

Meeting Reminder: SURF meetings are **not** a time for marketing and/or conducting business

OPEN BOARD CALL

Date:	3/4/2021
Meeting called to order:	10:03
Meeting adjourned:	11:00 AM

Quorum:	Yes
Approve meeting minutes from:	2/18/2021
Motion to approve made by:	Betsy
Second made by:	Roy
All in favor:	all
Opposed:	None
Approved:	Yes

Attendees:

Betsy Collins, 2021-23 President Yes
 Kyle Waldron, 2021-23 Vice President Yes
 Stacey Hellekson, 2021-23 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-23 at-large Trustee Yes
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Rob Rebel, 2021-23 at-large Trustee Yes
 Chris Shultz, 2021-23 at-large Trustee Yes
 Kathy Adams Yes
 Matt Ambrusch, 2019-21 President (past President) Yes

Recurring Updates: First Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	Kyle to reach to newest inquiry (Keith Thomsen) from 3/3/2021
Emerald		Social Media	Still reviewing EcoSpear Digital Brand Growth (DBG) proposal. Potential for risk-share/performance based payment based on recruitment. SURF milestone expectations for membership growth - discuss more.
Betsy		Website Management	focus on updates weekly, reach out for changes if you see anything. Focusing on calendar to show members how active we are.
Roy		SURF International	Paul Bardos preparing a review document on Comparative Sustainable Remediation Efforts across Countries for SuRF Japan. Possibly for submittal at SustRem 2022 as well.
Stacey		Membership	All new member have been emailed a welcome and have been added to newlsetter list.
Chris		Webinar	Burns and Mac, Kyle to reach out for a webinar.
Recurring Updates: Second Meeting of Month			
Responsible Person	Update (Y/N)	Topic	Current Status
Betsy		Review Website Inquiries	Action Items from 2/18 Stacey and Betsy to talk with Gerlinde about newsletter inquiries and sorting potential spam. Quarterly webinar - discuss w/ Gerlinde communications with registrants.
Matt		SURF Meeting Planning	48 registered for Member Meeting so far. AEHS virtual booth opens March 1st.
Kathy		Newsletter	Action Items from 2/18 Cathy Rockwell to draft an update on Climate Change TI history
Jason		Treasurer Update	

SURF BOARD MEETING NOTES

Roy		SustRem Planning	<p>SustREM planning team reviewed and updated the Save-the-Date flyer. Gerlinde is working to add graphics. Goal is to distribute the flyer by March 19th to give us an opportunity to get interested parties input prior to the April call for abstracts. Matt Ambrusch and I also, had a call with Brenna Lockwood at AEHS to discuss coordination and AEHS's promotion of SustREM. Brenna was supportive to helping promote SustREM via AEHS marketing channels. We expressed our interested in continuing to maintain an open dialogue regarding SustREM, including the possibility of adding a panel discussion and extra sessions (TBD). A recurring SustREM planning team call has been set for every third Friday from 9:30 - 10 am Pacific / 12:30 - 1 pm Eastern starting March 19th. Note, at this time the planning team does not see a need for additional resources.</p> <p>Flyer for SustREM 2022. Click here link will be to Roy's SURF email for topic ideas. CL:AIRE, should they be included as part of the hosts on the flyer? Maybe add to our landing page for acknowledgement. Betsy to work with Roy on a landing site for this.</p>
Kyle		Technical Initiatives	
New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
New Board Transition	Betsy		<p>Doodle Poll Results</p> <p>Schedule for bi-weekly meetings to remain on Thursdays at noon EST. Shift a week for Stacey schedule. Jason to send out new meeting invite for team.</p> <p>Proposed Updated Org Chart</p> <p>Betsy send out for comments. Will be shared during membership meeting</p> <p>Access to board agenda</p> <p>Anyone with access issues, reach out to Betsy</p>
Consider modifying membership for Gold, Silver, Bronze	Stacey		<p>Discuss and vote during next meeting.</p> <p>Discuss again next week. Jason to look at costs of 20 membership vs. 10 membership for company sponsorship. (6,4,2 change from 3,2,1)</p>
SRR - future visioning	Roy/ Emerald		<p>Roy requesting that we invest in EcoSpear's proposal for monthly social media support, discussed on a monthly basis (trial for 3 months for example). Betsy requested that Roy/ Emerald draft proposal for the board to evaluate - cost, timeframe, goal, etc. Include slide deck link for new board members. Roy to ask what their price would be for a social media focused scope.</p>