

**SUSTAINABLE REMEDIATION FORUM (SURF)  
BOARD MEETING MINUTES 08/26/16**

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Meeting called to order: 1303

Quorum: YES

- **Approve meeting minutes from 12 August 2016 Board Meeting:**
- **Tammy to resubmit a revised version of the meeting notes for approval. An email vote will be submitted and updated with the FINAL meeting minutes**
  - Motion to approve made by: Rick
  - Second made by: Paul
  - All in favor: 8
  - Opposed: 0
- Approved: **YES**
- **Independent Contractor update (John):**
  - Making progress, taking a little longer than anticipated and may go into the fall
  - Over 100 entries to date
  - Instead of doing the research ourselves, finding vendors who provide these services that we can upload to our spreadsheet of green and sustainable remediation products
  
- **SURF 33 Meeting Update (Kristin):**
  - Received abstracts 2 weeks ago and made a decision on speakers
  - All presentation panel slots are full and keynote speaker has been selected
  - Flyer will be prepared and sent out next week
  - 30 minute slot on Day one for SURF board updates – we decided to keep that slot so John can provide updates and allow dialogue from our members during this time.
  - 60 minute slot for breakout session
    - Gerlinde will reach out to Erin Healy about the outreach initiative and determine if we can hold a breakout session
    - We have other speakers that could fill the slot, but they don't fit the theme
    - We will wait to make a decision on how to fill slot during next board call
- We discussed waiving fees for EPA staff to attend SURF conference. Do we need to have a board vote? How do we decide which EPA employees we can invite and waive fees? We discussed that EPA would need to be invited to SURF conference through a board member.
- John is trying to get some DOE attendees, but not for free.
- As a side note, the **SURF 34** conference will target first week in March back in Pasadena; Kristin will reach out to Parsons to see if they will be willing to host again next year,
  
- **Updates on conferences, seminars, other presentation opportunities (report-outs from any recent events):**
  - John is scheduled to be the SURF representative at the Association of State and Territorial Solid Waste Management Officials (ASTSWMO) RCRA Summit for the 40th anniversary for RCRA. ASTSWMO is partnering with The Horinko Group and ITRC for this event on 26 October 2016 in D.C. John may not be available and Rick offered to be his backup. (Attachment included for reference only).
  - Collaborative opportunities with AEHS (Paul/Maile): Rick indicated that along with Mike Miller, Paul, and Maile, they're working on a list of things to discuss with AEHS. Mike will be the point of contact with AEHS and SURF. As the subcommittee, they need to determine the trigger point of when we can move forward to become a partner. They decided to not to rush to get to the San Diego 2017 AEHS meeting. We SURF need more time to flush out the relationship and ensure we (SURF) will get what we expect from the partnership. We would also be rushing to get SURF included in the program for San Diego 2017. The target is Amherst 2017 to become a partnership.

Original: 08/28/16

Revised: 09/05/16

Page 1 of 3

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- It's a good idea to balance the conference timing when others are occurring around the same time (Battelle).
- **Committee/Initiative Updates**
  - Finance (Keith): Taxes are done and submitted. \$110K in account. We are funding SuRF UK (\$1,200 for 2 years). Langan Engineering has not responded to renewing their sponsorship.
  - Technical Initiatives:
    - Climate and Resiliency (Barbara) – no report
    - Social Aspect of Sustainable Remediation (Barbara) – no report
  - Communications (Maile/Jake): John will provide and update to the Communications Committee on Superfund.
  - Membership (Tammy):
    - 84 paid members in 2016
    - 107 paid members in 2015
  - Education & Outreach (Rick): no report

**SURF 2016 priority initiatives:**

Priority Initiative	Leader
Continue meetings and programs	Kristen Mancini
Partner with another organization and/or conference	Maile Smith
	Paul Hadley
Conduct quarterly webinar	Barbara Maco for #1
Communicate value of sustainable remediation to non-SURF community	Erin Healy
Create proprietary database of GSR approaches and/or products	John Simon
Strengthen Case Study Initiative	Amanda McNally
Research role of sustainable remediation and reuse in climate change and resiliency (new technical initiative)	Barbara Maco
Focus academic outreach	Rick Wice
Develop awards program	Tammy Rabideau
Coordinate with EPA	John Simon
Expand on-line communications	Maile Smith
	Jake Torrens
Conduct outreach on Groundwater Conservation and Reuse Technical Initiative findings	Paul Hadley
Develop Phase II of Social Dimension Technical Initiative	Melissa Harclerode

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**Attendees:**

John Simon, 2016 President	X	Colleen Liddell, 2016 at-large Trustee	X
Barbara Maco, 2016 Vice President		Gerlinde Wolf, 2016 at-large Trustee	X
Tammy Rabideau, 2016 Secretary	X	Kristin Mancini, at-large Trustee	X
Keith Aragona, Treasurer	X	Paul Hadley, 2016 at-large Trustee	X
Maile Smith, Past President		Rick Wice, 2016 at-large Trustee	X

**Meeting adjourned: 1343**