

		OPEN BOARD CALL	
		Attendees:	
Date:	1/27/2022	Betsy Collins, 2021-23 President	Yes
Meeting called to order:	10:09	Kyle Waldron, 2021-23 Vice President	Yes
Meeting adjourned:		Stacey Hellekson, 2021-23 Secretary	Yes
		Jason McNew, 2020-22 Treasurer	No
		Roy Thun, 2019-23 at-large Trustee	Yes
Quorum:	yes	Emerald Erickson, 2020-22 at-large Trustee	Yes
Approve meeting minutes from:	1/13	Kristen Thornton, 2020-22 at-large Trustee	No
Motion to approve made by:	Betsy	Rob Rebel, 2021-23 at-large Trustee	No
Second made by:	Chris	Chris Schultz, 2021-23 at-large Trustee	Yes
All in favor:	all	Kathy Adams	Yes
Opposed:	none	Matt Ambrusch, 2019-21 President (past President)	Yes
Approved:	Yes		
REMINDER - SURF SECRETARY TO CHECK:			
1. newsletter sign-ups via website go goes to the Mailchimp MASTER email list. Submissions from the website are also saved in this Google spreadsheet: https://docs.google.com/spreadsheets/d/1p79BdUxaMcJsSmVWFgeBtwEsnUNSGwL9eqYqVL5VwaE/edit?usp=sharing			
2. form block for Technical Initiative/Committee sign ups on the website goes to this Google spreadsheet: https://docs.google.com/spreadsheets/d/1lW1m3JyXCVVDxj1GtnKTBR1blqWl3YBQW62t1sKCGQ/edit?usp=sharing			
3. New member tracking https://docs.google.com/spreadsheets/d/1LqTFxfWPw2sg1ZL2UoaDRwjFLeynYdiP3LuPlpjcqMU/edit#gid=0			
Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Emerald		Social Media	SURF break send out Monday; weekly social posts, meet the board every couple of weeks, new board after elections, SustREM posting. March is end of 6-month contract with DGB.
Betsy		Website Management	
Roy		SURF International	T-shirts with SURF logo and DGB looking for shirt design
Stacey		Membership	4 new members from November 2021 through Jan 15 2022
Rob		Outreach	
Kathy / Matt		AEHS West	Comp Code available. Coordination moving along well.
Chris		Webinar	reach out to Langan
Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	
Matt		SURF Meeting Planning	
Kathy		Newsletter	
Kyle		Technical Initiatives	
Roy		SustRem Planning	Agenda is drafted (preliminary).
Rob		Case Studies	
Jason		Treasurer Update	Sponsor - You are the POC for your own company if applicable. Feel free to sign up to other companies or send letters on the perspective sponsors. Use the spreadsheet Jason sent as a tracker. Roy requested an invoice for GHD. Chris requested for TriHydro.
Kathy		The Law	Topic 1) 2019 Amendments were approved by members but never documented. (change to the 2 year term). Completed - no action needed Topic 2) Right now the bylaws say we have an annual meeting in January (in person). In general its not reflective of our current process. Action - We could include a question in the election. Could add a revised bylaw attachment. Betsy, Kyle and Roy to work on updating.
New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Membership Meeting	Kathy	Notes and Action Items	
SURF Sponsorship and member cost changes	Kyle	Sponsorship costs vs revenue	
SURF Elections	Betsy	Upcoming possible elections	
Battelle Conference in March	Roy	Possible SURF Booth	
Action Items from 10/2021 AEHS			
Task	Task Lead	Status	Status
FlowDesk vs Mail Chimp discussion with Gerlinde	Emerald		
SURF Elections	Betsy	Reach out to Stacy/Kathy/others regarding possible elections.	
Battelle Conference in March	Roy	Research costs to revisit during next meeting.	