

SUSTAINABLE REMEDIATION FORUM

BOARD OF TRUSTEES MEETING SUMMARY

October 25, 2013

- Approve previous meeting minutes
- New Additions to Agenda
- SURF 24 / November Webinar planning status
- Travel Request Reimbursement – Maile Smith/AGU
- Committee reports – 6-Panels
- Other business
 - US: new developments, policies, or conferences
 - International: new developments, policies, or conferences

Attendees:

Nick Garson, President	✓	Rick Wice, at-large Trustee	✓
Angela Fisher, Vice-President		Stewart Abrams, at-large Trustee	
Karina Tipton, Secretary	✓	Buddy Bealer, at-large Trustee	✓
Grant Geckeler, Treasurer	✓	Jake Torrens, at-large Trustee	✓
Karin Holland, Past President (non-voting attendee)		Amanda McNally, at-large Trustee	
Mike Rominger		Kathy Adams	

Meeting called to order at 1:10 ET. Quorum confirmed.

- Meeting minutes 10/11/13 – Karina to correct the meeting date. Motion to approve, seconded, and **unanimously approved**.
- Travel reimbursement request – Maile Smith for conference fee to the ABU conference to present SURF presentation. The presentation supported the mission of SURF and is in alignment with our guidelines. Maile prepared and submitted the SURF Travel Reimbursement form to the Board. Documents will be stored on google drive in a subfolder. Travel Reimbursement discussed, and how requests should . Motion to approve Maile’s request of reimbursement **unanimously approved**. Grant will update Maile on result of vote and process the payment.
- SURF 24 – Kathy will be attending and Board agrees it would be appropriate. Webinar can be recorded, however, the Board discussed not recording because it may inhibit conversation. Recorded case studies may be more interesting to the membership and future initiatives, and administrative discussion can be summarized in a written manner more easily. Board agrees to request approval from the presenters, let the attendees know which portions will be recorded, and not record the general discussion. Jake is preparing survey results for the meeting, and he and Nick will coordinate on presentations. There may be some issues logging in, Karina will email Maile with a screen shot.
- Nominations – Grant spoke to Brant Butler and Mike Rominger. The path forward is: solicit membership via email and website for nominations for open positions and set a schedule for voting. The nominees must be qualified by the board. The votes must be administered by

someone who is not on the board. Historically, Mike, Kathy, and Karyllan have done this via SurveyMonkey. Votes are validated by the non-board voting team, and results are submitted to the board. The meeting date in early spring (when results must be announced may govern the dates for the nomination and voting process. Suggestion to have an operational meeting with current board members and determine best management practices and how to distribute work load to keep SURF running. The nominating committee will check in for each board member as to their desire to run again.

- SURF25 – currently, we understand that this will take place in Atlanta. Nick will contact Mike for an update and to determine who will be helping from the Board. We also need to establish a theme.
- Committee/Six Panel Discussion:
 - Case Study Initiative Status.
 - Societal Impacts.
 - Update from Nick on International SURF Call – his update to the group could be posted to the website, and will also be included in the minutes of the international group.
 - Water Resources Paper – no comments received from the membership and this is moving forward.
 - International White Paper – Maile is taking the lead on this currently.
- Outreach Update – Wednesday Rick presented to the SAME in Mobile Alabama on GSR on Army Projects.
- Announcement for workshops from New England Waste Management Association – sustainable projects appear to be all GSR.
- Buddy and Nick will be at the National Academy of Sciences to present the Sustainable Remediation Framework to the DOE, DOD, and EPA next week.

Motion to adjourn the meeting unanimously approved.

The preceding represents the author's interpretation of the items discussed at the meeting.

Please contact me with any discrepancies, changes, or clarifications in writing for inclusion in the record.

Respectfully submitted by,

Karina J. Tipton, Secretary