

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING 01/20/17**

Meeting called to order: 1305

Attendees:

John Simon, 2016 President	X	Colleen Liddell, 2016 at-large Trustee	X
Barbara Maco, 2016 Vice President		Gerlinde Wolf, 2016 at-large Trustee	X
Tammy Rabideau, 2016 Secretary	X	Kristin Mancini, at-large Trustee	
Keith Aragona, Treasurer	X	Paul Hadley, 2016 at-large Trustee	X
Maile Smith, Past President		Rick Wice, 2016 at-large Trustee	X

Quorum: **YES**

Approve meeting minutes from January 6, 2017 Board Meeting:

- Motion to approve made by: **Paul**
- Second made by: **Gerlinde**
- All in favor: **7**
- Opposed: **0**
- Approved: **YES**

- **New Items to the Agenda:**
 - What may change in our industry with our new president?
 - There might be organizations out there who would be willing to support non-profits. They're may be opportunities with other organizations that could monetarily support SURF's mission.

- **SURF 2017 Election:**
 - https://docs.google.com/spreadsheets/d/1cDIHmqnG8uN_BnsCtdh9VbteZLwyglzETWkzRd62z1U/edit#gid=1467221839

- **Independent Contractor update:**
 - John will be proofing the table, 135 validated entries to date
 - After proofing, evaluate what more we can add and then send out to board for review. Approximately 1 month.

- **Updates on conferences, seminars, other presentation opportunities:**
 - Northwest Environmental Training Center (NWETC): <https://nwetc.org/northwest-environmental-training-center>
 - Do the SURF bylaws prohibit working with/for a for-profit company? (Maile will review bylaws and send out an email response)
 - **Motion:** Team with NWETC to put on a GSR webinar for 3-4 hours and in exchange they would promote our name and do promotion for SURF, contingent upon a review of our bylaws. Paul makes a motion to engage NWETC contingent upon bylaw review. Second: Rick. All in favor: 7 Opposed: 0 **Motion Approved**
 - If we move forward: John contact NWETC, get an agreement to Keith/board.
 - Timeframe – April 2017
 - AEHS conference alignment agreement: check sent to AEHS. Planning committee (AEHS) to have planning session at SURF 34 (Paul). They will be looking for volunteers for review of abstracts, student poster competition, manning the booth. Traditional SURF dinner on Thursday after conference. Do we want to send a SURF student to conference to represent SURF? Mike Miller will go to planning session for SURF 36 and AEHS in March. June or July is drop dead date to have speakers and presentations lined up. Conference alignment committee has a calendar that goes through the end of the year.

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- Gerlinde: why have the SURF dinner on Thursday? (Paul) SURF business meeting is SURF members only and is on Thursday afternoon and it was the easiest to not compete with other dinners at the conference.
- Dates for planning of the AEHS meeting are coming up quickly. How would we know if the first conference alignment was a success when we start planning the next conference in the summer of 2017, well before we hold our first alignment conference? Draft agenda for 2018 won't need to be finalized until December 2017. This will give SURF a month from the Fall AEHS conference alignment until need to decide if we move forward to San Diego in 2018.
- SURF 34: (Paul) – need to send out a call for abstracts. Panel will include partnering with GRA. Groundwater Management Act in California will be presented. We will also discuss the AEHS conference alignment progress. **A big thank you to Kristin for all of her efforts.**
- **Committee/Initiative Updates:**
 - Finance (Keith): What can we do to increase sponsorship?
 - Tetra Tech will continue as a Bronze sponsor
 - Need to consider how to transition with Kathy's role as she is a cost to the organization, and if we are going to start partnering with AEHS, how that will change the way we operate.
 - Sponsorships – look at membership list and who we see returning to the conferences. Approach these firms if they would like to become a sponsor.
 - Perhaps we should begin looking at vendors more aggressively.
 - Review the vendors/contractors that we are adding to our product list
 - Look at the vendors at the AEHS conference in Amherst and San Diego.
 - Rick recommend starting a small sub-team/committee.
 - Perhaps we develop different levels of partnerships/sponsorships
 - We need to make sure the benefits are outlined and how it will differ from the sponsorships for Bronze, Silver, Gold
 - Need a more intentional plan
 - Keep this on the agenda for the next meeting
 - Technical Initiatives:
 - Climate and Resiliency (Barbara): No update
 - Social Aspect of Sustainable Remediation (Barbara): No update
 - Value of Sustainable Remediation (Gerlinde): The Value of SR TI group is preparing their survey together and wanted to check SURF requirements or recommendations for survey distribution?
 - Do we have guidelines on survey requirements? John indicated there's nothing in the bylaws.
 - The survey will go out to people in and outside of SURF
 - Plan is to use Survey Monkey
 - Goal is to send out in February, results back by the end of February, discuss results at the SURF 34 meeting
 - Communications (Maile/Jake/Gerlinde): Call for abstracts email is in the works. Flyer will be put together shortly. Gerlinde will be taking over email program from Maile.
 - Membership (Tammy): REMINDER:
 - SURF membership levels: Regular Member (dues are \$150 annually for new members and \$140 for renewing members), Government Member (dues are \$50 annually), and Student Member (dues are \$25 annually).
 - The term for all classes of Members is February 1 through January 31 of the following year.
 - Education & Outreach (Rick): No update

Meeting adjourned: 1404

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SURF 2016 priority initiatives:

Priority Initiative	Leader
Continue meetings and programs	Kristen Mancini
Partner with another organization and/or conference	Maile Smith
	Paul Hadley
Conduct quarterly webinar	Barbara Maco for #1
Communicate value of sustainable remediation to non-SURF community	Erin Healy
Create proprietary database of GSR approaches and/or products	John Simon
Strengthen Case Study Initiative	Amanda McNally
Research role of sustainable remediation and reuse in climate change and resiliency (new technical initiative)	Barbara Maco
Focus academic outreach	Rick Wice
Develop awards program	Tammy Rabideau
Coordinate with EPA	John Simon
Expand on-line communications	Maile Smith
	Jake Torrens
Conduct outreach on Groundwater Conservation and Reuse Technical Initiative findings	Paul Hadley
Develop Phase II of Social Dimension Technical Initiative	Melissa Harclerode

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