

SUSTAINABLE REMEDIATION FORUM BOARD MEETING MINUTES - 2019

Meeting Reminder: SURF meetings are not a time for marketing and/or conducting business

Date:	1/25/19
Meeting called to order:	1:02 PM
Meeting adjourned:	1:54 PM

Quorum:	Yes
Approve meeting minutes from:	1/11/19
Motion to approve made by:	Gerlinde
Second made by:	Matt
All in favor:	Yes
Opposed:	None
Approved:	Yes

Attendees: Present?

Gerlinde Wolf, 2018 President Yes
 Matt Ambrusch, 2018 Vice-President Yes
 Cathy Rockwell, 2018 Secretary Yes
 Jason McNew, 2018 Treasurer Yes
 Buddy Bealer, 2018 at-large Trustee No
 Paul Hadley, 2018 at-large Trustee Yes
 Erin Healey, 2018 at-large Trustee No
 Mike Smilley, 2018 at-large Trustee Yes
 Lynn Tucker, 2018 at-large Trustee Yes
 John Simon, 2017 Past President No
 Kathy Adams Yes

New Items to the Agenda:	Name	Topic	Current Status/ Update/ Notes
Elections	Gerlinde	Updated ballot question	Election status/ schedule/ update - 18 ballots received as of 1/24/19 1 more reminder email to go out - discussed which distribution list: just members, full distribution list, newsletter list - Gerlinde to add reminder for voting on newsletter email going out on Monday (1/28)
Member At Large replacement	All	Buddy's replacement	Discussed extending the open position to the next candidate in vote #s in this coming election for the remainder of the At Large position (which is one year). Placeholder for final call for this board to vote on this decision
Membership/ Club Express	Cathy/ Gerlinde/ Jason		Ongoing: Why Join SURF? Craft a more streamlined, catchy tagline - both for email and website - All to add ideas to new tab in the agenda google sheet Email blast to SURF master list - SURF membership pays for itself! Review with Brenna at AEHS prior to sending to AEHS list - Paul Spring membership drive? Call scheduled for next Wed at 11 am (EST). Maile planning on to finish new website by end of next week; by end of month, old SURF website will direct to new website. Files will not be saved prior to the archive - need to do a full download prior to then. SURF member only file - saved on Club Express, publicly available files stay on website. Club Express - Jason, Cathy and Gerlinde had a meeting last week - added library (member resources) section, sign-up links for SURF meeting and dinner. Added sponsor banner. Question on links in the newsletter - will they still work with new website? keep links to club express pages but limit others to old website. Kathy to follow up with Maile Gerlinde/ Cathy and others to have a call to walk through resources on old website and determine if public or members only
GSR Panel at Battelle	Matt	Sponsor Tom Potter	Would the Board be willing to sponsor Tom Potter's travel to Battelle to participate in a panel discussion regarding GSR? Use the monies endowed for regulatory outreach. Matt working with Tom on amount.
SURF Meeting at Battelle	Matt	Yes or No? / Formal or Informal?	Discussed setting a time/ place for SURF group to meet - Gerlinde to look into options for informal drop-in event

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January Metro Sustainability Council meeting summary	Paul	Updated from Roy Thun	<p>Climate Adaptation Strategies Presentation</p> <p>Metro staff provided an overview of the climate risk analysis results and outlined adaptation pathways that are being developed between now and February. Climate hazards identified included:</p> <ul style="list-style-type: none"> • Extreme Heat • Electrical Outages • Wildfire • Heavy Precipitation • Riverine Flooding • Landslide/Mudslide • Sea Level Rise/Coastal Flooding <p>Risk analysis of the above hazards considered: Exposure, Sensitivity, and Adaptive Capacity as core elements.</p> <p>Next steps. Metro will have an internal workshop to develop adaptation pathways followed by a presentation and interactive session with the Council in February.</p> <p>Climate Action and Adaptation Plan</p> <p>Metro staff provided an update on GHG emissions inventory and forecast. Analysis looked at 2010-2017 GHG trends and 2030 & 2050 GHG forecast. 2017 results indicate an increase in GHG, which was primarily due to a change in APTA reporting recommendations. Future projects suggest a decrease in GHG emissions.</p> <p>Additional note</p> <p>Stephanie Wiggins has left Metro to become CEO at Metrolink.</p> <p>Nadine Lee has been named as interim Chief of Staff reporting to Philip Washington. Nadine will replace Stephanie as liaison from the CEO's office to the Sustainability Council.</p>
Recurring Updates:			
Responsible Person	Update (Y/N)	Topic	Current Status
Jason		Treasurer Update	
SURF Mtg Summary		Summary of recent SURF meeting - review of Kathy's notes	
Paul/Gerlinde/Matt	Y	Conference alignment	<p>Registration open for SURF meeting and dinner. Panel discussion before membership meeting, then SURF meeting, dinner after. 6 presentations the following day. Paul and Matt planning panel discussion - similar to/ extension to fall panel. 2 or 3 people. Jason will be the moderator (taking over for Paul), 2 confirmed speakers and one pending.</p> <p>Jason, Matt, Cathy attending. Paul and Gerlinde unlikely. Lynn to attend in fall. Kathy for booth set-up (Monday AM)/ take down (Thurs PM)</p>
Barbara		Climate Change and Resiliency (Tech Initiative)	
Erin Healey		Social Aspects (Tech Initiative)	
Amanda McNally		Case Studies (Tech Initiative)	
Gerlinde		GSR Value	
Gerlinde		Communications	
Cathy/ Jason		Membership	
Jason	Y	Sponsorship	<p>Ongoing - have sent out notices/emails to previous sponsors and some potential new sponsors</p> <p>once check received, will provide sponsor registration code. For historic sponsors, some leeway. Jason to promote sponsorship at SURF meeting. Production of sponsor board - can wait till week before (Matt print out in office) or ask Brenna (AEHS) for a local place in San Diego</p>
Gerlinde		SURF Website update	
Barbara		Potential Partners	
		International	