

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES 09/23/16**

Meeting called to order: 1306

Quorum: YES

- NOTE: We cancelled the board call on 09/09/16 due to lack of attendance
- **Approve meeting minutes from August 26, 2016 Board Meeting:**
 - Motion to approve made by: John
 - Second made by: Keith and Paul
 - All in favor: 5
 - Opposed: 0
 - Approved: **YES**
- **Independent Contractor update** (John):
 - She sent emails to 25 companies. No invoice yet. She will be at SURF 33.
- **SURF 33 Meeting Update** (Paul)
 - The planning team is far ahead with planning; further ahead than previous meetings. Kathy and Kristin should be recognized for their great work.
 - 17 have registered so far; 7 are registered for the river boat
 - We need to pay for an attendant at Boeing to manage coffee and snacks @ \$300/day; this was not required previously. It was decided that the Board does not need to vote to approve.
 - The banners and banner stands need to be located/delivered. Does Tammy have?
 - John heard from the Clemson Student Chapter; they are sending 4 people.
 - It was decided that we should have a Board meeting on Day 2. John wants to organize a dinner for the Board 10/18.
 - Everyone should invite someone to SURF 33!
 - Board meeting during SURF 33 Note: Tammy may have a conflict with business travel and may not be able to attend. Someone will need to assist Keith/others at the meeting with registration, etc.
- **Updates on conferences, seminars, other presentation opportunities (report-outs from any recent events):**
 - Collaborative opportunities with AEHS (Paul): Paul reported that AEHS has shied away from teaming up with other organizations in the past. Generally, they didn't want to get swallowed up by other groups. The next sub-committee meeting is 10/13. Paul will have more info then.
- **Committee/Initiative Updates**
 - Finance (Keith): Registrations are coming in. \$100K in the checking account.
 - Technical Initiatives: Paul believes there is an opportunity to collaborate with AEHS on Technical Initiatives.
 - Climate and Resiliency (Barbara) – Third meeting held this week. A working abstract will be submitted to the National Adaptation Forum on 9/30.
 - Social Aspect of Sustainable Remediation (Barbara)
 - Communications (Maile/Jake): No report
 - Membership (Tammy): No report
 - Education & Outreach (Rick): No report
- **New Items to the Agenda:** Other potential dates/times to conduct the biweekly board calls
 - Monday or Tuesday afternoons will likely be better alternatives to Fridays.

Original: 09/23/16

Revised: 10/04/16

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SURF 2016 priority initiatives:

Priority Initiative	Leader
Continue meetings and programs	Kristen Mancini
Partner with another organization and/or conference	Maile Smith
	Paul Hadley
Conduct quarterly webinar	Barbara Maco for #1
Communicate value of sustainable remediation to non-SURF community	Erin Healy
Create proprietary database of GSR approaches and/or products	John Simon
Strengthen Case Study Initiative	Amanda McNally
Research role of sustainable remediation and reuse in climate change and resiliency (new technical initiative)	Barbara Maco
Focus academic outreach	Rick Wice
Develop awards program	Tammy Rabideau
Coordinate with EPA	John Simon
Expand on-line communications	Maile Smith
	Jake Torrens
Conduct outreach on Groundwater Conservation and Reuse Technical Initiative findings	Paul Hadley
Develop Phase II of Social Dimension Technical Initiative	Melissa Harclerode

- John is going to connect with Amanda on the Strengthen Case Study Initiative.

Attendees:

John Simon, 2016 President	X	Colleen Liddell, 2016 at-large Trustee	X
Barbara Maco, 2016 Vice President	X	Gerlinde Wolf, 2016 at-large Trustee	
Tammy Rabideau, 2016 Secretary		Kristin Mancini, at-large Trustee	
Keith Aragona, Treasurer	X	Paul Hadley, 2016 at-large Trustee	X
Maile Smith, Past President		Rick Wice, 2016 at-large Trustee	

Meeting adjourned: 1354