

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Attendees: Present?

Date:	8/22/19
Meeting called to order:	12:06 PM
Meeting adjourned:	12:43 PM

Matt Ambrusch, 2019-2021 President Yes
 Betsy Collins, 2019-2021 Vice-President No
Cathy Rockwell, 2019-21 Secretary Yes
Jason McNew, 2018-19 Treasurer Yes
Lynn Tucker, 2018-19 at-large Trustee Yes
 Roy Thun, 2019-20 at-large Trustee No
 Tom Potter, 2019-20 at-large Trustee No
Emerald Erickson, 2019 at-large Trustee Yes
Kyle Waldron, 2019-20 at-large Trustee Yes
 Kathy Adams Yes
Gerlinde Wolf - past President Yes

Quorum:	Yes
Approve meeting minutes from:	8/8/19
Motion to approve made by:	Matt
Second made by:	Emerald
All in favor:	Yes
Opposed:	none
Approved:	Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
ITRC - GSR team	Tom/ Barbara/ Kathy	Status update	25 people attending to date, Barbara reaching out to state regulators on the team individually - some positive feedback to attend, working to determine if they can do remote participation.
SustRem	Roy	CLAIRE	CLAIRE is looking for a host for a host for future Sustainable Remediation conference. CLAIRE would provide coordination/ business marketing support, meeting planning on SURF, encouraged combining with another conference (like AEHS). Roy working with/ reaching out to Brenna at AEHS to discuss thoughts.
Battelle 2020	Matt	Abstract Submission	Matt will be co-chairing a session with Carlos Pachon at the upcoming 2020 Battelle Conference in Portland, Oregon on GSR Best Practices and Case Studies. Abstracts are due September 9th. Please submit an abstract if interested. Green and Sustainable Remediation 3a. GSR Best Practices and Case Studies 3b. GSR Metrics and Resiliency Evaluations 3c. Reusing and Revitalizing Contaminated Sites and Social, Ecological Considerations 3d. Impact of Climate Change and Sea Level Rise on Remediation Sites Matt and Carlos Pachon session chairs, Tom Potter and Dick Raymond, Rick Wice and Paul Favarra also session chairs for GSR topics
Webinars	Kyle		Now have WebEx access/ account - testing out for a month for a possible annual subscription. Can run webinars and SURF board members through. Next webinar is scheduled for September 10. Presentation by Paul Favara on the 10 year white paper. Looking for ideas for next webinar. Recording from Jason's webinar is on SURF's google drive, Kyle and Maile suggested a SURF youtube channel - then link the youtube channel to website, discussed whether to keep member only or open to public, if open - shows we are continuing forward/ active/ staying current. Gerlinde to look into setting up a SURF youtube account today and will update what she finds out.
AEHS Conference	Matt	Status of Fall 2019 and Spring 2020	Working on SURF meeting agenda - meeting is Tuesday evening, dinner coordinated with Johnny's Tavern for 6 pm dinner (\$40/each). Kathy Adams to update flyer/ agenda - Matt to review, then Kathy will upload to website so link can be sent in email. Email to be sent out - goal to get out before Sept 6. Emerald and team updating SURF flyer for booth per discussions had during Spring 2019 AEHS Conference - draft to be sent around once ready. Looking at Trifold layout, membership, 10 year white paper
Case Study	Kyle/ Roy/ Emerald	Case Study	Case study initiative lead is open at this time. Gerlinde interested when she returns from maternity leave but as a backup - still send out email to members asking for support and discuss at SURF meeting in October. Roy will follow-up on this with SURF international affiliates on case studies

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES

Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason	Y	Treasurer Update	Received payment on 2nd invoice to ITRC. Signed up for Webex account (\$20/month) for upcoming webinar. If we like, we can sign up on an annual basis for \$17/month.
Cathy/ Jason	Y	Membership	Cathy to check membership list with those assisting with TIs and send reminder email about renewing.
Jason		Sponsorship	New sponsor poster for AEHS (Thanks Kathy!)