

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are **not** a time for marketing and/or conducting business

| | |
|--------------------------|-----------|
| Date: | 6/11/2020 |
| Meeting called to order: | 12:04 PM |
| Meeting adjourned: | 1:04 PM |

| | |
|-------------------------------|----------|
| Quorum: | Yes |
| Approve meeting minutes from: | 05/28/20 |
| Motion to approve made by: | Matt |
| Second made by: | Emerald |
| All in favor: | Yes |
| Opposed: | none |
| Approved: | Yes |

Attendees:

Matt Ambrusch, 2019-2021 President yes
 Betsy Collins, 2019-2021 Vice-President yes
 Cathy Rockwell, 2019-21 Secretary yes
 Jason McNew, 2020-22 Treasurer yes
 Roy Thun, 2019-20 at-large Trustee yes
 Kyle Waldron, 2019-20 at-large Trustee yes
 Emerald Erickson, 2020-22 at-large Trustee yes
 Kristen Thornton, 2020-22 at-large Trustee yes
 Gerlinde Wolf, 2020 at-large Trustee yes
 Kathy Adams yes

| New Items to the Agenda: | Name | Topic | Current Status/ Update/ Notes |
|---------------------------|-----------------|---------------|--|
| Zoom trial | | Jason set up | Testing out use of zoom for this call, other option is setting up a SURF Teams - can also share files via Teams, Many on the board use it, those who don't use it with their organization have had struggles to date. |
| Quarterly open board call | Matt / Kathy | | FROM LAST CALL: Plan for July for next one, start thinking about agenda - future webinars - soliciting ideas and plug those in the queue - quick board update on what highlights are going on - our plans for AEHS and back-up plan - case study - new template, example (Rob) - and Scott (July webinar presenter) - have them talk for 5 minutes too? - ITRC quick update Current board dates are July 9 and 23 - looking at July 23 to give more time for publicity. Kathy and Matt to draft agenda for next call for board to review. |
| ITRC - GSR team | Barbara / Kathy | Status update | Received contract mod taking us through the end of the year. Increased funding to account for anticipated level of effort needed for the remainder of the year (80 hours per month). Provided update on project status - at second review stage but really first full consolidation of all the information into one document, switch of state leaders going on now, July 9 goes out for public review, July 18 meeting with ITRC Board and group leaders |
| Webinars | Kyle/ Betsy | | July webinar date not set yet; pick different week then open board call (July 23), Kyle to follow up with Trihydro on commitment to running the next few. |
| SURF International | Roy | | SURF international call a week ago, well attended. Last call was during the Australian bushfires, other groups broadening scope - soil, biodiversity, more than remediation, then COVID came up in this recent discussion and how disruptive it has been, international SURF is evolving from less of an acronym to a name - means to support their specific interest (soil, land reuse, biodiversity, etc.), many countries exploring that shift over time. This year was supposed to be a SUSTREM year - timing is currently up in air for future (Alga thinking of holding it next year). |

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

| New Items to the Agenda: | Name | Topic | Current Status/ Update/ Notes |
|--------------------------|--------------------|--|--|
| Mass Vulnerability TI | Cathy | LSPA tech practice committee meeting debrief | <p>The discussion went very well and they are excited to team with SURF if we are interested. Some notes/ action items below to note and I can relay on the board call tomorrow.</p> <p>Climate change subcommittee next steps:</p> <ul style="list-style-type: none"> a. Wendy (LSPA executive director) to start draft of committee goals/ objectives, discussion at the beginning of the call was to work with MassDEP on developing guidance to practitioners b. Wendy drafting next month's compliance tip to mention the SURF tool - will be at end of any LSPA email that goes out and discussed on the subsequent member meeting at the start of the meeting c. Cathy, Wendy, Barbara (and Eric if available) to have a call on game plan for reaching out to DEP - Liz Callahan and Ken Marra - then set up call d. Cathy to discuss with SURF board - how do we feel about an alliance with the LSPA? And how do we feel about sharing the tool to the climate change subcommittee members [we can chat about this tomorrow] <p>Also discussed that they (LSPA) would want to do a webinar for LSP credits, member meeting preview, blog post, etc.</p> <p>Overall they loved the presentation and to hear that the tool had been developed - were very excited. I discussed the static nature of it and how we'd like to get it updateable direct with the MCP database and integrated into a GIS layer available. Wendy said she would help us with that with Liz/ Ken at DEP (see action items above).</p> <p>Also discussed social piece of sustainability on the call and I shared Mel's presentation on our YouTube site after the call.</p> |
| Mass MVP grant | Cathy | SURF support letter | <p>related to above, municipality seeking funding via MVP grant program for vulnerability assessment work at a MCP site - DPW yard, seeking SURF support letter in line with the SURF vulnerability TI work - viewed the screening tool</p> <p>Cathy to draft language and send around to group if any comments/ edits/ issues.</p> |
| Tech Initiative - New | Kristen | | |
| Marketing SURF | | | <p>FROM LAST CALL: What can SURF do for you? Quick blurb on it - market ourselves. EcoAdapt support us in this?</p> <p>add to open meeting looking for support?</p> |
| Case Study | Kyle/ Roy/ Emerald | | |
| Update email system | Gerlinde | | <p>Cost to have larger email list (than just membership list) at Club Express is \$8/ month, Gerlinde to start transition from mail chimp to Club Express but will take some time and we'll need to create new email format. Currently over 900 non-member list, 100 members, get 500 free and then 400 would pay (as part of that \$8/month)</p> |
| CT LEP credits | Kyle/ Cathy/ Jason | | <p>AEHS east coast abstract reviewing team to look into combining more focused technical presentations into a particular session (versus spreading out among the sessions) - request additional detailed information from presenter/ author if needed to demonstrate that it meets CT regulations for continuing credits.</p> <p>Cathy to reach out to CT DEEP and LEP board around time abstracts get sent (Brenna said in June timeframe) to see if they need additional information.</p> <p>Cathy to reach out to colleague and see what he knows on status for virtual credits/ AEHS.</p> |

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

| Recurring Updates: | | | |
|------------------------------|--------------|------------------|--|
| Responsible Person | Update (Y/N) | Topic | Current Status |
| Mike Smiley/ Kathy Adams | X | Newsletter | Kathy working on draft now to send to Mike Smiley in the next week, Kathy brought up different ideas for introducing new board members...something different then technical/sustainability that was done previously since we have a bunch of repeats, what's your quarantine life like?, she's going to summarize the open board call. This newsletter will be a bit shorter. once drafted, she will send to Emerald for review. Still plan to have bio for Kristen. |
| SURF Meeting Planning - Matt | X | Meeting Planning | AEHS board call next week to discuss virtual conference attendance. |