

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES 06/17/16**

Meeting called to order: 1303

Quorum: YES

- Any new updates to the Agenda:
 - Paul Hadley will need to leave the call early. We will start the call with his updates any information that requires a board vote, if applicable.
- Approve meeting minutes from June 3, 2016 Board Meeting:
 - Motion to approve: Rick; Second: John; Vote to approve June 3, 2016 minutes: All in favor, motion passed
 - **ACTION: Tammy to pass on to Kathy for upload to the website.**
- Fill Aaron Thom's board member vacancy:
 - Reviewed the votes from the recent election in 2015. Gerlinde Wolfe had the most votes next to Aaron Thom. Gerlinde has been very active in SURF in the past, she has been the editor of the newsletter. A motion was made by Rick to inquire if Gerlinde would like to fill Aaron's vacancy. Motion was second by John. Board voted and all in favor. Motion passed. Rick will inquire with Gerlinde. Upon Gerlinde's acceptance, John will contact Lindsay and encourage her to stay active and run during the next election.
 - **ACTION: Rick to contact Gerlinde Wolfe**
 - Update: Gerlinde Wolfe accepted on 06/20/16
- Independent Contractor (John/Keith):
 - The CSR product table template was sent to the Board.
 - **ACTION: John will provide an update during SURF 32 webinar.**
- Meeting Facilitator Search (Maile): NO ACTION at this time
 - Keith send an updated scope of work for the position to Board. There were no additional comments and is considered finalized.
 - **ACTION: Add this to the agenda for next board meeting.**
- SURF 2016 Priority Actions and Board Leads Items (Barbara):
 - Board discussed Erin Healy from Anchor QEA volunteering to work on "Communicating the value of SR outside of SURF community." Erin will join the Board call on July 15th.
 - **ACTION: The communications committee can send out a newsfeed about the 2016 priority lead/action items.**
 - Update: Kathy Adams send the executive board a copy of the updated 2016 priority lead/action items table for the communications committee to send out, per Barbara's request (06/23/16)
- SURF 32 Webinar Update (Kristin, Paul):
 - Paul indicated that the webinar is all set. Kristin reported via email that we've got about 80 people signed up for the webinar! Many are SURF regulars but there were also a few names she did not recognize. This is by far the most people we've had sign up for a webinar (this is now our 3rd summer webinar).
 - **NO ACTION ITEM**
- SURF 33 Meeting Update (Kristin):
 - We still are in need of presenters. Kristin feels we are somewhat behind plan. We currently have about 8 – 10 slots open. John indicated that Carlos ?? can provide an overview of ??. John also offered a Brownfield speaker (who?). Rick indicated that he had a conversation with Dr. Harrison from the NERA, at the Kennedy School of Economic Analysis.
 - **ACTION: John will follow up with Carlos and the potential Brownfield speaker.**
 - **ACTION: Rick will send Dr. Harrison's information to Paul and Kristin so they may reach out to him to be a speaker.**
- Updates on conferences, seminars, other presentation opportunities (report-outs from any recent events):
 - **Collaborative opportunities with AEHS (Paul/Maile):**

Original: 06/17/16

Revised: 06/25/16

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