

SUSTAINABLE REMEDIATION FORUM

BOARD OF TRUSTEES MEETING SUMMARY

June 8, 2012

- Additions to Agenda
- Approve meeting minutes: 5/23 and 5/11
- SURF 20 Planning Committee discussion
- Student Competition Memorandum
- Discuss SURF Survey Results
- SURF submission and participation in Brownfields 2013
- Committee reports
 - Meetings
 - Finance
 - Technical Initiatives
 - Communications/Outreach
 - Membership
 - Nominations – on hold until early August.
- Other business
 - US: new developments, policies, or conferences
 - International: new developments, policies, or conferences
- Next meeting

Attendees:

Karin Holland, President	✓	Stewart Abrams	
Nick Garson, Vice President	✓	Angela Fisher	✓
Karina Tipton, Secretary	✓	Mike Miller	✓
Brandt Butler, Treasurer		Curt Stanley	✓
Paul Favara, Past President (non-voting attendee)		Dan Watts	
Mike Rominger		Pamela Dugan	✓
Sean Davenport	✓	Tom Sales	✓

Quorum confirmed. Meeting called to order at 10:05

- Additions to Agenda – None
- SURF 20 Planning Committee discussion
 - Update from Pamela Dugan on planning committee update
 - First day: student focused with a number of presentations and a poster session similar to SURF 19. Would like to assign SURF members as a student “buddy” (indicated on nametag) for questions and more information. Also would like to provide beverages and snacks during the morning break to avoid attendee loss. Students taking a brewery tour on the first day and this leaves a portion of the day available for other SURF business. Suggested that SURF has a guided discussion on how to engage students and use this to

feed a later round-table discussion or luncheon including the students to discuss career paths and development. Discussed also that the poster session may be moved to Day 2.

- Day 2 is quite full, but Day 3 has more flexibility for additional exercises and discussion.
- Planning committee advised to look for corporate sponsorships to provide a catered lunch on Day 1. SURF board and planning committee to help locate possible supporters.
- Day 2 has a string of strong speakers surrounding the topic of the conference, and then dinner in downtown Ft Collins.
- Day 3 includes a field trip for only 30 people (first come first serve) and speakers are still being hammered out. Karina to speak to Maile about a separate sign-up for arsenal registration.
- Approve meeting minutes: 5/23 and 5/11. Both sets of meeting minutes were approved.
- Discuss SURF Survey Results.
 - Length of survey and some questions discussed and could be optimized for next survey.
 - Professional organizations that SURF should be engaged with garnered some excellent information. Action Item: Karin to go through this list, summarize, and develop a slide to introduce at SURF 20 and ask for volunteers to reach out to these groups. Also suggest adding the Phyto society to this list.
 - Concern about the number of people who responded to the survey, though the value received was excellent. Suggest that we revisit these questions in person at SURF 20. Also Karina to ask Maile if this went to just the members, or the entire mailing list.
- U. ILL Student Chapter – moving quickly towards official student chapter membership
 - Karina confirms at least 4 student members, and double checking the 5th have paid.
 - Administration at the university will not be providing approval for the student chapters until the end of the summer.
 - Request to provide travel funding to SURF 20 although not officially a student chapter – suggest 1. That we confirm the students are not all graduating seniors, so the chapter will flourish next year.
 - Karin to reach out to Dan and resolve any outstanding issues and Board to vote via email on extension of funds in advance of full membership incorporation.
- Student Competition Memorandum – discussed briefly and approved by the board. The committee will move forward with this competition. Suggest that this is submitted to the newsletter.
- SURF submission and participation in Brownfields 2013
 - Brainstorm of ideas to submit by August – focus on community and social aspect and metrics used during sustainable remediation.
 - Need to also establish a potential contact within Brownfields for a free booth as well.
 - Put this back on our agenda for the first week in July.
- Committee reports
 - Meetings – covered above
 - Finance – Karin will cover with Brandt this afternoon. Will discuss projected operational deficits on the next call but additional sponsorships are being solicited.
 - Technical Initiatives
 1. Sustainable Redevelopment paper submitted to Kathy for edit.
 2. Water reuse initiative has been kicked off with a larger group.
 - Communications/Outreach
 1. No report for this meeting.
 - Membership

1. No huge jump in paypal receipts after Battelle, but will need to finalize eval of discount program with Brandt for in-person payments.
- Nominations – on hold until early August.
- Other business
 - US: new developments, policies, or conferences
 - International: new developments, policies, or conferences
 1. Planning calls for Washington DC meeting and participation of international SURF chapters should start around August.
 2. For SURF 21 send out a call for abstracts prior to the meeting so the process of speaking/presenting is more transparent.
 3. Karin is having calls with SURF UK to discuss integration.
- Other business -- none to discuss today.
- Next meeting to be held on June 22th.

Meeting adjourned, 11:38am ET.

The preceding represents the author's interpretation of the items discussed at the meeting.

Please contact me with any discrepancies, changes, or clarifications in writing for inclusion in the record.

Respectfully submitted by,

Karina J. Tipton, Secretary