

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES - 2019

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	2/22/19
Meeting called to order:	1:07 PM
Meeting adjourned:	2:03 PM

Quorum:	Yes
Approve meeting minutes from:	2/8/19
Motion to approve made by:	Gerlinde
Second made by:	Matt
All in favor:	Yes
Opposed:	none
Approved:	Yes

Attendees: Present?

Gerlinde Wolf, 2018 President Yes
 Matt Ambrusch, 2018 Vice-President Yes
 Cathy Rockwell, 2018 Secretary Yes
 Jason McNew, 2018 Treasurer Yes
 Paul Hadley, 2018 at-large Trustee Yes
 Mike Smilley, 2018 at-large Trustee Yes
 Lynn Tucker, 2018 at-large Trustee No
 Betsy Collins, 2019 Vice-President No
Roy Thun, 2019 at-large Trustee Yes
 Tom Potter, 2019 at-large Trustee No
Emerald Erickson, 2019 at-large Trustee Yes
 Kyle Waldron, 2019 at-large Trustee No
 Kathy Adams No

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Welcome new board members!	Matt		Matt welcomed the new board members that were in attendance. Emerald and Roy shared their background with us. Matt to schedule meetings moving forward.
Website status	Gerlinde		Maile is looking at end of March to implement rest of boards comments; Gerlinde suggested we launch as is and update remaining items as time allows. Gerlinde to reach out to Maile on this suggestion.
SURF Meeting at Battelle	Matt	Yes or No? / Formal or Informal?	Discussed setting a time/ place for SURF group to meet - Gerlinde looking into options for informal drop-in event - with Batelle and with hotel. Can do informal closer to event if costs too high
Govt. outreach	Paul		Brief mention of what we might do in 2019 - need to identify states to visit and/or reach out to. Looking for representative to lead govt outreach. Objective in San Diego - layout govt outreach plan - identify a lead, discuss identification of people to reach out to in govt positions and plan road show (Matt to add to agenda)
Newsletter	Mike		Mike continuing to lead newsletter, if new board members want to participate - reach out to Mike, Reminder to take photos during SURF spring meeting/ dinner , Mike will be reaching out to new board members in near term for bios for next newsletter.

Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason	Y	Treasurer Update	2018-tax year filing pending
SURF Meeting Planning	Y	Meeting Planning	As of 2/21, 11 people are signed up for the SURF dinner and 13 people signed up for the SURF meeting. Paul - AEHS appreciation dinner on Wednesday - Emerald yes, Jason possibly, Paul to reach out to others to invite SURF meeting - working to add/ incorporate more technical components to program (like previous SURF mtgs). Discussed Dr Reddy (sp?) to present on the section of the book he's written, existing and/or new TIs Another SURF meeting sign-up email scheduled to go out early next week. Panel - currently have 2 lined up but working on third (Jake), Paul to reach out to Jake for update, goal to have more interaction with audience
Paul/Gerlinde/Matt		Conference alignment	
Barbara/ Tom/ Cathy	Y	Climate Change and Resiliency (Tech Initiative)	Pilot program moving forward well, Barbara (and team) has recently submitted a request for a grant with National Wildlife Foundation, looking at other funding opportunities as well, abstract was submitted for AEHS fall conference
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	
Cathy/ Jason		Membership	
Jason	Y	Sponsorship	2019 sponsors paid so far: EA, Woodard & Curran, Provectus, AECOM, CDM Smith, ExxonMobil - 8 more invoices sent out; Jason to plan to reach out to sponsors earlier next year. Discussed timing of the sponsor payments coming in vs. SURF spring meeting and complimentary registrations and posting on sponsor board. For those that have been regular sponsors extend courtesy if payment not in yet. Jason discussed sponsorship levels and benefits. Comparable sponsor dollars to last year.
Gerlinde		SURF Website update	
Barbara		Potential Partners	
		International	