

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES - 2019

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Attendees: Present?

Date:	3/7/19
Meeting called to order:	12:03 PM
Meeting adjourned:	1:03 PM

Matt Ambrusch, 2019-20 President Yes
Betsy Collins, 2019-20 Vice-President Yes
Cathy Rockwell, 2019-20 Secretary Yes
Jason McNew, 2018-19 Treasurer Yes
 Lynn Tucker, 2018-19 at-large Trustee No
Roy Thun, 2019-20 at-large Trustee Yes
Tom Potter, 2019-20 at-large Trustee Yes
Emerald Erickson, 2019 at-large Trustee Yes
Kyle Waldron, 2019-20 at-large Trustee Yes
Kathy Adams Yes
 Gerlinde Wolf - past President No

Quorum:	Yes
Approve meeting minutes from:	2/22/19
Motion to approve made by:	Matt
Second made by:	Cathy
All in favor:	All
Opposed:	None
Approved:	Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Welcome new board members!	Matt		Matt welcomed the new members and each introduced who we are/where they work/etc. Walked through board logistics and agenda/meeting plan. All to review previous board meeting minutes prior to new call. Matt provided update on Club Express platform for administrative components. Discussed security with Club Express platform.
Website status	Gerlinde		Provided background on new website status. Maile working on website updates per board comments. No update at this time other than what was discussed last meeting. From last call: Maile is looking at end of March to implement rest of boards comments; Gerlinde suggested we launch as is and update remaining items as time allows. Gerlinde to reach out to Maile on this suggestion.
SURF Meeting at Battelle	Matt	Yes or No? / Formal or Informal?	Matt discussed having an informal gathering after a poster session - Roy, Betsy and Kyle attending conference, Jason will be local. Matt to coordinate a spot/time and send out invite.
Govt. outreach	Paul		Discussed potential for future discussions with govt to present SURF mission (and pilot program) and promote SURF participation with the regulatory community. Jason discussed his meeting with Alabama last year - introduced SURF, state of practice in sustainable remediation, ideas to implement in line with their regulations, and climate resiliency. Goal to promote sustainable remediation and participation in SURF. During upcoming SURF meeting identify leader(s) and committee to reinvigorate this focus (Matt/ Cathy).
Newsletter	Mike		Reminder to take photos during SURF spring meeting/ dinner and to send to Mike after.
2nd Tsinghua Forum on Environmental Remediation (May 3rd - 5th)	Matt	Scientific Committee Member	Matt asked if there was someone on the board that was interested and able to participate, please let him know.
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason	Y	Treasurer Update	2018-tax year filing pending
SURF Meeting Planning - Matt	Y	Meeting Planning	Slides due to Matt for meeting, 6 presentations and panel session with 3 SURF members, member meeting 18 people signed up for dinner and 21 for the meeting (as of 3/7) Matt to reach out to Brenna at AEHS for a list of SURF registrations - complimentary and reduced price
Paul/Gerlinde/Matt		Conference alignment	
Barbara/ Tom/ Cathy	Y	Climate Change and Resiliency (Tech Initiative)	2nd version of model to establish vulnerability of haz sites in MA, movement to seek out additional funding locally to continue the work and expand the work to further evaluate vulnerability at specific site(s), deliverables expected mid-April, next steps to share with communities in the state that are looking at climate vulnerability, as well as local licensed site professionals, goal for other states to adapt similar programs
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	

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Cathy/ Jason		Membership	
Jason	Y	Sponsorship	Sponsor board update; number of sponsors have verbally stated they are on for this year but payment not secured yet. If they were sponsors last year, will include on board. If weren't last year and no payment, will wait till Fall meeting. Kyle to send contact info for a couple additional potential sponsors.
Gerlinde		SURF Website update	
Barbara		Potential Partners	
Barbara/ Roy	Y	International	Roy expressed interest in participating in the international SURF realm and how do we in the US expand our global reach and integration; Suggested contacting Barbara to get connected with the group to be current board liaison. Kathy suggested that Roy reach out to Mike Smiley to add content to the newsletter. Cathy suggested to new board if they have information from SURF international (or elsewhere) that we want to share with SURF members to draft the email and send to communications group. Also if other documents to share with members, please let Club Express admins (Cathy/ Jason).