

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are **not** a time for marketing and/or conducting business

Attendees:

Date:	6/25/2020
Meeting called to order:	12:08 PM
Meeting adjourned:	12:57 PM

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-20 at-large Trustee Yes

Quorum:	Yes
Approve meeting minutes from:	06/11/20
Motion to approve made by:	Matt
Second made by:	Gerlinde
All in favor:	Yes
Opposed:	none
Approved:	Yes

Kyle Waldron, 2019-20 at-large Trustee
 Emerald Erickson, 2020-22 at-large Trustee Yes
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Gerlinde Wolf, 2020 at-large Trustee Yes
 Kathy Adams Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Zoom trial			Check with Kyle and if ok, set it up Teams call for next meeting. Jason to send out invite with Teams.
Quarterly open board call	Matt / Kathy		July 23 at noon EST. Kathy and Matt to draft agenda for next call for board to review. Send email to provide heads up and include calendar invite. Matt to draft text and Gerlinde to send.
ITRC - SRR team	Barbara / Kathy	Status update	Kathy and Barbara preparing for external review, quick meeting with full team earlier today, implementing some last changes and it goes out for external review on July 9. Had a recent presentation to ITRC board - objectives, challenges, what's going well. Good feedback from the board - impressed with progress given turnover with state leaders.
Webinars	Kyle/ Betsy		Yesterday's webinar (SURF UK) had 95 attendees (50% from abroad) - extended our range, Trihydro doing a great job, making our lives easier. Skipping July (open board call), have them lined up for August, September and October.
SURF International	Roy		see notes from last board call, working on understanding Alga's timing on SustREM - 2021...2022...2023. Hoping they will go the year after us.
SRR	Roy		With ITRC updates with SRR, discussion on evolving publicly from just sustainability verses embracing SRR - both sustainability and resilience. Tie in with Ian's storyboard (previous open board call) - determining your mission and then do branding. Roy discussion to set up SustREM - more broad meaning of sustainability - changes to climate/ earth and how it all rolls in together (and not just remediation) Emerald and Roy happy to assist but not lead - Roy to reach out to Ian (ecoSPEARS) and Emerald to reach out to Lindsay Burton to see if interested to help lead/ facilitate.
Mass Vulnerability TI	Cathy		LSPA excited to work with SURF, highlighting SURF and the TI work on the LSPA webinar last week and in the LSPA emails that go out for the next month - great publicity for SURF. Cathy reached out to MassDEP to work on next steps, response was more of a pause until regulations set, EBC webinar July 28 - MassDEP/Woods Hole (Climate Change and the MCP - Resilient Cleanups in a Changing World).
Tech Initiative - New	Kristen		Kristen working with management to determine scope/ course.

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Marketing SURF			FROM LAST CALL: What can SURF do for you? Quick blurb on it - market ourselves. EcoAdapt support us in this? add to open meeting looking for support? Roll up with discussion above RE: Ian (ecoSPEARS)
Case Study	Kyle/ Roy/ Emerald		no update
Update email system	Gerlinde		Website list is expanding - Gerlinde to update the email list; working on transition to Club Express.
CT LEP credits	Kyle/ Cathy/ Jason		AEHS east coast abstract reviewing team to look into combining more focused technical presentations into a particular session (versus spreading out among the sessions) - request additional detailed information from presenter/ author if needed to demonstrate that it meets CT regulations for continuing credits. Cathy to reach out to CT DEEP and LEP board around time abstracts get sent (Brenna said in June timeframe) to see if they need additional information. Cathy spoke with colleague on board (stepping down this month for retirement) - recommended reaching out to Kim. Matt to follow-up with Kim at CTDEEP.
AEHS update			Discussion on maintaining Tier 3 sponsor (\$5k) - paid for at this point, provides 5 additional registrations and member on the advisory board. Agreed to maintain for this fall conference. Gerlinde - east coast advisory board, Paul Hadley for west coast
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
Mike Smiley/ Kathy Adams		Newsletter	
SURF Meeting Planning - Matt	Y	Meeting Planning	Two open presentations - 1 on climate change and 1 on sustainability, asking board if a topic they have.
Barbara/ Tom/ Cathy		Climate Change and Resiliency (Tech Initiative)	
TBD		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Cathy/ Jason		Membership	
Jason		Sponsorship	
Barbara/ Roy		International	