

## SUSTAINABLE REMEDIATION FORUM

### BOARD OF TRUSTEES MEETING SUMMARY

August 14, 2015

- New Additions to the Agenda
- Approve meeting minutes from July 17, 2015 and July 31, 2015 Board Meetings
- Meeting Facilitator Search (Amanda)
- SURF 30 Meeting Update (Kristin)
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- Battelle Exhibit (Rick)
- Stanford Update (Paul)
- Award Program (Olivia)
- Updates on upcoming conferences, seminars, other presentation opportunities (or report-outs from any recent events)
  - Battelle GSR Track (Maile)
  - Waste Management Symposia (Amanda)
  - SustRem 2016 (Group)
- Committee/Initiative Updates
  - Meetings (Kristin)
  - Finance (Keith)
  - Technical Initiatives
    - CSI
    - Social Aspects (Mel)
    - SRI
  - Communications (Jake)
  - Membership (Amanda)
  - Education & Outreach (Rick)

Attendees:

Maile Smith, President	X	Paul Hadley, at-large Trustee	X
Jake Torrens, Vice-President		Melissa Harclerode, at-large Trustee	X
Amanda McNally, Secretary	X	Kristin Mancini, at-large Trustee	
Keith Aragona, Treasurer	X	Olivia Skance, at-large Trustee	X
Nick Garson, Past President	X	Rick Wice, at-large Trustee	
		Kathy Adams	

Meeting called to order at 1:05 pm EDT. **Quorum confirmed.**

- New Additions to the Agenda
- Approve meeting minutes from July 17, 2015 and July 31, 2015 Board Meetings.  
**Unanimously Approved.**

- Meeting Facilitator Search. The job description has been posted in a discussion on LinkedIn and the SURF website and posted to Twitter. LinkedIn has Job Postings available for \$299 for 30 days plus an additional fee for advertised links. Motion to approve \$400 for a LinkedIn Job post for the position. **Motion Passes Unanimously.** Amanda will complete the job posting.
- SURF 30 Meeting Update (Maile). The Meetings group has been meeting weekly. The draft agenda is completed. Kristin will be updating the agenda once more based on feedback from the previous meeting. The venue is one large room and we do not have a need for breakout spaces at this time. Arrangements are being made for A/V. WiFi is available. The first day will include the keynote speaker and big picture topics. Day 2 will include more specific remediation methodologies and technologies. There are 16 speakers (12 confirmed). Announcement needs to be made for registration. For this, we need the next draft of the agenda, finalized dinner plans, and to determine registration fee. The fee is anticipated to be similar to previous meetings (\$25 for students and regulators). Non-members fee will include 2016 membership dues. Members' fee will be sufficient to cover venue and food costs. There is a panel discussion under consideration with Paul and Bill on groundwater reuse, but other speaker spots are not filled. This will be determined on the next Meetings committee call.
- SURF 31 Meeting Update. No update.
- Battelle Exhibit.
  - It was suggested that the Board consider the possibility of SURF having an exhibition booth at the Battelle conference. The booth is 10x10, they go on sale 24 August 2015. Cost is \$3,695 if paid by Nov. 1 and \$3,995 after Nov. 1. At the Bio Conference, Amanda suggested that having a prominent booth coupled with the high level of participation of SURF members as speakers and session chairs provided good exposure and recognition. Keith agreed and said that we likely had more non-tangible benefits from having a booth. We may stand to "lose" value by not having a booth and losing that position of prominence. We received about 36 unique business cards, but no new members as a result of our card collections at the Bio conference booth. The booth serves as a meeting place for people rather than actually bringing in business. The Chlorinated Conference is a larger conference, so there will be more people to interact with and we risk getting lost in the shuffle if we do not have a booth. A negative aspect of the booth is the need to staff and coordinate members at the booth. While it does offer a physical presence, we probably got more recognition from SURF ribbons on nametags and have the potential for recognition from having materials at sponsor company booths.
  - An alternative is to provide certificates and handouts for sponsor companies to display in their booths. This is something to consider regardless of whether we have a booth. Nick also suggested having case studies as handouts.
  - Other opportunities for engagement include the GSR track and the student paper competition. Battelle proposed five sessions in the GSR track. Mike suggested one additional session and Russ was amenable to it, so there will likely be six total. Several SURF members will be represented as chairpersons for the track. Russ is looking for additional industry members. Carlos Pachon (USEPA) has confirmed that he will be a chair. We recommended SURF members as chairs, and they have been accepted.
  - The student paper competition is \$2,000 and gives us signage and announcement as a sponsor at student events and mention at opening session. Education is part of

SURF's mission and this event supports that aspect, even if the papers aren't specific to sustainable remediation.

- Since several board members are on the fence, it was suggested to come back to this discussion on a future call (Keith). Since sales open August 24 and site selection begins on the 25<sup>th</sup>, it was suggested to have a call next week to decide on this issue.
- Stanford Update (Paul). Paul met with Duck Luthy at Stanford. At the SURF meeting in Berkeley, he gave a discussion rejuvenation of the water distribution network. His grad students have been to a couple of SURF meetings and discussed sediment research. One of them has been invited to the Houston meeting to speak. They are searching for references within EPA Region 9 that have interest in sediment research work and requested recommendations or references from SURF.
- Award Program (Olivia)
- Updates on upcoming conferences, seminars, other presentation opportunities (or report-outs from any recent events)
  - Battelle GSR Track (Maile) – discussion above
  - Waste Management Symposia (Amanda)
  - SustRem 2016 (Group)
- Committee/Initiative Updates
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**Action Items:**

- Amanda will post the Facilitator job on LinkedIn.
- Keith will set up a follow up call to discuss and vote on the Battelle student paper competition and booth.

The preceding represents the author's interpretation of the items discussed at the meeting.

Please contact me with any discrepancies, changes, or clarifications in writing for inclusion in the record.

Respectfully submitted by,

Amanda McNally, Secretary