

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES – FINAL 07/15/16**

Meeting called to order: 1306

Quorum: YES

- Any new updates to the Agenda:
 - 2017 Bioremediation Symposium: SURF Symposium or Student Paper Sponsor (email attachment): email from Battelle about sponsoring the student paper session. Motion made to sponsor the student event by Tammy, motion was 2nd by Rick, Board approved sponsorship up to ~\$2,000. Board approved with 8 yes votes and zero opposed.
 - Stephanie Fiorenza, Ph.D. Remediation Engineering & Technology, BP America: interested in several of the committees/initiatives (email attachment): Rick reached out to her and will get her included on the next doodle poll.
- Approve meeting minutes from July 1, 2016 Board Meeting:
 - There was not a quorum for this meeting, therefore minutes were not recorded
- Independent Contractor (John/Keith):
 - Making progress, ~60 BMPs completed, tentative date for completion August 30, 2016
- Meeting Facilitator Search (Maile):
 - No update and no action being taken by Maile unless we indicate otherwise. Topic on hold until further notice.
- SURF 2016 Priority Actions and Board Leads Items (Barbara):
 - Erin Healy from Anchor QEA will join the board call at 1:30 to discuss 'Communicating SR Value outside of the SURF community,' one of our top priority initiatives based on the membership survey
 - Erin's view that it's a challenge to communicate the monetary, community and socio-economic values to regulators, business, etc. Erin has some ideas to identify some outreach opportunities and is willing to provide a discussion with those who are interested in asking the question.
 - Maile provided a historical perspective on what others have done on the communicating SR value; and will provide some of this information to Erin. There is TI approval process and a form to be completed by Erin.
 - Gerlinde offered to assist Erin in reviewing what has been completed/evaluated in the past.
 - Kristin suggested a working group slot at SURF 33, as this is a great topic to get other SURF members involved and solicit input.
- SURF 33 Meeting Update (Kristin):
 - Reaching out to speakers; speakers committed, finalizing panels, reached out to Keith to assist on blocks of hotels; John looking for dinner venues; still trying to identify a keynote speaker; Olivia Skance as a potential keynote speaker. Nick Garson won't be able to attend the meeting in D.C., it won't affect the booking of the room and will find an alternative Boeing contact. Kristin and John to have a conversation later 3:30.
- Updates on conferences, seminars, other presentation opportunities (report-outs from any recent events):
 - Collaborative opportunities with AEHS (Paul/Maile): Jake and Maile working on business proposal to get to the Board to review (next week). Board approval/objection will need to occur soon as AEHS will be in the planning phase for their next meeting/conference.
 - **Climate Change And Resilience Within Remediation Webinar**

July 27th, 2016 8:30-9:30 am PDT

- "This webinar is offered as part of the National Adaptation Forum Webinar series and hosted by EcoAdapt, Sustainable Remediation Forum and the Climate Adaptation Knowledge Exchange (CAKEx.org) This webinar (first in a series) will feature highlights of the SURF 31 conference on Climate Change and Resilience within Remediation, including a

Original: 15 July 2016

Revised: 29 July 2016

Page 1 of 2

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES – FINAL 07/15/16**

comprehensive overview of challenges and opportunities, with a focus on the legal and insurance implications: Email notifications have been sent out and notice is posted on the ***SURF*** and ***National Adaptation Forum*** websites. Great opportunity to present SURF to the National Adaptation Forum (4,000 followers). Our Ti Team will be preparing an abstract of our research effort for consideration as a working session at the ***National Adaptation Forum, May 9-11, 2017 - Saint Paul, Minnesota.***

