

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Attendees: Present?

Date:	11/21/19
Meeting called to order:	12:03:00 PM EST
Meeting adjourned:	12:55:00 PM EST

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President Yes
 Cathy Rockwell, 2019-21 Secretary Yes
 Jason McNew, 2018-19 Treasurer No
 Lynn Tucker, 2018-19 at-large Trustee No
 Roy Thun, 2019-20 at-large Trustee Yes
 Tom Potter, 2019-20 at-large Trustee No
 Emerald Erickson, 2019 at-large Trustee Yes
 Kyle Waldron, 2019-20 at-large Trustee Yes
 Kathy Adams No
 Gerlinde Wolf - past President No

Quorum:	Yes
Approve meeting minutes from:	10/31
Motion to approve made by:	Cathy
Second made by:	Roy
All in favor:	Yes
Opposed:	none
Approved:	Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
SuRF UK Annex 1 update	Roy		<p>SuRF UK Annex 1 update. Roy discussed SURF UKs Annex 1 document, has a draft of it and discussed its purpose to provide a sustainability baseline/ consistent process at remediation sites. Roy has slides (not for full distribution yet - needs final review still, then can be shared). Discussed Sustainability indicators, good foundational document, Roy asking if the board would support/endorse/ recommend/post on website once finalized. Discussed positives to aligning with international affiliates, use as part of our platform, and vice versa. In review on their end now (CLAIRE), Roy thought early next year (2020) should be available to public. Roy to send to Cathy R the document to formally distribute to the board - completed 11/21/19.</p>
SURF Fall Meeting Recap	Matt	AEHS/ SURF Meeting	<p>Matt following up with Kathy Adams on summary of SURF fall meeting info - meeting attendees, action items, etc. All to review these prior to next call.</p> <p>CT LEP credit issue noted during fall conference. Discussed reaching out to CT LEEP to discuss credits for next conference. Kyle to set up call with Jason and Cathy to start process. Brenna provided name of Kim Maiorano at CT DEEP for CT LEP approval process. Work on titles/ naming conventions for sessions focusing on technical basis, suggestion to tie technologies to sustainability. Provide slides for previous sessions as examples? Discussed promotion of case studies in the future and rolling it into future presentations to be more technical.</p> <p>Roy asked regarding SURF credits/ CEUs/ PDHs/ certificate of participation for these SURF events - conference, webinars, etc. Betsy working to get PDHs for attending webinars.</p> <p>Kyle discussed his role in API proposal - AECOM working on NSZD via bioventing or SVE - compare to different LNAPL technologies. Kyle asked to integrate sustainability discussion into it which might be good for future presentations.</p> <p>Discussed interest at meeting and how best to address/ reach out to folks that can assist.</p> <p>TI discussion - new/ refresh ideas on agenda for next call.</p> <p>Kathy talked to Sue Dugis who might be up for leading case study TI; also interested in sponsorship. Matt to reach out to Sue after Thanksgiving holiday and check on interest and provide support. Include Kyle and Gerlinde on call. Gerlinde expressed interest and Kyle will request/ support his team to write case studies.</p> <p>Roy discussed how to engage younger generation?</p> <p>Kyle suggested monthly emails looking for interested folks with links to who to reach out to, including more informal discussions - what we are doing this month and how to join - e.g. kick off meeting for case studies on x date and here's invite, upcoming efforts this month.</p> <p>Suggested quarterly open (members only) board meeting</p>
ITRC - GSR team	Tom/ Barbara/ Kathy	Status update	

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Webinars	Kyle/ Betsy		<p>Next Webinar in December (Mel Harcelrode CDM Smith on Social), and solar powered SVE in February, discussed post-webinar survey tied to Certificate of Attendance - Betsy working on. Paul did live polling during his webinar and got good feedback on it. Betsy to suggest to Mel (social) and Rob (SVE) as an option during their future webinar. Also discussed taking the first 2 minutes of each webinar to promote SURF.</p> <p>April topic - SURF MassDEP pilot program. Eric M (EcoAdapt) open to discuss. Roy suggested SURF UK presentation - Annex 1 - Paul to give webinar in future. Roy to reach out if board supportive</p>
New initiatives	Roy	Academia outreach/ engagement	<p>Engage/ sponsor grad student to develop tangible product on behalf of SURF. Lot of upside, attract new young talent, stay current/ be out in public. Roy asking for board input on what topics of interest. Keep on next board call agenda.</p> <p>Suggested reaching out to Dr. Reddy for topics.</p>