

**SUSTAINABLE REMEDIATION FORUM (SURF)
BOARD MEETING MINUTES 03/11/16**

Meeting called to order: 13:04 Quorum Confirmed

- New Additions to the Agenda
 - SURF Board Meeting – draft Meeting Minutes from 3/4/16
 - A final copy is attached for reference
- Approve meeting minutes from February 26, 2016 Board Meeting: Minutes approved (Barbara)
- SURF 31 Meeting Review and Reflection (All)
 - Very successful meeting. We received a lot of engagement/re-engagement at the meeting. We need to continue with a path forward with these people.
 - Tammy will distribute a list of the first time attendees at SURF 31 for board members to call next week.
 - List of SURF 31 Attendees attached
 - Barbara will contact legal and insurance panel, as well as the Santa Clara water board.
 - Participants that called in to SURF 31 were pleased with conference.
 - Format was good on the second day to mix of the format with having interaction of panel and attendees.
 - Having SURF board member (John) moderate the meeting was very successful. Demonstrated knowledge of the program and connecting with the audience.
 - Recommendation: summarize the day and take notes to review the following day.
 - Barbara followed up with Anne Dailey from Region 9 EPA. Anne is willing to work with us moving forward and continuing the dialogue. Anne like the format of our meeting and discussions.
 - Paul sent a copy of the GW reuse white paper to Yue Rong, Los Angeles Regional Water Quality Control Board (LARWQCB), who works for Sam Unger, the Executive Officer who spoke at SURF 31. The white paper would be available to the staff at LARWQCB
 - As a SURF 31 action item, we will follow up with Sam Unger, EO for the CA Water Quality Control Board LA Region and his staff to highlight the findings of the SURF 2014 white paper on Groundwater Reuse and Conservation, and how it can add value to the Board's groundwater protection program especially during drought conditions.
 - During the SURF 31 Panel "Legal and insurance implications of climate change impacts on contaminated site, Sam Unger invited a "group of sophisticated intellectuals" to take on the challenge of analyzing and making recommendations for this topic since it has not yet been addressed.
- SURF 32 Webinar Update (Kristin, Paul)
 - No updates. Kristin to send an email to group to pick a date for SURF 32
 - Targeting June for SURF 32
 - Topics will include: Social Aspect, Case Study, Path forward on the strategic plan (Maile working on this); feedback on the GSR boot camp scheduled for Battelle in May.
 - Format will be no more than 90 minutes.
- Meeting Facilitator Search (All)
 - Maile is going to send him a disengagement letter (Phillip)
 - The Board to determine what level of effort we need for support in the future
 - If we host a meeting where local SURF members are present, utilize those resources for assisting with planning and facilitation
- SURF 33 Meeting

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Revised: 3/15/16, 3/25/16

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- Boeing may not be able to host this meeting
- Nick is to follow up the status and an alternative location
- Provide a deadline to determine if Boeing can be the host. We can extend the offer that SURF will cover the costs for additional attendees.
- Colleen – consider having SURF 33 in Dearborn. There is ample hotels, parking and venues in the area. Colleen and another Ford colleague and SURF member (Lynn Tucker) would be willing to assist with planning. There's also many activities in the area. Including but not limited to Greenfield Village, Henry Ford Museum and the Ford Factory Tour
<https://www.thehenryford.org/visit/ford-rouge-factory-tour/>
- SURF Member Survey Review and Update (John)
 - John to tabulate the top 10 and we will discuss at the next board meeting. We need to prioritize and determine what path forward
 - Lindsay Burton – Exxon Mobil is enthusiastic about assisting with the social media aspect of GSR
 - Revisit what Erin Healy from Anchor QEA – evaluate what she is interested in assisting with (Rick)
- Updates on upcoming conferences, seminars, other presentation opportunities (or report-outs from any recent events)
 - Redevelopment Institute providing a free webinar on Lessons in Green and Sustainable Remediation on April 1, 2016 <http://redevelopmentinstitute.org/news/april12016/>
 - GSR Boot camp deadline for early registration (March 7). Email to Jake to determine status.
 - International SURF Alliance – calls are 4 times per year. Approved the formation of the Alliance. This will be discussed at the 4th International Conference on SR, to be held in Montreal (April 26 – 28, 2016).
 - ISO standard for SR is making progress. Expecting a revised international standard soon
- Committee/Initiative Updates
 - Meetings (Kristin) – Updates provided above
 - Finance (Keith) – No Updates
 - Technical Initiatives – No Updates
 - CSI
 - Social Aspects
 - SRI
 - Communications (Jake) – No updates
 - Membership (Tammy)
 - Review existing membership
 - Evaluate who will receive an email to renew membership
 - Education & Outreach (Rick)
 - Call is scheduled for Monday (3/14/16)

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Attendees:

John Simon, 2016 President	X	Colleen Liddell, 2016 at-large Trustee	X
Barbara Maco, 2016 Vice President	X	Aaron Thom, 2016 at-large Trustee	X
Tammy Rabideau, 2016 Secretary	X	Kristin Mancini, at-large Trustee	X
Keith Aragona, Treasurer		Paul Hadley, 2016 at-large Trustee	X
Maile Smith, Past President		Rick Wice, 2016 at-large Trustee	X

Meeting adjourned: 1352

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