

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are **not** a time for marketing and/or conducting business

Attendees:

Date:	5/14/2020
Meeting called to order:	12:06:00 PM EST
Meeting adjourned:	1:02 PM

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2020-22 Treasurer Yes
 Roy Thun, 2019-20 at-large Trustee Yes
 Kyle Waldron, 2019-20 at-large Trustee Yes
 Emerald Erickson, 2020-22 at-large Trustee No
 Kristen Thornton, 2020-22 at-large Trustee Yes
 Gerlinde Wolf, 2020 at-large Trustee Yes
 Kathy Adams Yes

Quorum:	Yes
Approve meeting minutes from:	04/29/20
Motion to approve made by:	Matt
Second made by:	Gerlinde
All in favor:	Yes
Opposed:	none
Approved:	yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Quarterly open board call	Matt / Kathy		Plan for July for next one, start thinking about agenda
ITRC - GSR team	Barbara / Kathy	Status update	<p>Next draft due in 2 weeks, Kathy and Barbara to consolidate info in June, out for public comment/review in July.</p> <p>updated proposal for continuing Kathy and Barbara support for next 6 months; Kathy and Barbara reviewing. Current contract ends May 31, 2020.</p>
Webinars	Kyle/ Betsy		<p>Eric M (with Barbara and Cathy) next week - May 19; using gotowebinar platform with Trihydro</p> <p>Trihydro has been great to work with. Matt to send out reminder email Friday - adjust to have text say 'register here' - and set up one to go out Monday as well</p> <p>Next one - Paul V - June 24</p> <p>3 additional on the books after that from AEHS - Scott S (July), Betsy and then Ben (Trihydro)</p>
Update email system	Gerlinde		<p>Appears that can export from Mail Chip in .csv file and then import into Club Express via .csv</p> <p>club express benefits - automatically updates membership list, allows us to email certain subset (e.g. meeting attendees), allows us to merge different categories of membership. Issue is cost of non-members added to email list - has a call set up with Club Express.</p> <p>May need Maile assistance/ support - subscribe to email list</p> <p>Mail Chimp - we have a member list and a comprehensive distribution list. They do provide some stats on # of clicks.</p> <p>Overall Gerlinde feels like it would be a timesaver in the future. She updated email list last Friday.</p>

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LA Metro Sustainability Council	Roy	5/8/2020 Meeting update	<p>Response to COVID-19 Metro management and staff provided an overview of their efforts to adapt to the dynamic changes occurring from COVID-19. Metro has seen a 50% - 70% drop in ridership, with a projected \$800M to \$1BN loss in revenue through June 2020. Metro is looking at options for improving protective measures for drivers and the public. Some actions already taken include, rear bus entry and protective barriers for drivers. On a positive note, Metro construction projects have benefitted from the reduction in traffic.</p> <p>LA County Goods Movement Strategic Plan Metro staff gave an overview of LA County's Goods Movement Strategic Plan. The presentation highlighted the integrated effort between ports, rail and trucking to continue to provide for the safe and reliable delivery of goods. Some interesting facts about LA County goods movement are: The 10th busiest container port complex in the World; the Nations' 6th busiest air cargo hub; generates \$10.9 billion in sales tax from related retail and foods service sectors in LA County; and, \$1.7 trillion worth of goods moved into, out of, and within the Los Angeles Region. Key questions that the Plan is looking to address are: How do we ensure economic and environmental sustainability and viability? Will our transportation system be able to handle demand? What are the equity elements that are most impacted by goods movement activities? How do we finance new infrastructure and technology? What will the needs and workforce of the goods movement/supply chain system look like in the future?</p> <p>July 2020 Council Meeting Topics Looking ahead to July 2020, LA Metro Staff are planning on engaging the Sustainability Council on the following topics: Draft Long-Range Transportation Plan; and, Sustainability Program for Capital Projects.</p> <p>Roy is now primary (from alternate) on the council.</p>
SURF International	Roy		SURF US hosting the next call - scheduled for June 4th - 6 am call, suggested noting our YouTube link for past SURF webinars and if any of our international colleagues are interested in presenting
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	Received invoice for \$5,000 bill for remainder of AEHS Fall supporter balance; discussed holding on payment until discussion on Fall plans (discussed below)
Mike Smiley/ Kathy Adams	Y	Newsletter	Goal to get next one out by June 30, so draft by June 15. Kathy to summarize open membership/ board meeting, potential article on webinars, election results?, article on remote working, other topics? showcase SURF platform at AEHS and Battelle
SURF Meeting Planning - Matt	Y	Meeting Planning	<p>topics: climate change, case studies, tools methods - change to full session of case studies combined with tools/methods, then mini session on climate change, looking for 1 invited speaker as well. No update from AEHS on meeting planning adjustments - is there a plan B? are they making provisions for people not being able to travel?</p> <p>Discussed if AEHS conference is cancelled, hold all day webinar sponsored by SURF, discussed how zoom allows break out rooms</p> <p>Is there a better way to integrate the virtual experience with the in person experience?</p> <p>Kathy will reach out to ITRC PA who used zoom and Jason will share his zoom link for next call for us to try out. Gerlinde to reach out to Brenna.</p>