

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING NOTES 12/02/16**

Meeting called to order: 1:02pm

Attendees:

John Simon, 2016 President	x	Colleen Liddell, 2016 at-large Trustee	x
Barbara Maco, 2016 Vice President		Gerlinde Wolf, 2016 at-large Trustee	x
Tammy Rabideau, 2016 Secretary		Kristin Mancini, at-large Trustee	x
Keith Aragona, Treasurer	x	Paul Hadley, 2016 at-large Trustee	x
Maile Smith, Past President		Rick Wice, 2016 at-large Trustee	

Quorum: Yes

Approve meeting minutes from November 18, 2016 Board Meeting:

- Motion to approve made by: Kristin
 - Second made by: John
 - All in favor: Yes
 - Opposed: No
 - Approved: **YES**

- **New Items to the Agenda:**
 - Importance of SURF with respect to potential federal agenda shifts (John)

- **SURF 2017 Election:**
 - https://docs.google.com/spreadsheets/d/1cDIHmqnG8uN_BnsCtdh9VbteZLwyglzETWkzRd62z1U/edit#gid=1467221839
 - Engage Kathy to help with the process, Maile has helped a lot with this in the past.
 - President, Vice President, Secretary, Open
 - At Large, three positions open
 - Keith Stay as Treasurer 2nd year for 2017, Gerlinde and Colleen to serve second year of 2 year at large term.
 - Maile send nominations email, use content from past nominations email.
 - Kathy to help with emails / counting etc.
 - Keith will reach out to Kathy/Maile to get the ball rolling.

- **Independent Contractor update:**
 - Will re-engage over holiday break.

- **SURF 33 Post-Conference Update:**
 - Thank you letters sent to Boeing

- **Updates on conferences, seminars, other presentation opportunities:**
 - AEHS conference alignment agreement:
 - AEHS has signed the alignment agreement, SURF (John Simon) to sign and return.
 - Formal announcements to follow on SURF and AEHS website, Share news with SURF membership.
 - Interact with Mike Miller for abstract submission, and session set up, panel discussion.
 - SURF 34:
 - Potential Theme: "Progress and Perspectives of Sustainable Remediation"

Original: 12/02/16

Revised: 12/11/16

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- A little bit more of a broad theme this time, since not many speakers have been confirmed.
 - Parsons location not yet confirmed may or may not be available (looking at late march dates). Amanda checking if AECOM is available.
 - Collaborate with GRA, possible panel on sustainable groundwater management and remediation.
- **Committee/Initiative Updates:**
 - Finance (Keith):
 - SURF 33 broke even
 - Will check invoices for sponsorships renewal for 2017
 - AEHS will be a \$10,000 bill, expect that soon.
 - Technical Initiatives:
 - Climate and Resiliency (Barbara): No update
 - Social Aspect of Sustainable Remediation (Barbara): No update
 - Value of Sustainable Remediation (Gerlinde): Team is in initial planning phases, and researching past work on this subject.
 - Communications (Maile/Jake/Gerlinde):
 - SURF President Message – sent out today
 - AEHS-SURF partnership agreement announcement
 - Elections Emails
 - Nominations announcement, voting reminder etc.
 - Maile and Kathy usually lead this.
 - Membership (Tammy): No update
 - Education & Outreach (Rick): No update

Meeting adjourned: 2:02pm

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SURF 2016 priority initiatives:

Priority Initiative	Leader
Continue meetings and programs	Kristen Mancini
Partner with another organization and/or conference	Maile Smith
	Paul Hadley
Conduct quarterly webinar	Barbara Maco for #1
Communicate value of sustainable remediation to non-SURF community	Erin Healy
Create proprietary database of GSR approaches and/or products	John Simon
Strengthen Case Study Initiative	Amanda McNally
Research role of sustainable remediation and reuse in climate change and resiliency (new technical initiative)	Barbara Maco
Focus academic outreach	Rick Wice
Develop awards program	Tammy Rabideau
Coordinate with EPA	John Simon
Expand on-line communications	Maile Smith
	Jake Torrens
Conduct outreach on Groundwater Conservation and Reuse Technical Initiative findings	Paul Hadley
Develop Phase II of Social Dimension Technical Initiative	Melissa Harclerode