

## SUSTAINABLE REMEDIATION FORUM

### BOARD OF TRUSTEES MEETING SUMMARY

November 30, 2012

- New Additions to Agenda
- Approve meeting minutes – 11/9
- Membership Fees for Regulators – Any update?
- SURF 21 – Agenda and update
- SURF 21 – SURF China invited guests question
- SURF 22 – Planning update/Agenda
- Committee reports
  - Meetings
  - Finance
  - Technical Initiatives
  - Communications/Outreach
  - Membership
  - Nominations
- Other business
  - US: new developments, policies, or conferences
  - International: new developments, policies, or conferences

Attendees:

Karin Holland, President		Stewart Abrams	
Nick Garson, Vice President	✓	Angela Fisher	✓
Karina Tipton, Secretary	✓	Mike Miller	✓
Brandt Butler, Treasurer	✓	Curt Stanley	✓
Paul Favara, Past President (non-voting attendee)	✓	Dan Watts	✓
Mike Rominger	✓		

Quorum confirmed. Meeting called to order at 1:05 ET.

- New Additions to Agenda – None.
- Approve meeting minutes – 11/9 moved and **approved** to be approved as modified, incorporating corrections from Mike M.
- SURF 21 – SURF China invited guest question. Additional members from the Ministry of China would like to attend from the Nanjing institute of Environmental Sciences, part of the Ministry of Environmental Protection. However, we need to establish at which point we can extend the invitation to additional company individuals. The registration list as of 11/26 carry 62 individuals, of which 5 are wait listed. There are an additional five individuals from Nanjing Institute who would like to attend. Motion to end the restricted registration period limiting the number of attendees from a company or entity until the seating limit of the venue has been reached

seconded and **approved**. Response to Dave will describe board discussion and request him to send invitation letters. Karina will speak to Maile and ask her to send an email describing the registration is fully open. Karina will notify waitlisted individuals that they have been accepted to attend. Mike R will continue to work to ensure invited speakers and guests have registered.

- Membership Fees for Regulators – Dan communicated with Michael Smith from VT and discussed that the cause would be advanced if more state regulators would be involved, which SURF agrees with. Mr Smith suggested ITRC-type funding for state regulators be advanced to help with travel costs to meetings, perhaps by SURF raising money to support this travel. Two issues were discussed: SURF may not have the funds to do this, and also many states have restrictions to prevent regulators from accepting funds or gifts. ITRC is a quasi-regulatory organization run under the auspices of state governance, and this doesn't cross the ethical boundary. We do try to adjust registration fees to make it easier to participate, but advancing funds is a different matter. SURF also attempts to schedule meetings around the country in order to make it easier and more affordable for regulators to attend as well as offering remote attendance. Dan will respond with a summary of this conversation to Mr. Smith, and we should also evaluate ITRC partnership to determine if that would be a possible way to help with regulator costs.
- SURF 21 – update.
  - Melrose Hotel – additional on-line registration discount hasn't been extended but some have been able to apply other registrations.
  - Brandt has distributed funds via wire transfer to all invited speakers per the Board's decision to provide stipends.
  - Informal get-together Tuesday night for people who may be in town has not been organized. Suggested that something could be organized at the Melrose.
  - Panels and powerpoints are being finalized.
  - Food is being resolved.
  - Program is being adjusted to move items around.
  - Invited guests have responded in the majority, and Mike R is working with the remaining individuals.
- SURF 22 – Planning update/Agenda
  - UC Berkley and the State Office Building are evaluated for the meeting location.
  - Confirm with the Board: a working meeting to be held in mid-Late February. Board confirms.
- Committee reports
  - Finance – Nothing specific to report.
  - Technical Initiatives – No report at this time.
  - Communications/Outreach – No report at this time.
  - Academic Outreach – U Illinois at Chicago is official and a full student organization.
  - Membership – No report at this time.
  - Nominations – Notice to SURF membership went out and Brandt has received a few nominations. Brandt requests that the Board reach out to the organization and encourage candidates to run for office.
- Other business
  - US: new developments, policies, or conferences
    1. Next week is MN Green Day, Dan Watts will be attending and presenting SURF.
    2. Sustainable Remediation Tip of the Week – Nick reports that a driller is substituting used vegetable oil for hydraulic fluid. Also a laboratory is replacing containers for laboratory analysis to a smaller container and a smaller volume of water without a

loss in detection limit, and Nick has asked the lab to quantify the environmental savings in terms of reduced solvents, water, energy for machinery and will do a mini-case study.

- International: new developments, policies, or conferences
  1. SURF Italy is starting to have more traction and is meeting with the Ministry of Environment on December 18<sup>th</sup>, and will hold a SURF meeting at the same time.
- Next meeting – next meeting be held on 12/21.

**Motion to adjourn the meeting – unanimously approved.**

The preceding represents the author's interpretation of the items discussed at the meeting.

Please contact me with any discrepancies, changes, or clarifications in writing for inclusion in the record.

Respectfully submitted by,

Karina J. Tipton, Secretary