- Committee/Initiative Updates
 - **Finance** (Keith):
 - Keith sent an email update to indicate finances have not changed. We have around \$110K and also that DuPont renewed their gold sponsorship.
 - **Technical Initiatives:** No additional updates
 - **Communications** (Maile/Jake):
 - Communications will be sent out regarding the upcoming Climate Change and Resilience within Remediation Webinar - July 27, 2016
 - What is the procedure to get on SURF mailing list? Ann Dailey of (EPA) would like to be on the list to receive webinar notifications. If you register for a meeting, you will be on the mailing list. You can go to SURF website to sign up for emails. Barbara sent an email to Anne to sign up (if needed) via the SURF website.
 - **Membership** (Tammy):
 - Consider preparing email template to send to potential members; short email that will capture our value statement, reference our 2016 priority action items and initiatives. Add this to the next agenda
 - Do we have a non-profit membership rate? We need to talk to Keith about membership rates
 - We eliminated the academic rate for membership (~2014)
 - Why was this eliminated? Look back at the meeting minutes
 - Put this topic on the agenda for the next call
 - Last webinar registration list – send emails to those participants and those who registered but did not participate. Maile has the registration list and can forward if we don't have it.
 - Review membership updates from website at least once every two weeks. I've placed a reminder on my calendar for every Friday to ensure that responses are returned in a timely manner.
 - **Education & Outreach** (Rick): No update

Attendees:

John Simon, 2016 President	X	Colleen Liddell, 2016 at-large Trustee	X
Barbara Maco, 2016 Vice President	X	Gerlinde Wolf, 2016 at-large Trustee	X
Tammy Rabideau, 2016 Secretary	X	Kristin Mancini, at-large Trustee	X
Keith Aragona, Treasurer		Paul Hadley, 2016 at-large Trustee	
Maile Smith, Past President	X	Rick Wice, 2016 at-large Trustee	X

Meeting adjourned: 1355

Rabideau, Tammy

From: Fiorenza, Stephanie <stephanie.fiorenza@bp.com>
Sent: Wednesday, July 13, 2016 1:08 PM
To: secretary@sustainableremediation.org
Subject: SURF Priority Projects

Tammy

I thought I would let you know that I am interested in the following committees/initiatives.

Research role of sustainable
remediation and reuse in climate
change and resiliency (new
technical initiative)

BarbaraMaco vice-president@sustainableremediation.org

Coordinate with EPA

John Simon president@sustainableremediation.org

And have previously worked on

Focus academic outreach

Rick Wice rick.wice@sustainableremediation.org

As I am unclear about what the first two activities might entail, perhaps when the leads have an organizing call, I can participate. Feel free to pass my name along to them.

Thanks

Stephanie

Stephanie Fiorenza, Ph.D.
Remediation Engineering & Technology
BP America
201 Helios Way
Houston, TX 77079

Mobile: +1 713 291 1485
Stephanie.Fiorenza@bp.com

Subject: FW: 2017 Bioremediation Symposium: SURF Symposium or Student Paper Sponsor

From: Phipps, Sarah [<mailto:PHIPPSS@battelle.org>]
Sent: Wednesday, July 13, 2016 9:54 AM
To: Wice, Rick <Rick.Wice@tetrattech.com>
Subject: 2017 Bioremediation Symposium: SURF Symposium or Student Paper Sponsor

Hi Rick,

I wanted to touch base with you about SURF's interest in sponsoring the 2017 Bioremediation Symposium as a Symposium or Student Event Sponsor since they were a sponsor in 2015.

The Call for Abstracts will be posted and notifications sent out to our database late this week or early next week if you would like to commit as a Symposium Sponsor I can make sure the logo gets on everything before it goes out.

I'll also be posting the Student Paper Competition information by the end of July and would like to make sure the additional SURF info is included if you would like to sponsor that again as well.

Hope your summer is going well, look forward to hearing from you.

Kind Regards,

Sarah Phipps

Conference Coordinator
Environmental Remediation Market Segment
Office: 614.424.4791
phippss@battelle.org

Battelle

505 King Avenue
Columbus, OH 43201
www.battelle.org

Connect with Battelle

[Facebook](#) | [LinkedIn](#)
[Twitter](#) | [YouTube](#)

This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and/or otherwise exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, any disclosure, dissemination, distribution, copying or other use of this communication or its substance is prohibited. If you have received this communication in error, please return to the sender and delete from your computer system.