

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Attendees: Present?

Date:	4/4/19
Meeting called to order:	12:04 PM
Meeting adjourned:	

Matt Ambrusch, 2019-20 President Yes
 Betsy Collins, 2019-20 Vice-President Yes
 Cathy Rockwell, 2019-20 Secretary Yes
 Jason McNew, 2018-19 Treasurer Yes
 Lynn Tucker, 2018-19 at-large Trustee Yes
 Roy Thun, 2019-20 at-large Trustee No
 Tom Potter, 2019-20 at-large Trustee Yes
 Emerald Erickson, 2019 at-large Trustee Yes
 Kyle Waldron, 2019-20 at-large Trustee Yes
 Kathy Adams Yes
 Gerlinde Wolf - past President Yes

Quorum:	Yes
Approve meeting minutes from:	3/7/19
Motion to approve made by:	Matt
Second made by:	Lynn
All in favor:	Yes
Opposed:	none
Approved:	Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
AEHS/SURF Meeting Debrief	Matt etc.	Debrief on SanDiego meeting, action items	<p>Overall SURF/ AEHS meeting/ presentations went well. Having SURF meeting at same location right after panel worked well in retaining folks and adding new folks. Structure of meeting was well received, format worked. 26 attended, 9 were not members (yet), next time have everyone sign in - pass it around,</p> <p>FYI Dates set for AEHS Spring 2020</p> <p>Kathy has spreadsheet of action items from the meeting, see excel file - separate tab with list - she emailed out March 24th.</p> <p>Goal to tackle list in next 2 to 4 weeks. All to review the list and address, volunteer for open ones.</p> <p>Discussed Dr. Reddy's interest in re-invigorating student chapters, Discussed potential for 3rd SURF meeting - in middle of country - Dr. Reddy has hosted at UIC in the past and offered again. Goal of third meeting to keep everyone engaged. Webinar is another option to consider/ discuss. Jason discussed webinar option where free for members and small fee for non-members help encourage people to join SURF, Examples suggested include: hour long SITEWISE training, 10 year paper summary/ findings, one or two a year. Gerlinde noted we used to do these in the past in the summer - webinar - and called a SURF meeting and dropped off with time/ AEHS partnership. Now that AEHS alignment is more seamless discussed re-starting these. Discussed possibility to record and have them available through website (members). Want to have some perk for members to attend/ view but still encourage others to join as well. Discussed potential to get webinar/ meeting list for those members that attend. On the flip side, if there is a cost with webinar, may impede folks from signing up - perhaps have the fee to view the recording after (for non-members). Betsy and Kyle volunteered to assist with this Jason volunteered to do a 1-hour Sitewise webinar this summer - can use the one he did internally previously. Also an opportunity for green vendors/technologies to present (example Ernesto's solar systems). Betsy and Kyle to develop prelim plan - logistics, invite list, topic, timing, member perk, etc.</p> <p>Matt discussed ecoSPEARS interest in SURF, offer to assist us and make SURF more relevant in social media/etc, and develop strategy/ objective on what we are marketing - they can design a marketing platform for us. Emerald concurred we could use the help. Discussed example - meet the board. Matt and Emerald to reach out to ecoSPEARS - need to determine main objectives. Discussed getting SURF's name out there more widely, mission and recruiting productive support/ members.</p> <p>Ability to have remote access to meetings - something to revisit? in the past it has had mixed results - sometimes goes well and sometimes fails.</p> <p>Discussed voting frequency for AEHS partnership - each one or set for future?, would help Matt, Maile, Jake, Gerlinde, Paul - Meeting plan group to know sooner than later, Jason said financials look good to continue with AEHS partnership - in agreement to continue. Matt made a motion that SURF will continue to partner with AEHS for the 2019 fall conference, Emerald seconded the motion, all in favor, none opposed.</p>
	Kathy	Action items from Spring Meeting	
Website status	Gerlinde		update?
SURF Meeting at Battelle	Matt	Yes or No? / Formal or Informal?	<p>From last call:</p> <p>Matt discussed having an informal gathering after a poster session - Roy, Betsy and Kyle attending conference, Jason will be local. Matt to coordinate a spot/time and send out invite - goal to do by end of next week.</p>

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Govt. outreach	Paul		<p>TABLE TO NEXT CALL:</p> <p>Several new government members, Discussions with few are interested in a focused group, as well as outreach, potential routinely scheduled call for govt members (and those interested to assist)?</p> <p>Interested folks to assist with this: Anne Pavelka (retired NJ DEP), Kristen Thornton (DNREC), Sarah Courtney (Boeing), Ernesto Montenero (sustainable technology)</p> <p>From last call:</p> <p>Discussed potential for future discussions with govt to present SURF mission (and pilot program) and promote SURF participation with the regulatory community. Jason discussed his meeting with Alabama last year - introduced SURF, state of practice in sustainable remediation, ideas to implement in line with their regulations, and climate resiliency.</p> <p>Goal to promote sustainable remediation and participation in SURF. During upcoming SURF meeting identify leader(s) and committee to reinvigorate this focus.</p>