

SUSTAINABLE REMEDIATION FORUM
BOARD OF TRUSTEES MEETING SUMMARY – DRAFT
 DATE 4/27/12

- Additions to Agenda - none

None.

- Approve last board’s final meeting minutes
- Committee reports
 - Meetings
 - Finance
 - Technical Initiatives
 - Communications/Outreach
 - Membership
- Nominations – on hold until later in the year
- Other business
 - US: new developments, policies, or conferences
 - International: new developments, policies, or conferences
- Next meeting

Attendees:

Karin Holland, President	✓	Stewart Abrams	✓
Nick Garson, Vice President	✓	Angela Fischer	
Karina Tipton, Secretary		Mike Miller	
Brandt Butler, Treasurer	✓	Curt Stanley	
Paul Favara, Past President (non-voting attendee)	✓	Dan Watts	✓
Mike Rominger	✓		

Quorum confirmed. Meeting (teleconference) called to order at 1:08 EDT.

- Additions to Agenda
- Approve last board’s final meeting minutes
 - Minutes of 3/30/12 & 4/13/12 APPROVED
- Meetings – Mike Rominger
 - Stephanie Fiorenza – looking into GoTo Meeting for future committee and Board meetings
 - There will be separate planning call for SURF 20 at CSU, looking for ideas
 - SURF 21 in Washington at National Academy of Sciences being coordinated by Dave Ellis
 - Two meetings in 2013
 1. Chicago – EPA Region 5
 2. Houston
 - Midwestern sites are favored because it is easier for everyone to get to.
 - Need to assure that Student Chapters are included

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- Mike Rominger will review dates for 2013, making sure to stay
- Student Financing for SURF 20 and generally.
 - Same \$ amount per student chapter proposed.
 - Current chapters are Clarkson, Colorado School of Mines, Colorado State
 - Motion – Dan Watts, second – Karin Holland
 - “Provide each student chapters for travel to SURF meetings \$1,500. Students attending using SURF travel funds will be asked to provide a presentation.” Passes unanimously.
 - Dan further clarified that this applies not just to SURF 20.
- Finance
 - Brandt Butler – indicated that he is preparing a budget for Board review. Will provide it to Board soon.
 - Discussion of international travel and strong need for travel policy is needed to clarify any issues.
 - SURF has about \$70K in cash in Bank account
 - We received a proposal for insurance liability and Directors/Officers Insurance
 - \$164 more than last year. \$3598.09 is the quote.
 - Moved to accept: Abrams. Seconded by Holland. Passed unanimously
- Legal
 - Brandt summarized recent discussions with Carolynne Mack of KLGates.
 - International travel policy – travel must be consistent with Mission. There should be a specific grant application for it. No conflicts of interest.
 - Stew, Dan & Nick to comment on policy.
 - SURF Research Foundation idea. Research not inconsistent with incorporation papers. “Not a Material Change”
- Battelle planning
 - Social hour on Wednesday evening.
 - RSVPs will be required, including if you are bringing someone.
 - SURF table at Battelle. We will need to schedule personnel.
- Technical Initiatives
 - Redevelopment Paper – comments have been consolidated.
 - Water Conservation – First committee call occurred. Outline forthcoming as well as additional calls.
- Communications/Outreach
 - Discussion with Air & Waste Management Association for joint webinar(s) in 2013
- Membership - no report
- Nominations – on hold until later in the year
- Other business
 - US: new developments, policies, or conferences - Nick Garson to speak at conference in Seattle area on Sustainable Remediation and SURF
 - International: new developments, policies, or conferences - Vienna conference will have a panel with a SURF panel representing several different national organizations.
- Next meeting – May 11, 2012 at 1 p.m. EDT

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Meeting adjourned, 2:25 pm. EDT/11:25 am PDT

The preceding represents the author's interpretation of the items discussed at the meeting. Please contact me with any discrepancies, changes, or clarifications in writing for inclusion in the record.

Respectfully submitted by,
Stewart Abrams, Board Member at Large