

**SUSTAINABLE REMEDIATION FORUM
BOARD OF TRUSTEES MEETING SUMMARY**

January 27, 2012

Agenda:

- Additions to agenda
- Approve previous meeting minutes
- Elections update
- Committee reports
 - Meetings
 - SURF 19 planning update
 - Future SURF meetings
 - Finance
 - Technical Initiatives
 - Communications/Outreach
 - Membership
 - Nominations
- Other business
 - US: new developments, policies, or conferences
 - International: new developments, policies, or conferences
- Next meeting

Attendees:

Paul Favara, President	✓	Stephanie Fiorenza	✓
Dave Woodward, Vice President	✓	Karin Holland	✓
Maile Smith, Secretary	✓	Steve Murawski	
Brandt Butler, Treasurer		Curt Stanley	✓
Dave Ellis, Past President (non-voting attendee)		Dan Watts	✓
Mike Rominger (non-voting attendee)	✓		

Quorum confirmed. Meeting (teleconference) called to order, approximately 11:07 am PST/2:07 pm PST.

Voting Items:

1. Motion to approve the meeting minutes from 1/13/12.
 1. Dan – motion to approve the previous meeting minutes
 2. Karin, Stephanie – motion seconded
 - Aye – 7
 - Nay – 0

Business Discussed:

1. **SURF Meeting Minutes** – SURF meeting minutes used to be placed in the member section of the website, considering them a member benefit. SURF meeting minutes have now been moved to the Library (the public section of the website) to maintain transparency and per a requirement related to our upcoming meeting at the National Academy in Washington, DC.
2. **Elections update** – SURF received roughly 59 votes for the 2012 Trustees. (There were 62 votes last year, and 89 the year before.) Results: Karin Holland, President; Nick Garson, Vice President; Karina Tipton, Secretary; Stew Abrams, At Large; Angela Fisher, At Large. With Karin’s election to President, there is now a vacancy for one of the At-Large positions. The 2012 Board will need to appoint a SURF member to fill that open position.

3. Committee Reports

- a. **Meetings** – SURF 19: All things looking good. Final details are being worked out, and presentations are coming in. Mike, Kathy, and Maile have been in communication regarding meeting facilitation, communications, and A/V. There are over 110 attendees signed up for the meeting; roughly 80 signed on for all three days. The plan is to get the SURF 20 meeting date and location confirmed by SURF 19. CSU is the likely location. Dave E. is working on the National Academy for SURF 21, likely early December. Two meeting locations have been offered for 2013; one in the San Francisco Bay Area (Maile, Northgate), one in Houston (Louis Bull, WM).
 - b. **Finance** – Brandt is looking into an online credit card service through Bank of America. Brandt will provide details to the 2012 Trustees. K&L Gates now has everything in hand for the 501(c)3 filing.
 - c. **Communications and Outreach** – Planning a big breakout session at SURF 19, with the primary objectives of gaining new volunteers and brainstorming about SR webinars.
 - d. **Membership** – The 2012 membership drive has been launched. Maile has received roughly a dozen renewals.
 - e. **Nominations** – Paul and Maile will try to meet soon and make some recommendations to the 2012 Board.
 - f. **Technical Initiatives** – The SR/SR initiative is moving forward. A draft fact sheet has been prepared, has been distributed to the committee for its review, and will be further reviewed and discussed at SURF 19.
4. **Other business** – (1) US developments, policies, or conferences: Paul Anastas, Assistant Administrator for EPA's Office of Research and Development (ORD) and the Science Advisor to the Agency and the agency's primary advocate for sustainability, is leaving to go to Yale. Progress has been made on both the Green and Sustainable tracks of the ASTM GSR guidance. Curt and Stephanie provide some general comments on the similarities and differences between the ASTM Sustainable guide and the recommendations from the SURF White Paper and Framework. Curt reports that users of the EPA Region IX tool found that dig/haul is often the "greenest" remedy for most UST sites. Stephanie has seen similar results on some case studies performed under the ITRC guidance. ITRC is having funding issues; considering reaching out to new (private, non-government) funding sources for ongoing work (one of which perhaps being SURF and its members, another is API). (2) International developments, policies, or conferences: no report.
5. **Next meeting** – The next meeting will be scheduled by the 2012 Board of Trustees.

Draft Agenda for Next Meeting:

- Additions to agenda
- Approve previous meeting minutes
- Elections follow-up
 - At-Large vacancy
- Committee Reports
 - Meetings
 - Finance
 - Technical Initiatives
 - Communications/Outreach
 - Membership
 - Nominations
- Other business
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Meeting adjourned, 11:42 pm PST / 2:42 pm EST.

Respectfully submitted by,
L. Maile Smith, Secretary