

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES 07/29/16**

Meeting called to order: 1304

Quorum: YES (5)

- Approve meeting minutes from July 15, 2016 Board Meeting:
 - Motion to approve: Paul
 - Second: Barbara
 - All in favor: 5
 - Opposed: 0
 - Approved
- Any new updates to the Agenda:
 - Can you register for a webinar after the deadline?
 - If someone wants to register/join after the deadline, they should contact the webinar organizer, (usually administrator@sustainableremediation.org)and the SURF lead
- Independent Contractor update (John): No update
 - All contracts are executed (Keith)
- EcoAdapt and SURF webinar Climate Change and Resilience within Remediation July 27, 2016 recap (Barbara: Webinar - (Barbara):
 - This was the first webinar in support of the SURF 2016 priority to host a webinar 4x/year
 - 200 registered / 108 logged on to webinar
 - Proceedings will be on National Adaptation Forum website. Barbara sent an email to Maile/communications team to also distribute to the SURF email list and post on the SURF webpage
 - Original webinar notice and invitation went out to ~5000
 - Positive feedback on the webinar from a number of participants including a representative global firm (already a SURF sponsor and tribal change coordinator.
 - A second webinar is planned for Autumn that will include a US EPA presentation.
- SURF 33 Meeting Update (Kristin):
 - Nick cannot join the last day of meeting, but he has someone else in place to assist at Boeing
 - Logistics are worked out
 - Call for abstracts have gone out
 - Firming up participates and panels
 - ~40% of the time slots are full
 - Rick to reach out to Beth Moore (DoE – sustainability advocate for remediation) and see if she would be willing to be a speaker
 - Navy has not confirmed that they will be willing to speak. Rick will follow-up with Navy.
- Updates on conferences, seminars, other presentation opportunities (report-outs from any recent events):
 - Collaborative opportunities with AEHS (Paul/Maile):
 - Potential panel opportunity (Paul)
 - AEHS sends out their brochures after the October AEHS meeting
 - If SURF wants to partner to be included with the March AEHS meeting, we need to move forward
 - Mike Miller has offered to be a liaison.
 - Maile emailed business proposal to the Board while we were on the board call.
 - Communicate our proposal to current sponsors
 - Communicate the concept out to our current SURF members
 - Priority is to evaluate if we want to align ourselves with AEHS.

Original: 31 July 2016

Revised: 12 August 2016

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- If we can't get a panel or speakers in line to attend the March 20-23, 2017 AEHS conference in San Diego, we can still plan to have enough SURF membership involvement/attendees
- Rick recommended that we consider sponsoring the AEHS conference to show our commitment to this organization. Sponsorship is \$10,000.
- Rick made a motion to have SURF sponsor the March 2017 AEHS conference in San Diego. Tammy second the motion. **Add this to the agenda for next meeting. Board members need more time to evaluate.**
- **Board members MUST start reviewing the proposal. Send questions to the Paul Hadley and Maile Smith by 08/05/16. Questions will be discussed via email before the next Board call (08/12/16); we should all be prepared to discuss the specifics and with a path to move forward in a timely manner. We plan on making a decision during the next board call (08/12/16)**

ACTION ITEM: Discuss on the next Board meeting (08/12/16). Discuss who we will communicate to sponsors and members by (08/26/16).

- Committee/Initiative Updates
 - Finance (Keith): Finances are very strong. ~\$110,000 in the bank.
 - Technical Initiatives:
 - Climate and Resiliency (Barbara)
 - Social Aspect of Sustainable Remediation (Barbara) –
 - Communications (Maile/Jake): No update
 - Membership (Tammy): No update
 - Education & Outreach (Rick): No update

Commented [bhm1]: Can we please add the table of our 2016 initiatives here? No need to report on each one during every Board call, just when there is something worth noting. Thanks.

Attendees:

John Simon, 2016 President		Colleen Liddell, 2016 at-large Trustee	
Barbara Maco, 2016 Vice President	X	Gerlinde Wolf, 2016 at-large Trustee	
Tammy Rabideau, 2016 Secretary	X	Kristin Mancini, at-large Trustee	X
Keith Aragona, Treasurer	X	Paul Hadley, 2016 at-large Trustee	X
Maile Smith, Past President	X	Rick Wice, 2016 at-large Trustee	X

Meeting adjourned: 1404