

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are **not** a time for marketing and/or conducting business

Date:	11/12/2020
Meeting called to order:	12:04 PM EST
Meeting adjourned:	1:05 PM EST

Quorum:	Yes
Approve meeting minutes from:	10/29/20
Motion to approve made by:	Matt
Second made by:	Gerlinde
All in favor:	Yes
Opposed:	None
Approved:	Yes

Attendees:

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-21 at-large Trustee Yes
 Kyle Waldron, 2019-21 at-large Trustee Yes
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Gerlinde Wolf, 2020-2021 at-large Trustee Yes
 Kathy Adams Yes

NEXT CALL CANCELLED DUE TO THANKSGIVING

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
New SURF TI proposal	Gerlinde	SR Tools Evaluation	<p>Gerlinde presented on the new TI proposal focusing on comparing sustainability tools, starting with SEFA and Sitewise, with potential to expand in the future. Main goal is to provide assistance on which tool to use/ when. Have intro to Sitewise webinar (Jason) done previously and could do the same for SEFA. Deliverable - fact sheet, webinar, FAQs, tips/tricks, benefits - outreach and increase use of tools, include on website, for new and experienced users. How to pick which one decision tree.</p> <p>Roy mentioned collaboration with SURF international, Jason/ Gerlinde interested in the idea - start with SEFA/Sitewise and maybe next step add in other international tools. Kyle - API an option for getting info out there - shorter 'how to' videos.</p> <p>Discussed rolling out to the broader SURF membership list once approved. Perhaps someone else would like to contribute an additional tool.</p> <p>Cathy made a motion to approve the new TI proposal for comparing various sustainability tools, Matt seconded, all in favor, none opposed. Motion approved.</p> <p>Cathy to do: add files (from Betsy) to website. Send link/ update to Emerald to post on social media.</p> <p>Jason/ Gerlinde to bring up option for international collaboration at their next TI call and can report back to the board.</p>
AEHS and SURF Membership meeting	Matt and everyone	Thoughts and follow up	<p>Kathy to draft text for these emails to Matt to review/ edit, Gerlinde to send out (email template updated)</p> <p>1. Generic email to all AEHS attendees, 2. more customized email to attendees that came to booth/meeting, and 3. email from SURFer who is following up from conference go do.</p>
Board Nominations/ Elections	Cathy/ Kathy		<p>Nominations page needs to be active on website on 12/1. Email nominations to Secretary with schedule. KOA to revise election email text and send to Gerlinde. Gerlinde to send out on 12/1 in new logo template. Betsy/ Matt drafted roles to be included, Matt to send to rest of board for review. Cathy to put same text on ClubExpress main page. Emerald to advertise nomination start on social media.</p>
Newsletter	Kathy		<p>Kathy sent draft version of the new/updated SURF break news format for November, awaiting responses from select folks. Roy - blurb on SustREM, Kathy working on updating font colors so easier to read in select areas. Discussed adding SURF logo in header. Goal to send out mid-month each month - 2nd Wednesday of each month. This new format to replace the longer newsletter format.</p>

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
SRR - future visioning	Roy/ Emerald		<p>Updated vision/ mission statement from collective efforts over the past several months:</p> <p><i>Vision statement: We envision a world that is healthy, resilient, and improved by remediating degraded environmental conditions through sustainable practices.</i></p> <p><i>Mission statement: SURF is dedicated to advancing sustainable remedies and practices on a local and global scale through collaboration, education, and innovation.</i></p> <p>Roy motioned to formally adopt the vision and mission statement as written above. Gerlinde seconded. All in favor, none opposed, motion approved.</p> <p>Cathy to update mission on website, Roy to take first pass reviewing website and where best to update with the updated vision/ mission.</p> <p>Kyle to send Cathy photos more representative of sustainable efforts to update those on website.</p> <p>Discussed EcoSpears proposal and in the interim plan to continue on our own with the updated vision/ mission statement, coupled with Kathy's newsletter update, etc. Emerald mentioned next step to touch base with them on what they've been working on relative to the list that was complimentary. Emerald to send Ian (EcoSpears) where we landed with the vision/ mission statements.</p>
Webinars	Kyle/ Betsy		Next webinar on December 15, 2 pm EST.
SURF International	Kyle		co-operative in Canada, SIRCA (Sustainable In Situ Remediation Cooperative). A group of academia and industry that conduct research activities. http://www.sirca.coop/.
SURF International	Roy		<p>Modular training program discussion with David (Australian comrade), Roy asking the board if interested in taking some of our webinar content/ series and using that in a modular training program. Roy will send him link to the webinars and if interested in the existing content.</p> <p>Call yesterday with SURF international. France looking to start a SURF chapter. Discussed more international collaboration specifically with focus on climate change, interest in developing SURF international library, developing template to document type of resource being added into common library. Paul working with China in their effort to learn globally how POPs (persistent organic pollutants) are being addressed, asking if SURF is interested in supporting them with this. Roy has question back to Paul but initial focus would be for SURF to work on case studies with the effort.</p>
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
Mike Smiley/ Kathy Adams		Newsletter	
SURF Meeting Planning - Matt		Meeting Planning	
Barbara/ Tom/ Cathy		Climate Change and Resiliency (Tech Initiative)	
TBD		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Cathy/ Jason		Membership	
Jason		Sponsorship	
Barbara/ Roy		International	
Roy	Y	CLAIRE/ SustREM	Barbara Maco volunteered to assist for planning, 2022 timeframe, Mel interested to assist, Cathy/ Matt to support, 2021 SustREM planned South Africa, 2023 Australia,