019-20 at-large Trustee No
Tom Potter, 2019-20 at-large Trustee Yes
Emerald Erickson, 2019 at-large Trustee Yes
 Kyle Waldron, 2019-20 at-large Trustee No
 Kathy Adams No
Gerlinde Wolf - past President Yes

Quorum:	Yes
Approve meeting minutes from:	4/25/19
Motion to approve made by:	Matt
Second made by:	Cathy
All in favor:	Yes
Opposed:	none
Approved:	Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
ITRC	Matt	SURF to be Program Advisor	<p>SURF proposal for Climate Change and Resiliency has been approved with ITRC. Barbara drafting response to RFP for submittal this Friday for SURF to lead effort (if Board approves). If moving forward and selected, recommend developing TI to assemble team interested in participating and will be support to Barbara and Kathy (if she takes position). Advantage of SURF leading, allows non-ITRC SURF members to participate, great publicity/ recognition in community. Board to vote on call.</p> <p>Matt motioned that SURF submits proposal as program advisor for ITRC Climate Change and Resiliency with key personnel Barbara Maco and Kathy Adams, Cathy R seconded, all in favor, none opposed (T. Potter abstained from discussion/ vote - he's the government appointee for the ITRC group). Motion approved and Matt will reach out to Barbara and Kathy to let them know. Jason, Matt and team to review proposal. Submittal due tomorrow.</p>
	Kathy	Action items from Spring Meeting	<p>FROM LAST MEETING:</p> <p>Goal to tackle list in next 2 to 4 weeks. All to review the list and address, volunteer for open ones.</p> <p>Kyle and Betsy provided a proposal for a SURF webinar series with outline, goals, measures of success. Need to make sure the platform is accessible by all interested parties (i.e. regulators) options: freeconferencecall.com, go to webinar, WebEx. In the past for webinars SURF used Kristin's WebEx account. Next Steps (Kyle/Betsy): finding first speaker, developing content, identify dates, advertise.</p> <p>Matt/Emerald: Matt and Emerald discussed objectives - they narrowed down to main focus is to improve engagement of the SURF members, partnership is two-way, question we have - what would ecoSpears gain with the partnership? Cathy also added getting SURF's name/ mission out to more of the environmental remediation community. Jason says exposure is key for SURF and is a benefit to ecoSPEARS as well. Gerlinde is concerned that a partnership may be seen as a promotion of ecoSPEARS - confirm our engagement is not in breach of by-laws. Roy, Matt and Emerald to have a call with ecoSPEARS on May 17th</p> <p>Roy: Followed up with Cal. Waterboard, and thanked for interest, they offered to help in any way possible. Perhaps good avenue for regulatory outreach?</p> <p>Kathy asked how we can confirm that the folks that have volunteered recently are communicated with and engaged? In the past, committee lead - one page slide with what they are doing/ current status, board liaison? looking for volunteers on the SURF board to check-in/ sponsor TI - or is it TI lead to reach out to President? Matt has reached out to a few individual folks, no response yet.</p> <p>Kathy to send out updated spreadsheet with action items/ info from Spring 2019 SURF meeting.</p> <p>SURF one page flyer - worth refreshing before we print more? Communications committee role? Emerald to follow-up with Jake/ Maile/ Communications team</p>
Website status	Gerlinde		Maile will circle back

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Govt. outreach	Paul		<p>TABLE TO NEXT CALL:</p> <p>Several new government members, Discussions with few are interested in a focused group, as well as outreach, potential routinely scheduled call for govt members (and those interested to assist)?</p> <p>Interested folks to assist with this: Anne Pavelka (retired NJ DEP), Kristen Thornton (DNREC), Sarah Courtney (Boeing), Ernesto Montenero (sustainable technology)</p> <p>From last call:</p> <p>Discussed potential for future discussions with govt to present SURF mission (and pilot program) and promote SURF participation with the regulatory community. Jason discussed his meeting with Alabama last year - introduced SURF, state of practice in sustainable remediation, ideas to implement in line with their regulations, and climate resiliency.</p> <p>Goal to promote sustainable remediation and participation in SURF. Kyle interested in taking the lead and has scheduled a call for May 8th with Matt, Jason, Mike, Paul, and Tom</p>
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Cathy/ Jason	Y	Membership	See discussion above (govt outreach), updated membership list (sponsor issue/ expired issue), interest in leading group?